

ADDENDUM TO CASINO RENTAL CONTRACT

GOOD HEALTH AND HYGIENCE PRACTICES

I acknowledge that by renting the Park Casino Facility from the City of Monett, in addition to abiding by the rules and regulations already put in place, our Casino Attendees will adhere to good health and hygiene practices. If you feel ill please stay home if possible and take precautionary measures to try and protect yourself and those around you.

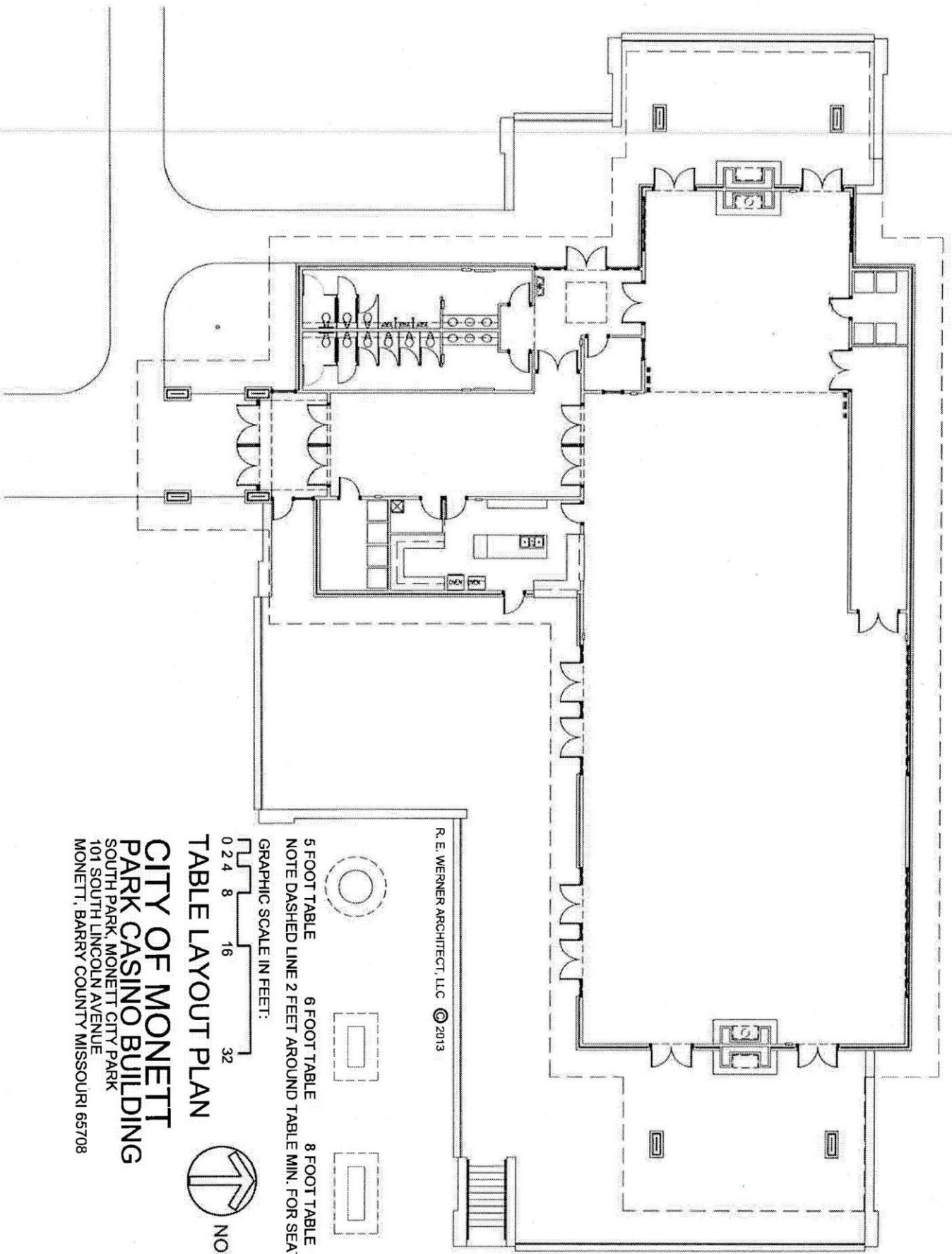
I understand that by not adhering to these guidelines, it may place our Attendees at risk of being sick. I accept responsibility if my event is identified as the origin of the Attendees being sick and agree that this information will be part of the public domain.

I understand that the City of Monett has informed me that Attendees may be at risk of being sick or becoming ill if we do not adhere to these guidelines. I have proceeded to rent the facility with full knowledge of the risk involved.

It is further understood that the undersigned does hereby covenant with the City of Monett, its officers and employees, servants, successors and assigns, to indemnify them and save them harmless from all such claims and demands, costs, loss of services or compensation in any way arising from my renting of the Casino Facility.

