



County of Modoc Building & Safety

NEW MANUFACTURED HOME PERMIT APPLICATION PACKET

This handout provides you with general information and the necessary checklists and applications that may be necessary for your project. For other information such as permit, submittal and review fees' or other general information you should reference the General Information/ Permitting and Design Criteria for Manufactured Home Installations handout provided to you.

General Information (pages 1-2):

It is recommended that you read through this information as it pertains to escrow, warranty and general "Declaration of Delivery Sale" information that you the purchaser of a new manufactured home should be aware.

New Mfg. Home Installation / Site/Plot Plan Checklist (page 3):

These checklist items shall be shown or reviewed for and are recommended to be returned to this office upon submittal.

New Mfg. Home Installation / Submittal Requirements Checklist (page 4):

This checklist provides you with the minimum requirements that shall be incorporated into or submitted with the plans. If you have already had the foundation plans drawn or are currently in the process, review your plans for the plans standards requirements contained in the General Information / Permitting and Design Criteria for Manufactured Home Installations handout to ensure this necessary information has been included. All items in the checklists contain within this handout shall be submitted or your application for permit may be considered incomplete and will not be accepted. The checklists provided are recommended to be returned to this office upon submittal.

Dealer Form (pages 5-6):

This application shall be filled out and returned to this office upon submittal.

HCD Forms 433(A) and 433(B) (pages 7-8):

This application shall be filled out and returned to this office upon submittal.

Road Encroachment Application (pages 9-13):

This application shall be filled out and returned to this office upon submittal.

Request for Assignment of Physical Address Form (pages 14-15):

For new construction or where an address does not exist, this form shall be filled out and returned to this office upon submittal.

SRA Acknowledgement Form (page 16):

This form shall be filled out and returned to this office upon application submittal.

MANUFACTURED (MFG.) HOME CONSTRUCTION STANDARD

Manufactured homes are required to be constructed to the preemptive HUD standards known as the National Manufactured Homes Construction and Safety Standards.

MFG. HOME IGNITION RESISTANT CONSTRUCTION STANDARD

The Department of Housing and Community Development Department (HCD), pursuant to Emergency Legislation have applied the ignition-resistant exterior provisions of Title 24, CBC, Chapter 7A to manufactured homes, mobilehomes, multifamily manufactured homes and commercial modular's. The units as listed when installed in or relocated into or within a State Responsibility Area (SRA), Very High Fire Hazard Severity Zone (LRA), or Wildland-Urban Interface (WUI) Fire Area both inside and outside of mobilehome or special occupancy parks must comply with the ignition-resistant exterior provisions.

NOTICE OF IMPORTANT LEGISLATION

(Assembly Bill No. 1203, Mullin)

Adds Health and Safety Code (H&SC), Section 18035.26 and amends H&SC Section 18080.5

- HSC Section 18035.26 (b) clarifies that the sale of a Manufactured Home shall be deemed completed at the close of escrow. Escrow shall be deemed closed when all of the following conditions have been met:
 1. A complying and completed “Declaration of Delivery Sale” document provided by the dealer and as described in this statute is signed by the buyer.
 2. All funds in escrow, other than escrow fees, undelivered accessories, and amounts mutually agreed upon by the buyer and dealer, are disbursed.
 3. The buyer takes delivery of the unit(s) at a location mutually agreed to as specified in the purchase agreement and the escrow instructions.

Additionally, the Declaration of Delivery Sale specifies that:

