

# Minutes

**Monroe Downtown Development Authority**  
**Regular Meeting**  
**Wednesday, December 18, 2019**  
**Third Floor Conference Room**  
**Monroe City Hall**

Chairperson Tony Trujillo called the meeting to order at 8:00 a.m.

## 1. Roll Call

Present: Mayor Robert Clark, Scott Kegerreis, Les Lukacs, Joe Peruski, Tiffany Harper, Deb Staelgraeve, Anthony Trujillo, Mackenzie Swanson and Chip Williams  
Staff: Michelle LaVoy, Clerk-Treasurer  
Vince Pastue, City Manager

**2. Vision Statement** – Read by Les Lukacs

**3. Additions/Deletions to the Meeting Agenda** – None

**4. Public Comments** –

Guests: David Swartout

## 5. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes of Wednesday, November 20, 2019 Regular Meeting
- C. Financial Reports:
  - ❖ November, DDA Revenue and Expenditure Report FY2019-2020
  - ❖ November, DDA Itemized Expenditure Report FY 2019-2020

Motion by Peruski seconded by Staelgraeve to approve items on the Consent Agenda as presented. ***Motion carried unanimously.***

## 6. New Business

### A. Budget Review Committee Discussion

Presentation by Vince Pastue, discussion of budget alternatives. Vince's recommendation is to focus on Downtown Development.

### B. Replacement Seasonal Decorations

Motion by Williams seconded by Peruski to approve the purchase of one toy soldier lamp post decoration from Bronner's at a cost not to exceed \$800, funds to be derived from Account #751-65.691.750.075, Seasonal Decorations – DDA

***Motion carried.***

## **7. Other Business**

### **A. Downtown Reinvestment Grant Program Application -102 W Front**

Motion by Lukacs seconded by Staelgraeve to approve grant for 102 West Front in an amount not to exceed \$20,000.

***Motion carried.***

### **B. Rescind Façade Reinvestment Grant – 13 W Front**

Motion by Mayor Clark seconded by Swanson to rescind the grant in the amount of \$10,000 under the former Façade Reinvestment Program for improvements to 13 West Front Street.

***Motion carried unanimously***

### **C. Final Review of Draft Work Plan**

### **D. Reconsideration of Downtown Lighting Project**

Discussion of completing this project in less time, board would like budget numbers.

Motion by Mayor Clark seconded by Williams to table this item and be brought back to the January meeting.

***Motion carried unanimously.***

### **E. Work Plan Updates**

Mackenzie gave updates on the Riverwalk, they are moving forward

Joe gave an update from the Parking Committee, there are no changes to the parking ticket validation program.

## **8. Communications – None**

## **9. Board Member Comments/Administrative Comments-**

Mayor thanked everyone for the participation in the parade.

## **10. Adjournment**

Motion to adjourn 9:24 a.m.

***Motion carried unanimously.***