Signature_____

Date_____



R. E. WERNER ARCHITECT, LLC © 2013



5 FOOT TABLE



6 FOOT TABLE



8 FOOT TABLE

NOTE DASHED LINE 2 FEET AROUND TABLE MIN. FOR SEATING

GRAPHIC SCALE IN FEET:

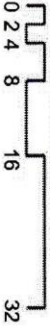
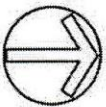


TABLE LAYOUT PLAN



NORTH

**CITY OF MONETT
 PARK CASINO BUILDING**
 SOUTH PARK, MONETT CITY PARK
 101 SOUTH LINCOLN AVENUE
 MONETT, BARRY COUNTY MISSOURI 65708

City of Monett
Park Casino Rental Agreement
City of Monett Address: 217 5th Street, Monett, MO 65708
Casino Address: 101 South Lincoln Ave, Monett, MO 65708
Casino:417-235-4654
dmyers@monettmo.gov

FEE SCHEDULE

Lounge (small room)	\$40.00 per hour
Minimum rental of two hours	
Hall (large room)	\$50.00 per hour
Minimum rental of three hours except for Friday 12:00 p.m. (noon) through Saturday 12:00 a.m. (midnight), then the minimum rental shall be six hours (New Year's Eve requires a six hour minimum rental)	
Entire facility (both rooms)	\$70.00 per hour
Minimum rental of three hours except for Friday 12:00 p.m. (noon) through Saturday 12:00 a.m. (midnight), then the minimum rental shall be six hours (New Year's Eve requires a six hour minimum rental)	
Holidays	
Lounge (small room)	\$80.00 per hour
Hall (large room)	\$100.00 per hour
Entire facility (both rooms)	\$140.00 per hour
Minimum rental shall for six hours each Holiday	
Casino closed and unavailable for rentals on Thanksgiving Day & Christmas Day	
Alcohol use (Hall)	\$100.00 add-on charge
Alcohol use (Lounge).....	\$25.00 add-on charge
Dancing fee	\$50.00 add-on charge
Must rent the entire facility if dancing is part of the activities	
Kitchen use.....	\$25.00 add-on charge
Kitchen rental is only available if renting the Hall (large room) or entire facility	

***A \$250.00 deposit is required for all events that serve alcohol.**

***You will not be permitted to enter the building until 15 minutes before the starting time indicated on the contract and all people and equipment must be out at the end of the Contract time.**

***The Park Casino closing time is 12:00 a.m. (midnight). All people and equipment must be out at this time. You will be charged a late fee equal to the deposit amount for any time after 12:00 a.m. (midnight).**

USE POLICY

- (1) There are no exceptions or discounts to the adopted fee schedule for any individuals or groups renting the Park Casino.
- (2) No date will be reserved for any individual or group until payment in full is received by the City Collector and the renter has submitted a fully executed Rental Agreement. We must have at least two weeks' notice to be able to rent the casino. The following refund policy shall apply:

0-5 Days Prior to the Event	No Refund
6-14 Days Prior to the Event	50% Refund
15-90 Days Prior to the Event	75% Refund
More than 90 Days Prior to the Event.....	100% Refund

There are no exceptions to this refund policy.
- (3) Reservations shall be made through the Casino Coordinator at 417-235-4654 or email at dmyers@monettmo.gov
- (4) There shall be a minimum of two hours between reservations for the entire facility or for each room to allow the Facilities Attendant to clean, set-up, etc...
- (5) No barbecue grills shall be permitted in the building or on the patio or terraces.
- (6) The rental party and guests may only consume alcohol inside the building or on the terraces. No alcohol is permitted on the park grounds or parking lot.
- (7) Bands, DJ's or live music shall only be permitted indoors and shall not be on the patio, terrace or surrounding park area. No fog machines allowed inside of the building.
- (8) The individual or group reserving the facility shall be responsible for any damage done to the building or contents during their event.
- (9) The City of Monett shall not be responsible for items lost, stolen or broken during the event.
- (10) The use of nails, tape, pins or staples to fasten any decoration or display onto the walls or ceilings is prohibited (including piñatas).
- (11) All decorations or displays shall be removed or disposed of by the renter. The City of Monett reserves the right to dispose of materials or supplies left behind by the renter.
- (12) The City shall maintain full authority over the Park Casino facility and may deny rental or use of the facility for inappropriate activities or due to misconduct or failure to abide by the facilities policy.
- (13) **Children must be supervised at all times. Failure to supervise children may lead to violators being expelled from the facility**
- (14) No pets allowed inside or tied up outside of the building. If you have a service dog it must be mark as a service dog and we can ask you what service it provides.

Date of Rental:
 Name/Organization:
 Address:
 City/State/Zip:
 Phone: Email:

	Start Time	End Time	Total Hours	Total Cost
Lounge (small room)				\$
Hall (large room)				\$
Entire facility				\$
Kitchen				\$
Dancing				\$
Alcohol Use				\$
TOTAL RENTAL FEE				\$
Plus Alcohol Deposit				\$
TOTAL AMOUNT DUE				\$

- Type of function: Reunion Party Meeting Dance Reception Other _____
- Do you need podium ____ TV's ____ projector ____ microphone ____
- Approximate number of people attending? _____
- Table size: _____ 8' rectangular _____ 6' rectangular _____ 60" round
- Will you need serving tables? Yes No How many? _____
- Will you need chairs for everyone to be seated? Yes No

Fill out the table layout plan for how you would like your tables to be arranged.

Please return this page & table layout plan with payment (made payable to City of Monett) to:
 City of Monett
 217 Fifth Street
 Monett, MO 65708

By signing this document the Renter acknowledges that they have read and understand the use policy and fee schedule, and that you must be out at the time that the contract is up. That the City of Monett is not responsible for personal injury or loss of property. The renter acknowledges that there will be security cameras in use at the facility that may or may not be recording the event.

By execution of this agreement, Renter and all members of the party give implied consent to the City of Monett and its employees to inspect the premises and review the conduct of the Renter and guests to determine the safety of the City of Monett Park Casino as to any anticipated breach of the peace. Renter and all guests, by implied consent, agree that the Monett Park Casino may be closed after determination by the City of Monett or its employees that there exists a condition which would breach the peace and/or cause harm or detriment to the Casino and/or any persons. No refunds will be made of the advance payment.

Before you sign the contract make sure you fill out the floor plan and also Please sign the contract before you send it back to me or before you pay

Signature: _____