

AGENDA
MONROE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
7:45 A.M.
Wednesday, September 16, 2015
CITY HALL, 1st FLOOR CONFERENCE ROOM, 120 E. FIRST ST.

1. Roll Call

2. Consent Agenda

Action Requested

- A. Approval of Agenda
- B. Approval of the Minutes of
Wednesday, August 19, 2015 Regular Meeting
- C. Financial Report
 - DDA Revenue and Expenditure Report FY 2015-2016
 - DDA Itemized Expenditure Report FY 2015-2016

3. 2015 – 2016 Work Program

- A. Committee Project Status Report
 - 1. Design Committee – Jodie Stevens
 - 2. Promotions Committee – Mary Gail Beneteau
 - 3. Development Committee – Jim Jacobs
 - 4. Façade Grant Committee – Scott Goocher
 - a. 21 West Front Street
 - b. 15 West Front Street
- B. DDA Office Report

Action Requested

Action Requested

4. Other Business

5. Communications

6. Adjournment

Action Requested

Minutes

**Monroe Downtown Development Authority
Regular Meeting
Wednesday, August 19, 2015
First Floor Conference Room
Monroe City Hall**

Chairperson Shaun McGowan called the meeting to order at 7:45 a.m.

1. Roll Call

Present: Chairperson Shaun McGowan, George Boyan, Mayor Robert Clark, Kimberle Daniels (arrived at 7:49 a.m.), Scott Goocher, Les Lukacs, Joe Peruski (arrived at 7:55 a.m.), Jodie Stevens, Tom Steward, Anthony Trujillo (arrived at 7:57 a.m.)
Excused: Christopher Bica
Staff: Paula Stanifer, Dan Swallow
Guests: No guests

2. Consent Agenda

- A. Approval of August Agenda
- B. Approval of Minutes of July 15, 2015 DDA meeting
- C. Financial Reports: Revenue and Expenditure, Itemized Expenditure

Motion by Ms. Stevens, seconded by Mayor Clark to approve the Consent Agenda.
Motion carried unanimously.

3. 2015-2016 Work Program

A. Committee Project Status Reports

1. Design Committee – Jodie Stevens
-Fall clean up/decorating will be Saturday, September 12, 2015 at 8:30 a.m.. We will be meeting in the alley behind 19 Washington Street.
2. Promotions Committee – Mary Gail Beneteau
-Tree Lighting will be Saturday, November 21, 2015. The parade will begin at 2:00 p.m. with the tree lighting at 7:00 p.m. There will be entertainment throughout the day ending at approximately 9:00 p.m.
3. Development Committee – Jim Jacobs
-Website Update – There were 22 proposals. Mr. Swallow and Ms. Stanifer narrowed the field down to eight proposals. The committee will review these proposals at their next meeting. Proposals ranged from \$101,000 to \$5,000.
-Parking Recommendations for the First Street/Monroe Street lot. Committee continues to look at shifting permit parking to the Cass Street lot.

-Alley Project – Draft presentation was attended by about 40 people. The final report will be given on October 15 at the River Raisin Centre for the Arts at 6:00 p.m.

- Block Captain Assignments – The committee is continuing to make rounds and collect email addresses and other information. Les Lukacs would like to join the Development Committee.

4. Façade Grant Committee – Scott Goocher

a. Façade Funds

We have received several requests for façade grants over the past several weeks. In most cases, it is from property owners who have just purchased property. In the past, when façade funds were not used during a particular year, the funds went back into the general DDA budget. The Façade Committee made a recommendation to amend the budget to use those funds for Façade Grants at this time, instead of making new property owners wait until next February to apply.

Motion by Ms. Stevens, supported by Mr. Lukacs, to amend the budget to move \$40,000.00 from reserves to Façade for anticipated projects. These funds were not expended in prior fiscal years 2011 – 2015.

Motion carried (9 yea, 1 nay)

b. 21 West Front Street

Motion by Mayor Clark, supported by Mr. Lukacs to table 4b until next meeting.

Motion carried unanimously.

B. DDA Office Report

No report.

