

Minutes

**Monroe Downtown Development Authority
Regular Meeting
Wednesday, September 19, 2018
Third Floor Conference Room
Monroe City Hall**

Chairperson Joe Peruski called the meeting to order at 8:00 a.m.

1. Roll Call

Present: Mayor Robert Clark, Scott Goocher, Scott Kegerreis, Joe Peruski, Mackenzie Swanson, Chip Williams
Absent: George Boyan
Excused: Les Lukacs, Anthony Trujillo
Guests: Vincent Pastue
Staff: Michelle LaVoy Clerk-Treasurer

2. Vision Statement - Read by Chip Williams

3. Additions/Deletions to the Meeting Agenda

Motion by Williams, seconded by Mayor Clark to remove item C, Fiscal Year 2019-2020 Work Planning Part I, under new business, *Motion carried unanimously.*

4. Public Comments - None

5. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes of Wednesday, August 15, 2018 Regular Meeting
- C. Financial Reports:
 - ❖ August, DDA Revenue and Expenditure Report FY2018-2019
 - ❖ DDA Revenue and Expenditure Report Fy2017-2018 Final
 - ❖ August, DDA Itemized Expenditure Report FY 2018-2019
- D. Publication of Annual Report

Motion by Mayor Clark, seconded by Kegerreis to accept the Consent Agenda as presented. *Motion carried unanimously.*

6. New Business

- A. Graphic Design Services - Current provider 20Creative is no longer in business, coinciding with the expiration of its trial period. Another provider

submitted credentials with the initial issuance, New Moon Visions. The board may select the alternate respondent or reissue the request for qualifications.

Motion by Swanson, seconded by Kegerreis to accept and file the proposal received from New Moon Visions and to instruct DDA/Econ Dir Coordinator Knowles to provide a recommendation to the board. *Motion carried unanimously.*

- B. Community from City Manager re: Consideration of New Incentive Program - Fire Suppression System Reimbursement - City Manager Pastue provided an overview and discussion followed.

7. Other Business

8. Communications - No communications.

9. Board Member Comments/Administrative Comments

Williams provided an update about activities of the Downtown Monroe Business Network.

10. Adjournment

Motion to adjourn by Mayor Clark, seconded by Swanson at 8:38 a.m. *Motion carried unanimously.*