

Minutes

**Monroe Downtown Development Authority
Regular Meeting
Wednesday, December 16, 2020
Electronic Meeting Held via ZOOM
Monroe City Hall**

Chairperson Tony Trujillo called the meeting to order at 8:32 a.m.

1. Roll Call

Present: Mayor Robert Clark (City of Monroe), Tiffany Harper (Arrived 8:35 am, City of Monroe), Mackenzie Swanson (City of Monroe), Mary Hastings (City of Monroe), William Slicker (City of Monroe), Anthony Trujillo (City of Monroe), and Deb Staelgraeve (Arrived 8:36- Frenchtown Township)

Excused: Scott Kegerreis

Staff: Michelle LaVoy, Clerk-Treasurer;
Annette Knowles, Downtown/Economic Development Coordinator

Guests: Dr. Kojo Quartey, Monroe County Community College; David Swartout, County of Monroe

2. Vision Statement - Read by Mayor Clark

3. Additions/Deletions to the Meeting Agenda - None

4. Public Comments - None

5. Consent Agenda

A. Approval of Agenda

B. Approval of Minutes

Wednesday, October 28, 2020 Regular Meeting

Wednesday, November 18, 2020 Regular Meeting

C. Financial Reports:

❖ October, DDA Revenue and Expenditure Report FY 2020-2021

❖ October, DDA Itemized Expenditure Report FY 2020-2021

❖ November, DDA Revenue and Expenditure Report FY 2020-2021

❖ November, DDA Itemized Expenditure Report FY 2020-2021

Motion by Mayor Clark, seconded by Slicker to approve items on the Consent Agenda.
Motion carried, all ayes.

6. New Business

- A. **DDA Information Session #2** – Knowles presented a review of financial information and activities completed during fiscal year 2019-2020. The session was held in accordance with Act 57 of 2018. Representatives from Monroe County Community College and the County of Monroe were present during the virtual meeting.

7. Other Business

A. Downtown Investment Grant Reimbursement for 104 West Front

Motion by Staelgraeve, seconded by Harper to authorize reimbursement in the amount of \$20,000 in accordance with program requirements to Peruski Holdings for improvements to 104 West Front Street, funds to be derived from Account #751-65.691-818.020, Façade Improvements. ***Motion carried, all ayes.***

B. Work Plan Updates

Annette Knowles updated the board. Discussion followed.

8. Communications - None

9. Board Member Comments/Administrative Comments

10. Adjournment

Motion to adjourn by Mayor Clark, seconded by Slicker at 9:17 a.m. ***Motion carried, all ayes.***