4. Other Business

-Mr. Swallow discussed the Citizens Planning Commission and the possibility of implementing first floor retail incentives for the Central Business District. Mayor Clark suggested a meeting with the DDA and CPC to discuss plans before submitting to Council.

Some questions were asked: What is our percentage of retail space currently? What area would be designated for this?

Mr. Lukacs will create a map of all Downtown showing retail, vacant, office, etc.

September 14, 2015 at 6:00 p.m. was suggested as a meeting date with the CPC.

-Mr. Swallow discussed purchasing of the South Monroe properties and the letter of credit. \$10,000 letter of credit is being attached to each property that will be auctioned in September.

-Mayor Clark discussed the City of Hastings and their sculpture project. He would like the Design Committee to look into this. Perhaps we could do sculptures and art work.

-Altrusa Park is City owned. Need a partnership to improve the area.

5. Communication

-Mr. Trujillo would like to see trash better managed. He stated that there is too much garbage on the street. Ms. Daniels suggested City owned dumpsters for residents and businesses. Everyone would need to move their trash to these dumpsters instead of on the sidewalk. Mr. Swallow discussed additional services that could be paid for by property owners regarding centralized services. This was referred to the Development Committee to investigate.

-Mr. Trujillo stated the DDA needs to promote the Jazz Fest and Art Fair better. He only saw an increase in 40 customers that weekend. He suggested the leaders of these two events could work together.

-Mr. Trujillo would like the wine crawl to be bigger. There are several obstacles to this. The Promotions Committee has increased the number each year until hitting 300 last year. The Committee felt this was a good, workable number.

-Ms. Daniels suggested a workshop to help businesses promote their business during events.

6. Adjournment

A motion to adjourn was made by Ms. Daniels, supported by Ms. Stevens at 9:17 a.m.

