

Town of Mint Hill

John M. McEwen Assembly Room 4430 Mint Hill Village Lane Mint Hill, North Carolina 28227

Mint Hill Planning Board Agenda April 16, 2018 at 6:30 p.m.

- 1. Call To Order
- 2. Roll Call and Invocation
- 3. Approve Minutes of March 19, 2018 Regular Meeting
- 4. Additions or Deletions of Agenda Items
- 5. Reports of Committees, Members, and Staff
- 6. Old Business
- 7. New Business
 - A. Discussion and Recommendation on ZC18-5, Filed by Griffin-Goforth Properties, LLC, requesting Condition Zoning to allow an automotive maintenance facility, Located at 11140 Business Ln, Tax Parcel #139-092-23
 - B. Discussion and Decision on S18-3, Filed by Gary Parks, requesting Preliminary Subdivision approval for 20 lots, Located at 5611 Kool Springs Drive, Tax Parcel Numbers 137-032-15, 137-032-14, 137-032-13pt & 137-032-46
- 8. Other Business
- 9. Adjournment

| Cassie Crutchfield |
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| Program Support Assistan |

MINUTES OF THE MINT HILL PLANNING BOARD MEETING MARCH 19, 2018

The Mint Hill Planning Board met in a called meeting on Monday, March 19, 2018 at 6:30 p.m. in the John M. McEwen Assembly Room, Mint Hill Town Hall.

ATTENDANCE

Chairman: Tony Long

Members: Brad Simmons, Tom Gatz, Roger Hendrix and Roy Fielding

Planning Director: John Hoard Town Clerk: Michelle Wells

Commissioners: Mike Cochrane and Dale Dalton

Absent: Scott Fandel and Chip Todd

CALL TO ORDER AND INVOCATION

Chairman Long called the meeting to order at 6:30 p.m., declared a quorum present and the meeting duly constituted to carry on business. Mr. Hendrix gave the invocation.

ORDER OF BUSINESS

<u>Approval of Minutes of February 26, 2018 Regular Meeting:</u> Upon the motion of Mr. Hendrix, seconded by Mr. Simmons, the Board unanimously approved the minutes of the February 26, 2018 Planning Board meeting.

Additions or Deletions of Agenda Items: None.

Reports of Committees, Members and Staff: None.

Old Business: None.

New Business:

A. Public Hearing #ZC18-3, Filed by Samuel Tyler Kirk, Requesting Conditional District Rezoning to Permit Office Use for Property Located at 4419 Wilgrove-Mint Hill Road, Parcel Number 137-062-17: Planning Director Hoard provided the following memo to the Board.

The applicant, Samuel Tyler Kirk, is requesting conditional zoning approval to allow office use at 4419 Wilgrove-Mint Hill Road. According to the Downtown Code, *Permitted Uses: Professional Offices are permitted along Wilgrove-Mint Hill Road only with a Conditional District rezoning approval.*

The Zoning Plan indicates the addition of a 15-space parking lot and a fence for screening.

Conditional District decisions shall be made in consideration of identified relevant adopted land use plan. Conditional District rezoning is a legislative procedure under which the Board of Commissioners has the authority to increase, tighten, add, vary, modify or waive specific conditions or standards. In approving a petition for the rezoning of property to a Conditional District the Board of Commissioners may request reasonable and appropriate conditions.

Planning Director Hoard said the property located on Wilgrove-Mint Hill Road between Nelson and Blair Roads would be used as a professional office.

Mr. Fielding asked if there would be any trees removed from the property. Mr. Kirk said there would be two trees removed to allow for parking. Mr. Fielding asked what type of changes would be made to the property. Mr. Kirk said the inside would be renovated but the exterior would remain the same. Mr. Fielding asked what type of business Mr. Kirk was locating at the address. Mr. Kirk said Labor Panes was a pressure washing service.

Mr. Hendrix asked if the proposed parking was adequate. Mr. Kirk said yes; it included extra spaces to allow for growth. Mr. Kirk said a privacy fence would be installed to screen the vehicles from the public. Mr. Hendrix asked if there would be parking in the front of the building, as shown on the map. Mr. Kirk said no; the downtown code required parking in the rear yard.

Mr. Gatz asked how many homes along Wilgrove-Mint Hill Road had been approved for office use. Planning Director Hoard said currently this was the second one. Mr. Gatz asked what color the fence would be. Mr. Kirk stated it would be a white vinyl fence.

Mr. Hendrix asked the height of the rear fencing. Mr. Kirk said the fence would be 6' in height.

Mr. Fielding asked if shrubbery would be planted around the fence. Mr. Kirk said yes. Mr. Fielding asked if this would be the first business Mr. Kirk had opened in Mint Hill. Mr. Kirk said yes. Mr. Fielding welcomed him to Mint Hill.

Upon the motion of Mr. Gatz, seconded by Mr. Hendrix, the Board unanimously agreed to send a favorable recommendation to the Board of Commissioners on #ZC18-3, Filed by Samuel Tyler Kirk, Requesting Conditional District Rezoning to Permit Office Use for Property Located at 4419 Wilgrove-Mint Hill Road, Parcel Number 137-062-17. The Board added the following condition: A 6' vinyl fence with landscaping in the front was agreed to by the Board and the Applicant.