1. The purchaser is installing or is engaging the services of a licensed contractor to install the unit(s).
 2. The purchaser understands that most manufacturers’ warranties do not cover defects caused by improper site preparation or installation.
 3. The purchaser understands that upon delivery, the purchaser has full responsibility for the proper storage of the unit(s), including the support and weather protection of the unit(s).
 4. The purchaser has ensured that the home will be installed pursuant to HSC 18551 (a) and the manufacturer’s installation instructions.
 5. The purchaser should ensure that all permit and fee requirements can be met, including school development fees.
 6. The manufactures’ warranty expires one year after either the issuance of the certificate of occupancy or 120 days from close of escrow, whichever occurs first (See section 18035.26 (c)).
 7. The dealer must deposit with the escrow agent the original executed declaration prior to preparation of escrow instructions, and the escrow agent shall retain the original document.
 8. A copy of the original Declaration shall be submitted to the Department with other report of sale documents, and another copy of the original Declaration is to be provided to the manufacturer.
- HSC Section 18035.26 (c) modifies the warranty period required by California Civil Code Section 1797 et seq., to expire either one year after either the issuance of a certificate of occupancy or 120 days from the close of escrow, whichever occurs first.
 - HSC Section 18035.26 (d) requires that the sale meet the requirements of HSC Section 18035.2 and the reporting requirements of HSC Section 18080.5. Additionally, the sale is null and void if the escrow documents are prepared prior to the escrow agent’s receipt of the signed declaration.
 - HSC Section 18035.26 (e) requires the department to designate its records as “pending installation” until the certificate of occupancy is issued, recorded with a HCD 433 (a) form and the fees have been paid.
 - HSC Section 18080.5 (e) was amended to specifically exclude transactions subject to HSC Section 18035.26 from the requirement that a certificate of occupancy is needed to deem the transaction completed.

NEW MFG. HOME INSTALLATION CHECKLIST

All required information, shall be returned in clear, or clearly legible copies. Forms provided by Modoc County shall be returned in the same exact form as they have been provided. Faxed information, poor quality or reduced copies will likely not be accepted. Provide the following:

SITE/PLOT PLAN

- 1) Provide two (2) clearly legible plot plans on 8 ½" X 11" plain paper, drawn to scale, 1" = 50' or similar. Large properties may be submitted with an Assessors plot map and on the reverse the site/plot plan need only show the area of improvement to scale.
- 2) Provide the Assessors Parcel Number (APN) and plans shall be signed by the person responsible for the preparation of the plan.
- 3) Provide a directional arrow indicating the direction to "North".
- 4) Show property boundaries, outlines and dimensions, year round or seasonal drainages.
- 5) a) "FLAT LOT SITES" Where the property does not require site preparation other than clearing for the removing of organic or deleterious material (clearing, leveling or cutting to frost depth, backhoe work for footings and stepped footings, etc.) state "FLAT LOT."
b) "CUT PAD SITES" If other than flat lot, the plans shall state "CUT PAD." Depending on the slope of the property, this excavation work may require a grading permit (cuts over 5' or where more than 50 cubic yards or material are moved, require a grading permit). The site/plot plan shall state the slope of the property by, the percent, degree slope, or slope ratio. Plans shall also contain a separate profile plan view, showing the locations and dimensions of the cut(s), fill(s) and be provided a note stating the amount of, and the intended use of the spoils removed by the excavation.
- 6) Show the location and the "footprint" of the proposed structure(s), and specify their use(s).
- 7) Where applicable, show and dimension the "footprint" of all existing buildings and specify their use(s).
- 8) Show all distances between proposed structures and/or existing buildings.
- 9) Show distances from proposed buildings to the property lines; these shall be shown at right angles (90°) from the building to the property line.
- 10) Show the electrical service location and service size; specify whether it is "overhead" or "underground"
- 11) Show the approximate location of the septic & leach field and the well, dimension the distance from the septic to the nearest proposed or existing structure. **Note:** Where the building site is on a public sewer or water system show the approximate locations of these utilities and specify them as such.
- 12) Show the location and name of abutting streets / roads and any easements and all legal accesses to the property.
- 13) Show the location of the driveway and dimension the distance to the nearest side property line.
- 14) Developments in sub-divisions may be required to bear a subdivision approval stamp or be accompanied by a letter of approval from the subdivision review committee.
- 15) Signed (SRA) acknowledgement form.

