



TEXT AMENDMENT

Background

The Town of Mint Hill Unified Development Ordinance (UDO) is the document that governs all use of property within the Town's jurisdiction. The UDO provides the regulations for various districts and uses, including: permitted land uses, height of structures, building setbacks, lot size, drainage requirements, landscaping requirements and other specific zoning requirements.

The regulations of the UDO help ensure that the Town will continue to grow and change in a managed, predictable way while safeguarding the health and safety of the general public.

If a portion of the UDO prohibits you from developing your property in the manner that you desire, you may apply for a text amendment. You must have the text amendment approved before beginning any other development process.

When/why might I use the text amendment process?

If the UDO does not permit certain aspects of your desired project, you must either modify your project to conform with the ordinance or apply for a text amendment prior to proceeding with your proposed development.

Where do I initiate the process?

Town of Mint Hill Planning Department

What information will I need to provide for a text amendment in the Town of Mint Hill?

- A. The appropriate text amendment application completed and signed. The appropriate application can be obtained in the Mint Hill Planning Department or the Town website (www.minthill.com)
- B. A narrative explaining the nature of your desired text amendment (if the application does not provide you with sufficient space).
- C. Payment of the appropriate fee to the Town of Mint Hill. Please see the Fee Schedule

Who may be involved in the text amendment process?

Planning Department

Town Attorney

Public Works Department