Motion carried unanimously

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|------------|-----|------|---|-------------|--------------|------------|-------------|
| Fund 751 | | | DOWNTOWN DEVELOPMENT AUTHORITY | | | | |
| 08/01/2015 | | | 751-00.000-003.000 CERTIFICATES OF DEPOSIT | | BEG. BALANCE | | 469,000.00 |
| 08/06/2015 | GJ | JE | INVESTING ACTIVITY FOR 08/06/15 | 16227 | 50,000.00 | | 519,000.00 |
| 08/07/2015 | CR | RCPT | | | | 75,000.00 | 444,000.00 |
| | | | SUMMARY CR POSTING: 08/07/2015 OTHER | | | | |
| 08/20/2015 | GJ | JE | INVESTING ACTIVITY FOR 08/20/15 | 16293 | | 100,000.00 | 344,000.00 |
| 08/20/2015 | GJ | JE | INVESTING ACTIVITY FOR 08/20/15 | 16293 | 75,000.00 | | 419,000.00 |
| 08/31/2015 | | | 751-00.000-003.000 | END BALANCE | 125,000.00 | 175,000.00 | 419,000.00 |
| 08/01/2015 | | | 751-00.000-007.000 AUTOMATED PUBLIC FUNDS | | BEG. BALANCE | | 3,579.79 |
| 08/01/2015 | GJ | | MONTHLY P&L INSURANCE PREMIUM | 16176 | | 77.67 | 3,502.12 |
| 08/04/2015 | CD | CHK | SUMMARY CD 08/04/2015 | | | 264.00 | 3,238.12 |
| 08/06/2015 | GJ | JE | INVESTING ACTIVITY FOR 08/06/15 | 16227 | | 50,000.00 | (46,761.88) |
| 08/07/2015 | CR | RCPT | | | 75,093.49 | | 28,331.61 |
| | | | SUMMARY CR POSTING: 08/07/2015 OTHER | | | | |
| 08/11/2015 | CR | RCPT | | | 5.31 | | 28,336.92 |
| | | | SUMMARY CR POSTING: 08/11/2015 OTHER | | | | |
| 08/12/2015 | GJ | JE | FIFTH THIRD SERVICE FEES-JULY 2015 | 16265 | | 4.95 | 28,331.97 |
| 08/13/2015 | PR | CHK | SUMMARY PR 08/13/2015 | | | 625.21 | 27,706.76 |
| 08/18/2015 | CD | CHK | SUMMARY CD 08/18/2015 | | | 527.94 | 27,178.82 |
| 08/20/2015 | GJ | JE | INVESTING ACTIVITY FOR 08/20/15 | 16293 | 100,149.72 | | 127,328.54 |
| 08/20/2015 | GJ | JE | INVESTING ACTIVITY FOR 08/20/15 | 16293 | | 75,000.00 | 52,328.54 |
| 08/27/2015 | PR | CHK | SUMMARY PR 08/27/2015 | | | 672.11 | 51,656.43 |
| 08/31/2015 | | | 751-00.000-007.000 | END BALANCE | 175,248.52 | 127,171.88 | 51,656.43 |
| 08/01/2015 | | | 751-00.000-202.000 ACCOUNTS PAYABLE | | BEG. BALANCE | | (387.39) |
| 08/04/2015 | CD | CHK | SUMMARY CD 08/04/2015 | | 264.00 | | (123.39) |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/15/2015 | | 82.90 | (206.29) |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/13/2015 | | 63.60 | (269.89) |
| | | | BALLOONS FOR WINE CRAWL | | | | |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/09/2015 | | 103.82 | (373.71) |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/10/2015 | | 64.25 | (437.96) |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/09/2015 | | 89.98 | (527.94) |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/18/2015 | CD | CHK | SUMMARY CD 08/18/2015 | | 527.94 | | 0.00 |
| 08/31/2015 | | | 751-00.000-202.000 | END BALANCE | 791.94 | 404.55 | 0.00 |
| 08/01/2015 | | | 751-65.691-703.000 PART TIME SALARIES & WAGES | | BEG. BALANCE | | 1,126.00 |
| 08/13/2015 | PR | CHK | SUMMARY PR 08/13/2015 | | 580.00 | | 1,706.00 |
| 08/27/2015 | PR | CHK | SUMMARY PR 08/27/2015 | | 623.50 | | 2,329.50 |