NEW MFG. HOME INSTALLATION CHECKLIST

All required information, shall be returned in clear, or clearly legible copies. Forms provided by Modoc County shall be returned in the same exact form as they have been provided. Faxed information, poor quality or reduced copies will likely not be accepted. Provide the following:

SUBMITTALS REQUIREMENTS

- 1) A signed application for permit completed in full.
- 2) Provide a completed Owner-Builder or Contractor Acknowledgment & Information Form.
- 3) One (1) copy of the Legal Description of the property, this shall include the first page of the deed showing the legal property owner.
- 4) Provide two (2) completed site/plot plans showing all necessary items as outlined, include a grading plan if required, or make reference to the grading permit if issued previously.
- 5) Letter from the lien holder acknowledging the home will be attached to the real property.
Note: If there is no lien holder, the owner shall provide a letter stating the home and land are clear of liens.
- 6) One (1) copy of the completed *HCD, FORM 433(A) and FORM 433(B).
- 7) One completed and signed Modoc County "DEALER FORM".
- 8) Two (2) copies of the Utility Location Diagram (foundation layout plan).
- 9) Two (2) copies of the Centerline/Marriage Line Support Diagram (if multiple section).
- 10) Two (2) copies of the Floor Plan (this shall state the square footage of the units).
- 11) Two (2) copies of the Electrical Load Calculation Form.
- 12) One (1) copy of the Manufactured home Dealers' Sales/purchase Agreement.
- 13) Two (2) sets of foundation system plans (18" x 24" minimum) meeting the Modoc County Plans Standard, prepared by a registered California engineer or a plan approved by the State of California (*SPA, reduced copies of SPA plans will not be accepted).
- 14) Provide two (2) copies of all additional plans for other proposed accessory structures, decks, storage buildings, etc., if applicable.
- 15) Fire Sprinklers are required by Modoc County Ordinance 221-F

***HCD:** *State of California Housing and Community Development Department.*

Redding Office, Phone (530) 224-4815

Sacramento Office, Phone (916) 255-2501

***SPA:** *Standard Plan Approval, plan review and approval performed by HCD.*

NOTE: *Plans submitted under CA. State, Department of Housing and Community Development (HCD) Standard Plan Approval (SPA) are subject to the requirements for local plan standards and requirements, including but not limited to under floor enclosure standards.*

DEALER FORM / NEW MANUFACTURED HOME

THIS FORM TO BE COMPLETED IN FULL BY THE MFG. HOME DEALER

1) MANUFACTURED HOME DEALERS' NAME:

NAME: _____ PHONE # :() _____ - _____

MAILING ADDRESS: _____
P.O. Box # _____ Street Address _____

_____ City _____ State _____ Zip Code _____

Salesperson Agent Name: _____ FAX # :() _____ - _____

✓ CALIFORNIA LICENSED DEALER: No Yes CA. DEALER LIC. #: _____

2) DEALERS' INSTALLATION CONTRACTOR (State "NONE" if a set-up contractor is not provided):

NAME: _____ PRIMARY PHONE # :() _____ - _____

MAILING ADDRESS: _____
P.O. Box # _____ Street Address _____

_____ City _____ State _____ Zip Code _____

LICENSE NUMBER: _____

3) PURCHASER / OWNERS' NAME:

NAME: _____ PRIMARY PHONE # :() _____ - _____

MAILING ADDRESS: _____
P.O. Box # _____ Street Address _____

_____ City _____ State _____ Zip Code _____

4) UNIT & MANUFACTURERS INFORMATION:

Manufacturer: _____ Year of Mfg.: _____

Serial number of the home: _____ Date of Sale: _____

Model: _____ Total Size of Unit(s): _____ X _____
Length Width

Roof Live Load: _____ (PSF) Wind Zone: _____ Climate Zone: _____

Type of Manufactured Home: Singlewide (Unit1) Double Section (Unit 2) Triple Section (Unit 3)

Other (Specify): _____

This Manufactured Home conforms to CA. State ignition resistant construction standards? Yes No

