



MODOC COUNTY PROBATION DEPARTMENT

326 South Main Street - Alturas, California 96101
(530) 233-6324 - FAX (530) 233-6363

Interim Chief Probation Officer Terry Jones
Interim Assistant Chief Probation Officer Erica Tassone



SUPERVISING PROBATION OFFICER **OPEN UNTIL FILLED**

SALARY RANGE (A-F):

Supervising Probation Officer: Range 288 (Step A-F \$4,101 - \$5,233)

This is the full supervisory level in the Deputy Probation Officer class series. Incumbents are expected to perform the most complex professional probation work with minimal direction and supervision. This class is distinguished from Deputy Probation Officer III by the fact that incumbents exercise full supervisory responsibilities over assigned staff and programs, as well as perform the full scope of professional probation casework. The incumbents in this classification will provide highly responsible staff assistance to the Chief Probation Officer, Assistant Chief Probation Officer, and other management positions.

Reports to: This position reports to the Assistant Chief Probation Officer and Chief Probation Officer.

Position is Full Time 37.5 hours per week.

EDUCATION AND EXPERIENCE:

Any combination of education and experience which provides the required knowledge and skills is acceptable; a typical way of gaining the knowledge and skill is outlined below:

Equivalent to graduation from a four-year college or University, with a bachelor's degree in criminal justice, psychology, sociology, behavioral sciences, or a closely related field. Five (5) years' experience performing professional probation work comparable to a Deputy Probation Officer III with Modoc County or a combination of probation work and a related field such as Social Services or law enforcement. Possession of, or ability to obtain a valid California Driver's license. Possession of a valid P.O.S.T. basic certificate. California Peace Officer certification (PC 832 certificate).

Modoc County is an Equal Employment Opportunity Employer.

Employment packets are available at Probation or online.

To apply please provide the following documents:

- a. Cover Letter
- b. Employment application
- c. Resume
- d. 3-5 references