

Minutes

**Monroe Downtown Development Authority
Annual Meeting
Wednesday, July 18, 2018
Third Floor Conference Room
Monroe City Hall**

Chairman Joe Peruski called the meeting to order at 8:01 a.m.

1. Roll Call

Present: Mayor Robert Clark, Scott Goocher, Mackenzie Swanson, Anthony Trujillo,
Joe Peruski, George Boyan, Les Lukacs
Excused: Scott Kegerreis, Chip Williams
Guests: Vincent Pastue
Staff: Annette Knowles, Michelle LaVoy Clerk-Treasurer

2. Vision Statement - Read by Mackenzie Swanson

3. Additions/Deletions to the Meeting Agenda - None

4. Public Comments - None

5. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes of Wednesday, June 20, 2018 Regular Meeting
- C. Financial Reports:
 - ❖ June, DDA Revenue and Expenditure Report FY2017-2018
 - ❖ June, DDA Itemized Expenditure Report FY 2017-2018

Motion by Lukacs, seconded by Trujillo to approve items on the Consent Agenda as presented. ***Motion carried unanimously.***

6. New Business - None

7. Other Business

A. Façade Reinvestment Program Revisions

Scott Goocher reviewed proposed amendments to the Façade Reinvestment Program. After discussion, the Board concluded they would like to see further revisions to broaden the program's scope.

Joe Peruski, Chairman would like to see the whole program revamped.

Motion by Swanson, seconded by Lukacs to refer the Façade Reinvestment Program for additional revision and to authorize review by legal counsel in advance of further board consideration. ***Motion carried (Boyan and Goocher No).***

B. Recommendation to Approve Extension at 6 E. Front St.

The applicant for 6 E. Front St., has requested an extension to its Façade Reinvestment deadline as its painting contractor is behind schedule; it is expected that the work will be completed in early fall.

Motion by Mayor Clark, seconded by Swanson to extend the grant six (6) months to December 31, 2018. ***Motion carried unanimously.***

C. Work Plan Updates:

Annette called attention to the 2018-2019 work plan. Action has started on the communication plan, the marketing plan and the Riverwalk planning exercise.

D. Election of Officers

Annette explained the process for the Election of Officers.

Swanson nominated and Lukacs supported the nomination of Peruski for Chairman.

Boyan nominated and Goocher supported the nomination of Williams for Chairman.

No additional nominations for Chairman were heard.

Peruski nominated and Swanson supported the nomination of Trujillo for Vice-Chairman. No additional nominations for Vice-Chairman were heard.

Peruski nominated and Trujillo supported the nomination of Williams for Secretary. No additional nominations for Secretary were heard.

Motion by Mayor Clark and seconded by Swanson to close the nominations. ***Motion carried unanimously.***

The election of Chairman was conducted by Roll Call vote.

Mayor Clark, Les Lukacs, Joe Peruski, Mackenzie Swanson and Anthony Trujillo voted for Peruski. George Boyan and Scott Goocher voted for Williams.

Peruski was declared the elected Chairman.

Motion by Mayor Clark and supported by Swanson to elect Anthony Trujillo as Vice-Chairman and Chip Williams as Secretary by acclamation. ***Motion carried unanimously.***

8. Communications - No communications.

9. Board Member Comments/Administrative Guest Comments

Boyan asked about the status of a purchase of Bike Racks.

Swanson thanked the Mayor for her reappointment and for stencils on the sidewalks.

Trujillo thanked the Mayor for his reappointment. He is happy with the path the Board is taking.

Mayor Clark updated the Board about an event involving a street closure during the Jazz Festival.

Lukacs thanked the Board for his time serving. He is evaluating his interest in reappointment.

Peruski thanked Trujillo for his efforts with the flower pots and thanked the Board for the path they are taking.

10. Adjournment

Motion to adjourn by Swanson, seconded by Trujillo at 9:15 a.m. ***Motion carried unanimously.***