1 of 2

DEALER FORM / NEW MANUFACTURED HOME

5) SUPPLEMENTAL UNIT INFORMATION: (Check the block(s) or complete as appropriate)

✓ Type of Roofing: Composition Arch. Fiberglass Formed Metal

Other (Specify): _____

✓ Roof Pitch (Slope): 3:12 4:12 Other (Specify): _____

✓ Units Frame size: 8" 10" 12" Other (Specify): _____

✓ Is this an Alternate Construction (AC) home? Yes No

✓ Is the home foundation ready from the mfg. home facility? Yes No **(If Yes, complete 1, 2 & 3)**

1) Has the frame of the home been held back for the foundation? Yes No

2) Has the home been provided "Z" bar flashing at rim joist? Yes No

3) Has the home been factory fitted with holdowns at required points? Yes No

✓ Is the home garage adaptable from the mfg. home manufacturing facility? Yes No

✓ **(If Yes, complete 1, 2 & 3)**

1) What type of fire separation wall has been provided? Type "X" fire-rated sheetrock Other?

2) Has the home been provided a designated electrical circuit for the garage? Yes No

3) Has the home been provided a self-closing fire rated door to the garage? Yes No

✓ Does the Mfg. home have a wood stove or fireplace? Yes No Specify: _____

✓ Does the Mfg. Home have gas / LPG appliances? Yes No

✓ Does the Mfg. home have an open porch? Yes No

✓ Does the Mfg. home have eaves? Yes No Inches of eave overhang: _____"

✓ Are you providing permanent code compliant steps for each exit? Yes No

✓ Are you providing the foundation system plans for this project? Yes No

6) DEALER / FACTORY SUBMITTAL DOCUMENTS CHECKLIST:

The following information is required and shall be provided for permits for all new manufactured homes.

✓ Two (2) copies of the Utility Locations Diagram (foundation layout plan).

✓ Two (2) copies of the Centerline/marriage line Support Diagram (if multiple section).

✓ Two (2) copies of the Floor Plan of the unit (shall state square footage of the units).

✓ Two (2) copies of the Electrical Plan and a Electrical Load Calculation Form.

✓ One (1) copy of the Bill of Sale or copy of the Dealers Sales/purchase Agreement.

✓ FORM 433(B) completed in full & signed by the owner.

I hereby certify that I understand that the information as stated will supplement the application for installation permit. That the permit is based on this information and that it is true and correct. I also acknowledge:

✓ A copy of the Certificate of Origin is required to be submitted to Building Safety prior to final inspection.

X _____
SIGNATURE OF DEALER or DEALERS AGENT

X _____
(PLEASE PRINT)

Date: _____

RECORDING REQUESTED BY:

AND WHEN RECORDED MAIL TO:

NAME

STREET ADDRESS

CITY, STATE and ZIP

SPACE ABOVE THIS LINE FOR RECORDER USE ONLY

NOTICE OF MANUFACTURED HOME (MOBILEHOME) OR COMMERCIAL MODULAR INSTALLATION ON A FOUNDATION SYSTEM

Recording of this document at the request of the enforcement agency indicated is in accordance with California Health and Safety Code Section 18551(a). This document is evidence that the enforcement agency has issued a certificate of occupancy for installation of the unit described hereon, upon the real property described with certainty below, as of the date of recording. When recorded, this document shall be indexed by the county recorder to the named owner of the real property and shall be deemed to give constructive notice as to its contents to all persons thereafter dealing with the real property.

Form fields for REAL PROPERTY OWNER, MAILING ADDRESS, CITY, COUNTY, STATE, ZIP, ENFORCEMENT AGENCY ISSUING PERMIT and CERTIFICATE OF OCCUPANCY, MAILING ADDRESS, CITY, COUNTY, STATE, ZIP, INSTALLATION MAILING ADDRESS, IF DIFFERENT, BUILDING PERMIT NO., TELEPHONE NUMBER, SIGNATURE OF ENFORCEMENT AGENCY OFFICIAL, DATE, UNIT OWNER (if also property owner, write "SAME"), MAILING ADDRESS, CITY, COUNTY, STATE, ZIP, DEALER NAME (if not a dealer sale, write "NONE"), DEALER LICENSE NO.