| 08/31/2015 | | | 751-65.691-703.000 | END BALANCE | 1,203.50 | 0.00 | 2,329.50 |
| 08/01/2015 | | | 751-65.691-717.000 SOCIAL SECURITY | | BEG. BALANCE | | 69.81 |
| 08/13/2015 | PR | CHK | SUMMARY PR 08/13/2015 | | 35.96 | | 105.77 |
| 08/27/2015 | PR | CHK | SUMMARY PR 08/27/2015 | | 38.66 | | 144.43 |
| 08/31/2015 | | | 751-65.691-717.000 | END BALANCE | 74.62 | 0.00 | 144.43 |
| 08/01/2015 | | | 751-65.691-717.005 MEDICARE | | BEG. BALANCE | | 16.33 |
| 08/13/2015 | PR | CHK | SUMMARY PR 08/13/2015 | | 8.41 | | 24.74 |
| 08/27/2015 | PR | CHK | SUMMARY PR 08/27/2015 | | 9.04 | | 33.78 |
| 08/31/2015 | | | 751-65.691-717.005 | END BALANCE | 17.45 | 0.00 | 33.78 |
| 08/01/2015 | | | 751-65.691-718.010 WORKERS' COMP INSURANCE | | BEG. BALANCE | | 1.81 |
| 08/13/2015 | PR | CHK | SUMMARY PR 08/13/2015 | | 0.84 | | 2.65 |
| 08/27/2015 | PR | CHK | SUMMARY PR 08/27/2015 | | 0.91 | | 3.56 |
| 08/31/2015 | | | 751-65.691-718.010 | END BALANCE | 1.75 | 0.00 | 3.56 |
| 08/01/2015 | | | 751-65.691-853.000 TELEPHONE | | BEG. BALANCE | | 0.00 |
| 08/11/2015 | CR | RCPT | | | | 5.31 | (5.31) |
| | | | SUMMARY CR POSTING: 08/11/2015 OTHER | | | | |
| 08/31/2015 | | | 751-65.691-853.000 | END BALANCE | 0.00 | 5.31 | (5.31) |
| 08/01/2015 | | | 751-65.691-910.000 INSURANCE PREMIUM | | BEG. BALANCE | | 77.67 |
| 08/01/2015 | GJ | | MONTHLY P&L INSURANCE PREMIUM | 16176 | 77.67 | | 155.34 |
| 08/31/2015 | | | 751-65.691-910.000 | END BALANCE | 77.67 | 0.00 | 155.34 |
| 08/01/2015 | | | 751-65.691-955.030 DEVELOPMENT COMMITTEE | | BEG. BALANCE | | 0.00 |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/15/2015 | 82.90 | | 82.90 |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/09/2015 | 103.82 | | 186.72 |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/10/2015 | 64.25 | | 250.97 |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/09/2015 | 89.98 | | 340.95 |
| | | | SUPPLIES FOR DDA WINE CRAWL DISPLAY | | | | |
| 08/31/2015 | | | 751-65.691-955.030 | END BALANCE | 340.95 | 0.00 | 340.95 |
| 08/01/2015 | | | 751-65.691-955.040 PROMOTION COMMITTEE | | BEG. BALANCE | | 0.00 |
| 08/17/2015 | AP | INV | FIFTH THIRD BANK | 07/13/2015 | 63.60 | | 63.60 |
| | | | BALLOONS FOR WINE CRAWL | | | | |
| 08/31/2015 | | | 751-65.691-955.040 | END BALANCE | 63.60 | 0.00 | 63.60 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance | |
|---|-----|------|--|-------------|--------------|------------|------------|--|
| 08/01/2015 | | | 751-80.100-665.005 INTEREST ON INVESTMENTS | | BEG. BALANCE | | (182.60) | |
| 08/07/2015 | CR | RCPT | | | | 93.49 | (276.09) | |
| | | | SUMMARY CR POSTING: 08/07/2015 OTHER | | | | | |
| | | | FIFTH THIRD SERVICE FEES-JULY 2015 | | | | | |
| 08/12/2015 | GJ | JE | | 16265 | 4.95 | | (271.14) | |
| 08/20/2015 | GJ | JE | | 16293 | | 149.72 | (420.86) | |
| 08/31/2015 | | | 751-80.100-665.005 | END BALANCE | 4.95 | 243.21 | (420.86) | |
| TOTAL FOR FUND 751 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | 302,824.95 | 302,824.95 | 473,301.42 | |

