

CITY of MONETT
BUILDING & ZONING
VARIANCE APPLICATION
217 5TH STREET MONETT, MO 65708
PHONE: (417) 235-5306
FAX: (417) 234-4612

FOR OFFICE USE ONLY: Project _____
DATE & INITIALS: _____
VARIANCE FEE: \$150.00
PAYMENT TYPE: <input type="checkbox"/> Cash Receipt # _____
<input type="checkbox"/> CHECK # _____
PUBLIC NOTICE DATE: _____
<u>TOTAL DUE PRIOR TO HEARING DATE</u>
PUBLIC HEARING DATE: _____ @5:30PM

APPLICANT/OWNER CONTACT INFORMATION

Applicants Name (please print): _____

Applicants Address: _____

Phone number: _____ Email: _____

Owners Name (please print): _____

Owner's Address: _____

Phone Number: _____ Email: _____

VARIANCE REQUEST INFORMATION

Type of area variance:

- Setback Distance Requested: _____
- Height Additional Height Requested: _____
- Parking
- Other _____

NOTICE OF APPEALS SPECIFYING THE GROUNDS THEREOF

What specific conditions and circumstances exist which would cause an undue hardship to the applicant on the grounds to appeal compliance with the City of Monett current Land use Zoning Regulations.

(attach additional sheet(s) if needed)

THE LEGAL DESCRIPTION OF THE PROPERTY

The actual location of the property boundary lines will be required by the applicant or a legal survey supplied by a State Certified Surveyor will need to be submitted

THE APPLICAT SHALL SUBMIT THE FOLLOWING:

All Applications to the Board of Adjustments **must** include the following on the date of submission. The case will not be placed on an agenda until all information is received and complete.

- Completed application form with applicant/property owner signatures.
- Variance Fee payable to the City of Monett
- The Property Boundary Lines or Legal Survey submitted

APPLICANT'S SIGNATURE: _____

PRINTED NAME: _____ **DATE:** _____

OWNER'S SIGNATURE: _____

PRINTED NAME: _____ **DATE:** _____

THE INFORMATION WITH THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF THE UNDERSIGNED'S KNOWLEDGE