UNIT DESCRIPTION

Form fields for UNIT DESCRIPTION: MANUFACTURER'S NAME, DATE OF MANUFACTURE, MODEL NAME/NUMBER, SERIAL NUMBER(S), LENGTH X WIDTH, INSIGNIA/LABEL NUMBER(S), ASSESSOR'S PARCEL NUMBER, HCD REGISTRATION DECAL NUMBER, MCO NUMBER, REAL PROPERTY LEGAL DESCRIPTION

HCD FORM 433(A) Rev 3/2006



WHITE—County Recorder CANARY—HCD PINK—Applicant GOLDENROD—Building Dept.

**NOTICE TO ASSESSOR
HCD 433(B) 4/86**

**THIS FORM MUST BE COMPLETED BY THE OWNER OF A MANUFACTURED HOME
MOBILEHOME OR COMMERCIAL COACH AND FORWARDED TO THE COUNTY
ASSESSOR UPON COMPLETION OF THE INSTALLATION OF THE UNIT ON A
FOUNDATION SYSTEM PURSUANT TO SECTION 18551 HEALTH AND SAFETY CODE.**

ORIGINAL PURCHASE PRICE FOR:

1. The Basic Unit	\$ _____	Type of Exterior Wall Covering: _____ (Metal, Wood, etc.)
2. Optional Equipment & Upgrades	\$ _____	Type of Roof Covering _____ (Metal, Wood, Composition, etc.)
3. Subtotal	\$ _____	Heating Type: <input type="checkbox"/> Forced Air <input type="checkbox"/> Floor or Wall
4. Accessories & Accessory Structures	\$ _____	
5. Other (Specify) _____	\$ _____	
6. Delivery & Installation	\$ _____	Air Conditioning: <input type="checkbox"/> YES <input type="checkbox"/> NO Tons _____
		Evaporative Cooler: <input type="checkbox"/> YES <input type="checkbox"/> NO
7. TOTAL SALES PRICE	\$ _____	Built-in Cooktop: <input type="checkbox"/> YES <input type="checkbox"/> NO
		Built-in Oven: <input type="checkbox"/> YES <input type="checkbox"/> NO
		Built-in Dishwasher: <input type="checkbox"/> YES <input type="checkbox"/> NO
		Built-in Wet Bar: <input type="checkbox"/> YES <input type="checkbox"/> NO
		Refrigerator: <input type="checkbox"/> YES <input type="checkbox"/> NO
		Roof Overhand (Eaves): <input type="checkbox"/> YES <input type="checkbox"/> NO _____ inches
		Furniture Included: <input type="checkbox"/> YES <input type="checkbox"/> NO Value \$ _____

DOES THE BASIC PRICE INCLUDE:

The Towbar(s)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Tires & Wheels	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Wheelhubs & Axles	<input type="checkbox"/> YES	<input type="checkbox"/> NO

LIST NUMBER OF ROOMS:

Bedrooms	_____	Dining Room	_____
Baths	_____	Family Room	_____
Kitchen	_____	Utility Room	_____
Living Room	_____	Other Rooms	_____

Carport:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____ X _____
Awning:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____ X _____
Porch:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____ X _____
Garage:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____ X _____
Storage Shed:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____ X _____
Skirting:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	_____ LINEAL FEET

The sales price as shown does not include any amount for any in-place location.

The Assessor's Parcel Number of the installation site is

(Signature)

Address

Telephone

MODOC COUNTY ROAD DEPARTMENT ROAD ENCROACHMENT PERMIT & PROCESS

*For information and/or assistance please call
The Modoc County Road Department at (530) 233-6403*

BASIC INSTRUCTIONS & PROCESS

1. Fill out and return application and appropriate permit fee to Modoc County Building Safety.
2. The completed application and the appropriate fee will be routed to the Modoc County Road Dept.
3. Encroachment permits will take 7-14 days to process. Allow at least two weeks between application and construction.
4. District Foreman will do a "Field Review" of the proposed application and return it to this office.
5. A "Permit Approval" will be issued with requirements specific to this application.
6. District foreman will do a "Final Inspection" after the encroachment is completed.

