

Minutes

**Monroe Downtown Development Authority
Regular Meeting
Wednesday, March 24, 2021
Electronic Meeting Held via ZOOM
Monroe City Hall**

Chairperson Tony Trujillo called the meeting to order at 8:34 a.m.

1. Roll Call

Present: Mayor Robert Clark (City of Monroe), Mary Hastings (8:47am; Frenchtown Township), Deb Staelgraeve (Frenchtown Township), William Slicker (City of Monroe), Anthony Trujillo (City of Monroe), Tiffany Harper (Monroe Township)

Excused: Scott Kegerris; Mackenzie Swanson

Staff: Vince Pastue, City Manager; Michelle LaVoy, Clerk-Treasurer;
Annette Knowles, Downtown/Economic Development Coordinator

2. Vision Statement – Read by Mayor Clark

3. Additions/Deletions to the Meeting Agenda – None

4. Public Comments – None

5. Consent Agenda

A. Approval of Agenda

B. Approval of Minutes

❖ Wednesday, February 17, 2021 Regular Meeting

C. Financial Reports:

❖ February, DDA Revenue and Expenditure Report FY 2020-2021

❖ February, DDA Itemized Expenditure Report FY 2020-2021

Motion by Staelgraeve, seconded by Mayor Clark to approve items on the Consent Agenda. *Motion carried, all ayes*

6. New Business

A. Proposed Fiscal Year 2021-2022 Budget

Annette Knowles reviewed the proposed FY 2021-2022.

Motion by Mayor Clark, seconded by Staelgraeve to approve for submission to city council the proposed budget for FY2021-2022. *Motion carried, all ayes.*

B. Discussion Regarding Marihuana Facility in downtown

The Board discussed the potential of a Marihuana Facility being located downtown. Board members may provide input to the City County individually.

C. Exercise to Identify Top 10 Underutilized Downtown Projects

Chairman Trujillo requested that each Board member create a list of the top 10 Underutilized Downtown Projects and submit them to Annette for a report back at the April meeting.

7. Other Business

A. Work Plan Updates

Annette Knowles provided a written update included with the board packet.

B. Closed Session: Property Acquisition

Motion to adjourn to closed session to discuss property acquisition at 9:18 am by Mayor Clark, seconded by Swanson. *Motion carried, all ayes.*

Motion to reconvene into open session by Mayor Clark, seconded by Staelgraeve at 9:55 am. *Motion carried, all ayes.*

9. Board Member Comments/Administrative Comments -

Mayor Clark thanked everyone for the time spent this morning and all the time on the budget.

Tiffany recommends everyone should look at the property discussed.

Annette Knowles reminded the board about the Work Plan and Budget presentation to City Council on April 5th.

Mary Hastings congratulated Scally Wags on their 5 years.

Michelle LaVoy, Clerk-Treasurer will forward everyone the link to the April 5th City Council meeting.

Anthony Trujillo thanked everyone for taking the time, stepping up and appreciates all the work put in.

10. Adjournment

Motion to adjourn by Staelgraeve, seconded by Mayor Clark at 10:01 a.m. *Motion carried, all ayes.*