PERIOD ENDING 08/31/2015

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 08/31/2015 (ABNORMAL) | ACTIVITY FOR MONTH 08/31/2015 INCREASE (DECREASE) | AVAILABLE BALANCE (ABNORMAL) |
|--|----------------------------|------------------------------|---|--|------------------------------------|
| Fund 751 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| Revenues | | | | | |
| Dept 80.100-GENERAL REVENUE | | | | | |
| 751-80.100-665.005 | INTEREST ON INVESTMENTS | 1,200.00 | 420.86 | 238.26 | 779.14 |
| Total Dept 80.100-GENERAL REVENUE | | 1,200.00 | 420.86 | 238.26 | 779.14 |
| Dept 80.600-GENERAL REVENUE | | | | | |
| 751-80.600-402.000 | REAL PROPERTY TAXES | 195,000.00 | 0.00 | 0.00 | 195,000.00 |
| Total Dept 80.600-GENERAL REVENUE | | 195,000.00 | 0.00 | 0.00 | 195,000.00 |
| TOTAL Revenues | | 196,200.00 | 420.86 | 238.26 | 195,779.14 |
| Expenditures | | | | | |
| Dept 65.691-DOWNTOWN DEVELOPMENT | | | | | |
| 751-65.691-703.000 | PART TIME SALARIES & WAGES | 16,000.00 | 2,329.50 | 1,203.50 | 13,670.50 |
| 751-65.691-717.000 | SOCIAL SECURITY | 992.00 | 144.43 | 74.62 | 847.57 |
| 751-65.691-717.005 | MEDICARE | 232.00 | 33.78 | 17.45 | 198.22 |
| 751-65.691-718.010 | WORKERS' COMP INSURANCE | 23.00 | 3.56 | 1.75 | 19.44 |
| 751-65.691-718.015 | UNEMPLOYMENT | 5.00 | 0.00 | 0.00 | 5.00 |
| 751-65.691-727.000 | OFFICE SUPPLIES | 500.00 | 0.00 | 0.00 | 500.00 |
| 751-65.691-728.000 | COPIES | 100.00 | 0.07 | 0.00 | 99.93 |
| 751-65.691-730.000 | POSTAGE | 500.00 | 7.26 | 0.00 | 492.74 |
| 751-65.691-818.010 | AUDIT SERVICES | 1,285.00 | 0.00 | 0.00 | 1,285.00 |
| 751-65.691-818.020 | GENERAL CONTRACT SERVICES | 20,000.00 | 0.00 | 0.00 | 20,000.00 |
| 751-65.691-818.080 | FACADE IMPROVEMENTS | 40,000.00 | 0.00 | 0.00 | 40,000.00 |
| 751-65.691-853.000 | TELEPHONE | 475.00 | (5.31) | (5.31) | 480.31 |
| 751-65.691-905.000 | PUBLISHING/ADVERTISING | 7,000.00 | 0.00 | 0.00 | 7,000.00 |
| 751-65.691-910.000 | INSURANCE PREMIUM | 932.00 | 155.34 | 77.67 | 776.66 |
| 751-65.691-955.000 | MISCELLANEOUS EXPENSE | 800.00 | 0.00 | 0.00 | 800.00 |
| 751-65.691-955.030 | DEVELOPMENT COMMITTEE | 2,000.00 | 340.95 | 340.95 | 1,659.05 |
| 751-65.691-955.035 | DESIGN COMMITTEE | 8,000.00 | 0.00 | 0.00 | 8,000.00 |
| 751-65.691-955.040 | PROMOTION COMMITTEE | 8,000.00 | 63.60 | 63.60 | 7,936.40 |
| 751-65.691-999.301 | TRANSFER OUT-DEBT SERVICE | 92,182.00 | 0.00 | 0.00 | 92,182.00 |
| Total Dept 65.691-DOWNTOWN DEVELOPMENT | | 199,026.00 | 3,073.18 | 1,774.23 | 195,952.82 |
| TOTAL Expenditures | | 199,026.00 | 3,073.18 | 1,774.23 | 195,952.82 |
| Fund 751 - DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | |
| TOTAL REVENUES | | 196,200.00 | 420.86 | 238.26 | 195,779.14 |
| TOTAL EXPENDITURES | | 199,026.00 | 3,073.18 | 1,774.23 | 195,952.82 |
| NET OF REVENUES & EXPENDITURES | | (2,826.00) | (2,652.32) | (1,535.97) | (173.68) |

Monroe Downtown Development Authority
2014-2015 Fiscal Year Expenditure Report

| Part Time Salaries | Budget | Expenditures | Balance |
|-------------------------------|---------------|---------------------|----------------|
| | \$16,000.00 | | |
| 7/16/2015 | | \$139.99 | |
| 7/16/2015 | | \$348.01 | |
| 7/30/2015 | | \$638.00 | |
| 8/13/2015 | | \$580.00 | |
| 8/27/2015 | | \$623.50 | |
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| | | | |
| | | | |
| | | | \$13,670.50 |
| | | | |
| | | | |
| Social Security | Budget | Expenditures | Balance |
| | \$992.00 | | |
| 7/16/2015 | | \$30.26 | |
| 7/30/2015 | | \$39.55 | |
| 8/13/2015 | | \$35.96 | |
| 8/27/2015 | | \$38.66 | |
| | | | |
| | | | |
| | | | |
| | | | \$847.57 |
| | | | |
| | | | |
| Medicare | Budget | Expenditures | Balance |
| | \$232.00 | | |
| 7/16/2015 | | \$7.08 | |
| 7/30/2015 | | \$9.25 | |
| 8/13/2015 | | \$8.41 | |
| 8/27/2015 | | \$9.04 | |
| | | | |
| | | | |
| | | | \$198.22 |
| | | | |
| Workers Comp Insurance | Budget | Expenditures | Balance |
| | \$23.00 | | |
| 7/16/2015 | | \$0.88 | |
| 7/30/2015 | | \$0.93 | |
| 8/13/2015 | | \$0.84 | |
| 8/27/2015 | | \$0.91 | |
| | | | |
| | | | |
| | | | \$19.44 |
| | | | |
| Unemployment | Budget | Expenditures | Balance |
| | \$5.00 | | |
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Monroe Downtown Development Authority
2014-2015 Fiscal Year Expenditure Report