Please Note: Work performed inside of the County Right Of Way must be accomplished by an appropriately licensed contractor, with the exception of work performed that is less than Five Hundred dollars (\$ 500.00) as per section 7048 of the B & P Code, or if the work is performed by an owner/builder as per section 7044 of the B & P Code.

Permit Fees:

Driveways	\$ 160.00	All driveways permanent, temporary, residence or business.
Utilities	\$ 400.00	Any Utility, above or below ground.
Community		
Event	\$ 50.00	Community events, parades, banners etc.
Dust Control	\$ 300.00	The use of chemical or mechanical methods to control dust.
Signs	\$ 150.00	Temporary or permanent placement. Permit required for each sign.
Cattle guard	\$ 600.00	When requested by public. Installation pursuant to County Code Ch.12.08.

ROAD ENCROACHMENT GENERAL INFORMATION

ROAD CONNECTIONS

Applicant is:

_____ Owner
_____ Contractor
_____ Public Agency
_____ Agent for Owner
_____ Other: _____
Specify

Approach will serve:

_____ Private Residence
_____ Private Road
_____ Subdivision (less than 5 parcels)
_____ Subdivision (5 or more parcels)
_____ Agriculture (field access)
_____ Other: _____
Specify

Estimate Usage:

_____ High (nearly continually)
_____ Frequent (several times daily)
_____ Daily
_____ Occasional (a few times a month)
_____ Seldom

Type of user:

_____ Passenger Vehicles
_____ Trucks (or other long or heavy vehicles)
_____ Tractors (or slow moving vehicles)

Proposed Construction Dates:

_____ Start Work
_____ Complete Work

Construction will be performed by:

Contractor: _____
License Number: _____

Permit No.: _____ County Road No.: _____

ROAD ENCROACHMENT GENERAL INFORMATION

UTILITIES

This part is required to be completed only where for new utility installations are installed for the intended improvement.

Applicant is:

_____ Owner
_____ Contractor
_____ Public Agency
_____ Agent for Owner
_____ Other: _____
Specify

Type of Facility:

_____ Buried phone cable
_____ Buried electric cable
_____ Buried cable television
_____ Buried conduit (encasement pipe)
_____ Buried water line
_____ Buried sewer line
_____ Overhead phone line
_____ Overhead electric line
_____ Overhead cable television

The facility will:

_____ Cross the road
_____ Run parallel to the road outside the roadbed
_____ Run parallel to the road above or beneath the roadbed

The facility will be placed underground by:

_____ Boring
_____ Jacking
_____ Trenching

Proposed Construction Dates:

_____ Start work
_____ Complete work

Please provide a site map of the proposed encroachment, showing specific location of poles, pipes, etc. in relation to the roadbed (Design plans, appraiser's map, or other appropriate map).

Permit No.: _____

County Road No.: _____

ROAD ENCROACHMENT GENERAL PROVISIONS

ACCEPTANCE OF PROVISIONS: It is understood and agreed by the Permittee that the performance of any work under this permit shall constitute an acceptance of the provisions.

NOTICE PRIOR TO STARTING WORK: Before starting work the Permittee shall notify the Modoc County Road Department at 530-233-6403 at least three days in advance of the date work is to begin.

MAINTAINING TRAFFIC: Permittee shall so conduct his operations as to offer the least possible inconvenience to traffic, and it shall be his responsibility to provide for the safety of the public. When necessary, or when required by the grantor, barricades and amber lights shall be used.

STORAGE OF MATERIAL: No material shall be stored within eight (8) feet from the edge of the pavement or traveled way or within the shoulder line where the shoulders are wider than eight (8) feet. No supplies or equipment shall be stored on the highway until Permittee is ready to start work.

