

Minutes

**Monroe Downtown Development Authority
Annual Meeting
Wednesday, December 1, 2021
Council Chambers, Monroe City Hall**

Chairperson Tony Trujillo called the meeting to order at 8:33a.m.

1. Roll Call

Present: Mayor Robert Clark, Deb Staelgraeve, Scott Kegerreis, William Slicker, Anthony Trujillo

Absent: Tiffany Harper, Mary Hastings, Mackenzie Swanson

Staff: Michelle LaVoy, Clerk-Treasurer;
Annette Knowles, Downtown/Economic Development Coordinator

2. Vision Statement – Read by Deb Staelgraeve

3. Additions/Deletions to the Meeting Agenda – None

4. Public Comments – None

5. Consent Agenda

A. Approval of Agenda

B. Approval of Minutes

❖ Wednesday, October 20, 2021 Regular Meeting

C. Financial Reports:

❖ October, DDA Revenue and Expenditure Report FY 2021-2022

❖ October, DDA Itemized Expenditure Report FY 2021-2022

Motion by Clark, seconded by Kegerreis to approve items on the Consent Agenda. ***Motion carried, all ayes.***

6. New Business

A. Work Plan Process for Fiscal Year 2022-2023 – Part II – Prioritization

Motion by Kegerreis, seconded by Staelgraeve to table item until the next meeting.
Motion carried, all ayes.

7. Other Business

A. Downtown Reinvestment Grant Projects

Motion by Staelgraeve, seconded by Slicker to approve reimbursement to 44 West Front Street in the amount of \$15,058.20 under the former Downtown Reinvestment Grant Program, subject to the applicant meeting all other program requirements, funds to be derived from Account #751-65.691-818.080, Façade Improvements.

Motion carried, with Kegerreis abstaining.

B. 2022 Meeting Calendar

Motion by Clark, seconded by Kegerreis to approve the 2022 Meeting Calendar.

Motion carried, all ayes.

C. **Work Plan Update** – A written report was provided.

8. **Communications** – None

9. **Board Member and Administrative Comments** – None

10. Adjournment

Motion to adjourn at 8:38 am by Clark, seconded by Staelgraeve. ***Motion carried, all ayes.***