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|--------------------------------------|---------------|---------------------|--|--------------------|
| | | | | \$5.00 |
| | | | | |
| Office Supplies - 727.000 | Budget | Expenditures | | Balance |
| | \$500.00 | | | |
| | | | | |
| | | | | |
| | | | | \$500.00 |
| | | | | |
| Copies | Budget | Expenditures | | Balance |
| | \$100.00 | | | |
| July | | \$0.07 | | |
| | | | | |
| | | | | \$99.93 |
| | | | | |
| Postage | Budget | Expenditures | | Balance |
| | \$500.00 | | | |
| July | | \$7.26 | | |
| | | | | |
| | | | | |
| | | | | \$492.74 |
| | | | | |
| Audit Services | Budget | Expenditures | | Balance |
| | \$1,285.00 | | | |
| | | | | |
| | | | | \$1,285.00 |
| | | | | |
| General Contract Services | Budget | Expenditures | | Balance |
| | \$20,000.00 | | | |
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| | | | | \$20,000.00 |
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| Façade Improvements - 818.080 | Budget | Expenditures | | Balance |
| | \$40,000.00 | | | |
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Monroe Downtown Development Authority
2014-2015 Fiscal Year Expenditure Report

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|--|---------------|---------------------|--|----------------|
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| | | | | \$40,000.00 |
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| Telephone | Budget | Expenditures | | Balance |
| | \$475.00 | | | |
| Credit (cancelled phone) | \$5.31 | | | |
| | | | | |
| | | | | \$480.31 |
| | | | | |
| Publishing/Advertising 905.000 | Budget | Expenditures | | Balance |
| | \$7,000.00 | | | |
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| | | | | |
| | | | | \$7,000.00 |
| | | | | |
| Insurance Premium | Budget | Expenditures | | Balance |
| | \$932.00 | | | |
| Monthly P&L Insurance - July | | \$77.67 | | |
| Monthly P&L Insurance - August | | \$77.67 | | |
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| | | | | |
| | | | | |
| | | | | \$776.66 |
| | | | | |
| Miscellaneous Expense - 955.000 | Budget | Expenditures | | Balance |
| | \$800.00 | | | |
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| | | | | |
| | | | | |
| | | | | \$800.00 |
| | | | | |
| Development Committee - 955.030 | Budget | Expenditures | | Balance |
| | \$2,000.00 | | | |
| Wine crawl display for alleyscape | | \$340.95 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | \$1,659.05 |
| | | | | |
| Design Committee - 955.035 | Budget | Expenditures | | Balance |

Monroe Downtown Development Authority
 2014-2015 Fiscal Year Expenditure Report

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|--------------------------------------|---------------------|---------------------|--|---------------------|
| | \$8,000.00 | | | |
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| | | | | \$8,000.00 |
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| Promotion Committee - 955.040 | Budget | Expenditures | | Balance |
| | \$8,000.00 | | | |
| Balloons for wine crawl | | \$63.60 | | |
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| | | | | \$7,936.40 |
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| Transfer Out Debt Service | Budget | Expenditures | | Balance |
| | \$92,182.00 | | | |
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| | | | | \$92,182.00 |
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| Transfer Out Capital Project | Budget | Expenditures | | Balance |
| | \$0.00 | | | |
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| Total | \$199,031.31 | \$3,078.49 | | \$195,952.82 |
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