CLEAN UP RIGHT OF WAY: Upon completion of the work the right of way shall be left in the same condition as existed before work started, subject to the satisfaction of the County.

FUTURE MOVING OF INSTALLATION: In the event future moving or modification of the installation granted under this permit is required, the installation provided for herein shall, upon request of the County, be removed or revised at the sole expense of the Permittee within five (5) days of such notice.

PROPOSED WORK: When requested by Permittee, and if so consented to by Grantor, work covered under this permit may be done by the Grantor. Permittee agrees to reimburse fully all costs incurred in connection with the permit. Grantor will furnish an estimate of the cost of any such work prior to beginning project. If Permittee fails to complete the work in a satisfactory manner, or within the time specified, as determined by Grantor, Grantor will perform the work and Permittee agrees to reimburse Grantor for all costs incurred therefore.

LIABILITY: The Permittee is responsible for all liability for personal injury or property damage, which may arise out of work herein permitted, or which may arise out of failure on the Permittee part to perform his obligations under the permit in respect to maintenance. In the event any claim of such liability is made against the County of Modoc, or any department, Officer, or employee thereof, Permittee shall defend, indemnify and hold them and each of them harmless from such claim.

RIGHT OF WAY: At locations where the County has right of way by prescription, this permit shall apply only to those roadway areas defined by statute as being under the jurisdiction of the County.

DAMAGES: The Grantor will exercise reasonable and prudent care to prevent damage to Permittee's facilities installed under this permit, by reason of the County's operations; however, the Grantor assumes no responsibility for any damage to such facilities during installation or for any damage sustained at some future date, regardless of the cause of such damage.

BEFORE DIGGING: The Permittee must call the following toll, free number which provides information regarding the location of buried utility lines, before digging – **1 (800) 642-2444.**

SNOW PLOWING: The Permittee shall be responsible for snow removal on a road connection joining a County Road including any snow berm left at the edge of a County Road by snow plowing equipment.

MAINTENANCE: The Permittee shall be responsible for maintaining the encroachment, including replacement of gravel or culvert if needed.

WORK WITHIN THE COUNTY RIGHT OF WAY: Work performed inside of the County Right Of Way must be accomplished by an appropriately licensed contractor, with the exception of work performed that is less than Five Hundred dollars (\$ 500.00) as per section 7048 of the B & P Code, or if the work is performed by an owner/builder as per section 7044 of the B & P Code.

POLES, WIRES, CABLES AND OVERHEAD STRUCTURES

Pole Lines shall be located one foot from the property line unless otherwise specified on the face thereof.

All clearances and type of construction shall be in accordance with the applicable orders of the Public Utilities Commission of the State of California.

Whenever necessary to secure permission from abutting property owners, such authority must be secured by the Permittee prior to starting work.

REQUEST FOR ASSIGNMENT OF PHYSICAL ADDRESS

(See instructions on next page.)

Owner's Name: _____

Mailing Address: _____

Email where notification can be sent: _____

Phone number where you can be reached or a message left: _____

Property location: (Parcel (APN) or Block and Lot number): _____

Primary access road to property: _____

Draw or attach map referencing the distance, in feet, from the driveway location to the nearest property line or cross street, and the location of the structure needing an address, including the distances of the structure from the property lines.

Assigned Address:

Verified by: _____

Put on map on: _____

Copy sent to Office Of Emergency Services on:

Copy sent to Building Inspector on:

Copy sent to Assessor's Office on:

Copy sent to Fire Department on:

INSTRUCTIONS FOR REQUESTING AN ASSIGNMENT OF A PHYSICAL ADDRESS

Return the completed form and any attachments to the Modoc County Address Administrator, Modoc County Planning Department, 203 W. 4th Street Alturas, CA 96101.

Addresses will be assigned to any property that contains a principal structure for human occupancy, or for which a permit application has been submitted to build a structure for human occupancy. Addresses will also be assigned to any location where telephone service exists or is about to be installed for any reason including, but not limited to, normal telephone service, FAX machine, modem, or alarm system. The primary purpose is to be able to assist emergency responders in case of a 9-1-1 call.

