

APPLICATION DATE: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

**CITY of MONETT  
BUILDING & ZONING  
RESIDENTIAL PORTABLE BUILDING/STORM SHELTER PERMIT  
APPLICATION**

**PROPERTY INFORMATION**

Property Address: \_\_\_\_\_ Zoning: \_\_\_\_\_

**OWNER INFORMATION**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address/City/State/Zip: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Mailing Address/City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_ Portable building

Size: \_\_\_\_\_ Are you adding: \_\_\_\_\_ electric \_\_\_\_\_ plumbing \_\_\_\_\_ mechanical

Will this be on: \_\_\_\_\_ slab \_\_\_\_\_ footing

(NOTE: footings and foundations must be inspected prior to pouring concrete)

\_\_\_\_\_ Storm Shelter

Size: \_\_\_\_\_

Estimate of Value \$ \_\_\_\_\_

**\*A SITE INSPECTION IS REQUIRED BEFORE PLACING PORTABLE BUILDING OR STORM SHELTER\***  
**I hereby certify that the answers and other information on this application are true and correct and I have read and understand the above procedures and requirements as they pertain to city building regulations and by signing this form, acknowledge compliance with these rules.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

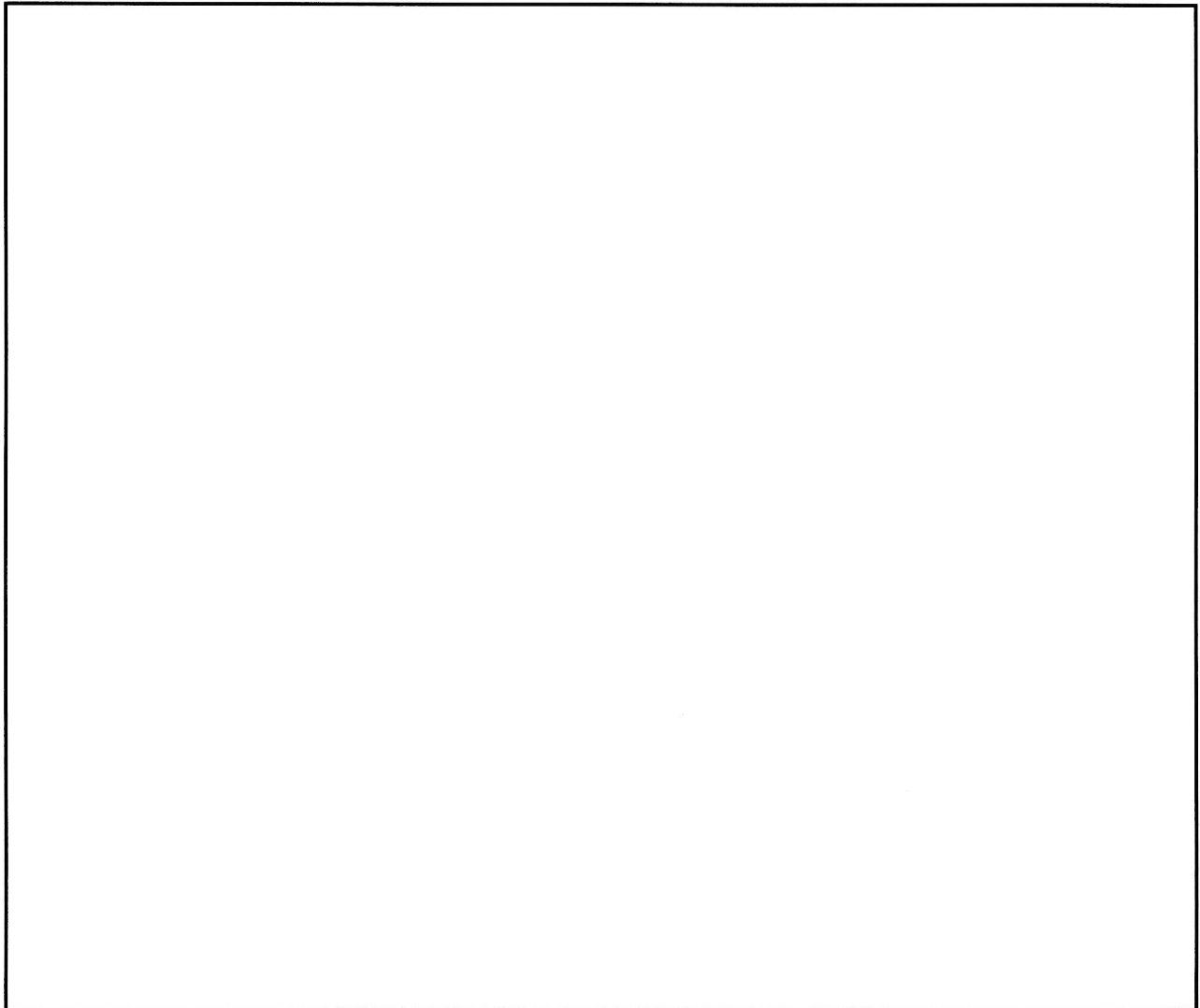
## PORTABLE BUILDING OR STORM SHELTER

The City of Monett requires homeowners and contractors to provide specific information at the inception of the building process to lessen errors and oversights that occur during the construction process.

### Overhead Site Plan

- In the space below, or on a separate attached sheet, please diagram an overhead view, (site plan), showing the current and proposed placement of the storage building or storm shelter. **Show the footprint of the portable building or storm shelter, including the dimensions and distances from a lot property lines and setback distances.**

### SITE PLAN



CITY OF MONETT  
217 5<sup>TH</sup> STREET  
MONETT, MO 65708  
Tel: (417) 235-5306 Fax: (417) 235-4612  
[Wade Ennes, Building & Zoning Inspector](#)

## **Portable Buildings**

### **Definition: Portable Building**

Any prefabricated structure assembled off site and delivered to the site as a complete unit or a building purchased in kit form and assembled onsite, which can be moved without disassembly to another location.

### **Installation Requirements**

If the portable structure as a total area exceeding 200 square feet but not more than 599 square feet the following installation requirements shall apply.

1. A building permit shall be required
2. A site plan showing the principle structures and the proposed location of the portable structure shall be submitted with the building permit application.
3. The structure shall be set on a permanent foundation or piers capable of carrying and distributing all imposed loads. The structure also shall be provided with a means to prevent wind uplift. This may be accomplished with trailer tie downs or permanently attached to the foundation or piers. A sketch showing how these items will be constructed shall be submitted for review.
4. The foundation shall bear on undisturbed soil a minimum of 12 inches below the finished grade.
5. All portable structures used for nonresidential uses shall be certified by a third party that the structural system meets the loading criteria set forth in the building code. This letter of certification shall bear the seal of a registered Missouri Engineer and shall be submitted with the building application.