

# GOLF MECHANIC

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Position Code: 1801  
WC Code: 9410  
FLSA Status: Non-Exempt  
Pay Grade: 350  
Location: Public Services  
Approval Date: 2023

## **General Statement of Duties**

Performs responsible skilled mechanical work to maintain and repair Town-owned golf maintenance equipment.

## **Distinguishing Features of the Class**

An employee in this class performs as a skilled mechanic. The employee conducts preventive maintenance and repairs on light and heavy equipment. Work includes the repair of engines, motors, brakes, electrical and hydraulic systems, and tires. Employees exercise judgment in diagnosing malfunctions of equipment and determining necessary repairs. Employees are subject to hazards of mechanics including working in both inside and outside environments, and exposure to various hazards such as noise, vibrations, moving mechanical parts, electrical currents, dust, mists, fumes, odors, and oil. In some jobs involving equipment, duties may expose the employee to human body fluids and thus the work is subject to Level III of the OSHA requirements on bloodborne pathogens. Work is performed under regular supervision and is evaluated through observation while in progress and inspected upon completion.

## **Duties and Responsibilities**

Performs preventive maintenance on all golf equipment.

Troubleshoots and repairs gas and diesel engines, brakes, electrical, hydraulic, fuel, ignition, emission, air, exhaust, drive train, transmission, and related problems and components.

Repairs all golf equipment.

Cuts, fabricates, and welds metal to perform repairs.

Perform inventory of parts and tools

Cleans and maintains the repair shop.

Performs electrical repairs.

Assists other areas of the Golf Course as needed.

Performs other duties as assigned.

## **Recruitment and Selection Guidelines**

### **Knowledge, Skills, and Abilities**

General knowledge of the methods, tools, parts, and equipment used in the repair of golf course equipment.

General knowledge of and/or ability to play golf in order to understand how job performance affects the playing conditions of the golf course.

General knowledge of gasoline and diesel engine operation and repair.

General knowledge of electrical, hydraulic, vacuum, and brake systems.

Working knowledge of safety hazards and precautions related to the work.

Skill in the use and the operations of tools and machinery used in repair work.

Ability to diagnose mechanical problems and determine the appropriate solution.

Ability to maintain computer records.

Ability to detect by inspection any worn or broken parts.

Ability to understand service manuals and schematic drawings.

Ability to operate vehicles safely.

Ability to follow instructions accurately.

Ability to establish and maintain effective working relationships with co-workers and other departments.

### **Physical Requirements**

While performing the duties of this job, the employee is frequently required to reach with hands and arms, stand, sit, walk, use hands to grasp, handle, feel, or operate objects, tools, or controls and talk or hear. Finger dexterity is needed to operate tools and equipment. The work consists of repetitive golf course tasks.

This position requires the employee to exert up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Lifts and carries heavy equipment and/or materials (up to 50 pounds) to

perform assignments.

Must possess the visual acuity necessary to read maps and diagrams, operate a vehicle and heavy construction equipment, and read and prepare records.

The employee may be exposed to hazardous physical conditions (including but not limited to noise, moving parts, uneven surfaces, and vibration) and poor atmospheric conditions (including but not limited to fumes, odors, dust, gases, and poor ventilation). In addition, the work will require seasonal exposure to extreme weather conditions, snakes, insects, and wildlife.

### **Minimum Education and Experience**

High School Diploma or GED and five years of directly related experience; or Associate's Degree and three years of directly related experience; or an equivalent combination of education and experience.

### **Special Requirement**

Possession of a valid North Carolina Driver's License.

Class A CDL license preferred.

ASE Certificates preferred.

Additional manufacturer certifications preferred.