Give either the Assessor's Parcel Number (APN) or Subdivision Name, Block and Lot numbers for the property.

Addresses are based on driveway location and mileage along the primary access road. To assign addresses, enough information must be provided to accurately locate both the point of access of the driveway and the structures to be addressed. A copy of the encroachment permit, if required, should be attached to provide access information. If no encroachment permit is available, provide complete information on the driveway location including the number of feet and direction to the nearest property line, cross street, nearest driveway, or, in subdivisions, to the nearest lot corner. If using a driveway for reference, provide the name of the current occupant of that residence. Also show, approximately to scale, the location of each structure on the property and indicate which will or may have telephone connections, including extensions.

If you have questions, contact the Address Administrator, at the Modoc County Planning Department, (530) 233-6406.

COUNTY of MODOC

State Response Area (SRA) Acknowledgement Form

All SRA requirements listed herein shall be met by the property owner, prior to final inspection of the residence by Modoc County Building & Safety. (For more information please contact Cal Fire at 530-233-3436.)

Road Standards for Fire Equipment Access: All surfaces shall be capable of supporting a 40,000-pound load. The grade for all roads, streets, private lanes and driveways shall not exceed 16 percent. All driveways shall provide a minimum 10-foot traffic lane and unobstructed vertical clearance of 15 feet along its entire length. Driveways exceeding 150 feet in length shall provide a turnout near the midpoint of the driveway. Where the driveway exceeds 800 feet, turnouts shall be provided no more than 400 feet apart. A turnaround shall be provided at all building sites on driveways over 300 feet in length and shall be within 50 feet of the building. Gate entrances shall be at least 2 feet wider than the width of the traffic lane(s) serving that gate. All gates providing access from a road to a driveway shall be located at least 30 feet from the roadway and shall open to allow a vehicle to stop without obstructing traffic on that road. Where a one-way road with a single lane provides access to a gated entrance, a 40-foot turning radius shall be used.

Standards for Identifying Streets, Roads, and Buildings: All buildings shall have a permanently posted address, which shall be placed at each driveway entrance and be visible from both directions of travel along the road. Where multiple addresses are required at a single driveway, they shall be mounted on a single post.

Minimum Private Water Supply Reserves for Emergency Fire Use: A water storage tank may be required. (Contact Cal Fire)

- Pre 1991 Water Storage Tank Exemption. (Office Use Only.)

Fuel Breaks and Greenbelts: The property owner shall maintain around and adjacent to the building or structure, a firebreak made by removing and clearing away, for a distance of not less than 30 feet on each side of the building or structure or to the property line, whichever is nearer, all flammable vegetation or other combustible growth. The property owners shall maintain around and adjacent to the building or structure additional fire protection or firebreak by removing all brush, flammable vegetation, or combustible growth that is located within 100 feet from the building or structure or to the property line or at a greater distance if required by state law, or local ordinance, rule, or regulation. Grass and other vegetation located more than 30 feet from the building or structure and less than 18 inches in height above the ground may be maintained where necessary to stabilize the soil and prevent erosion. These subdivisions do not apply to single specimens of trees or other vegetation that is well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to any building or structure. The property owner shall remove that portion of any tree that extends within 10 feet of the outlet of a chimney or stovepipe. The property owner shall maintain any tree adjacent to or overhanging a building free of dead or dying wood. The property owner shall maintain the roof of a structure free of leaves, needles, or other dead vegetative growth.

No exemption or variance shall apply unless and until the occupant thereof, or if there is no occupant, the owner thereof, files with the department, in a form as the director shall prescribe, a written consent to the inspection of the interior and contents of the structure to ascertain whether this section and the regulations adopted under this section are complied with at all times.

I hereby acknowledge the above listed requirements, and commit to fulfilling them as required by state law.

Signature of Property

Print Name

Date