Upon the motion of Mr. Simmons, seconded by Mr. Hendrix, the Board unanimously adopted the consistency statement for #ZC18-3, as follows:

The Unified Development Ordinance provides for limited office use for properties along the Wilgrove-Mint Hill Road between Blair and Nelson Roads. The Downtown Overlay Code allows consideration for professional office through the conditional zoning process.

#ZC18-3 is found to be reasonable and in the public interest based on the information presented and received with this petition, and because:

The commitment by the applicant to adequately screen the parking area The general preservation of residential character

B. Discussion and Recommendation on Text Amendment #ZC18-4, Filed by the Town of Mint Hill, requesting a Text Amendment to Section 5.2 - Table of Principal Permitted Uses: Planning Director Hoard provided the following memo to the Board.

The purpose of the application is to amend Section 5.2 - Table of Principal Permitted Uses. *Conservation Subdivisions* will be added as an allowed use under the Residential District subject to conditional zoning.

A separate, comprehensive amendment to Section 7.3.3, Conservation Subdivision Ordinance, will be ready for review later this year.

Planning Director Hoard stated the Board of Commissioners had discussed and requested changes to the Ordinance at the retreat; there would be two phases, the second phase would be a comprehensive overhaul that would happen this summer. The Text Amendment that was presented for #ZC18-4 would require Conservation Subdivisions to be subject to conditional zoning

Mr. Gatz asked if this would apply to all conservation subdivisions. Planning Director Hoard said yes.

Mr. Fielding asked for clarification as to why the Board of Commissioners wanted changes to the Conservation Subdivisions. Planning Director Hoard said the changes would protect Mint Hill while allowing builders to ask for flexibility regarding the size of lots.

Upon the motion of Mr. Gatz, seconded by Mr. Hendrix, the Board unanimously agreed to send a favorable recommendation to the Board of Commissioners on Text Amendment #ZC18-4, Filed by the Town of Mint Hill, requesting a Text Amendment to Section 5.2 - Table of Principal Permitted Uses.

Other Business: None.

Adjournment: Upon the motion of Mr. Simmons, seconded by Mr. Hendrix and unanimously agreed upon, Chairman Long adjourned the meeting at 6:50 p.m.

| Michelle Wells, Town Clerk | |
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STAFF REPORT

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| CASE: | ZC18-5 |
| EXISTING ZONING | I-G (CD) |
| PROPOSED ZONING | I-G (CD) |
| PROPERTY OWNER: | GRIFFIN-GOFORTH PROPERTIES, LLC |
| APPLICANT | BOBBY REYNOLDS |
| LOCATION | 11140 BUSINESS LANE |
| TAX PARCEL NUMBER | 139-092-23 |
| REQUEST: | AUTOMOTIVE MAINTENANCE FACILITY |

APPLICATION SUMMARY:

The applicant is requesting conditional zoning to allow an automotive maintenance facility. The proposal includes a 3,960 sq. ft. building and a gravel parking area. A 5'sidewalk is required along the property frontage (both Business Lane and Jomac Drive). Additionally, the property owner agrees to provide a 5' sidewalk in front of Griffin Tile & Marble.

Conditional District decisions shall be made in consideration of identified relevant adopted land use plan. Conditional District rezoning is a legislative procedure under which the Board of Commissioners has the authority to increase, tighten, add, vary, modify or waive specific conditions or standards. In approving a petition for the rezoning of property to a Conditional District the Board of Commissioners may request reasonable and appropriate conditions.

RECOMMENDATION:

Favorable

Planning Staff 704-545-9726

FLOOR PLAN

REVIEW SET
NOT FOR CONSTRUCTION
NOMFLEE NORMINN

PINNACLE ARCHITECTURE
PROFESSIONAL ASSOCIATION
P.G. BOX 187, 630 TEAM ROAD, SUITE 200
AATTHEWS, NORTH CAROLINA 28 106
PH; (704) 847-9851 FAX: (704) 847-9853
PH; (843) 872-5345 FAX: (843) 872-5354

03.01.2017 CB FMWREB 1737

OTIVE BUILDING

REVISION SCHEDULE

A DATE REFERENCE

A2.0

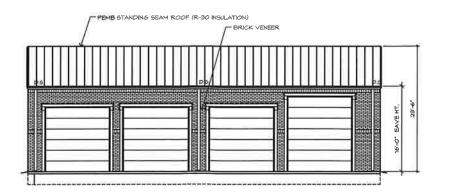
FIN AUTOMOTIVE E BUSINESS LANE HILL, NC

REVISION SCHEDULE

A DATE REFERENCE

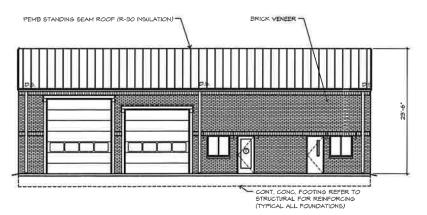
A2.1

3 ROOF PITCH CONT CONC FOOTING REFER TO STRUCTURAL FOR REINFORCING (TYPICAL ALL FOUNDATIONS) 4 LEFT ELEVATION
A2.1 9CALE: 1/b" = 1'-0"

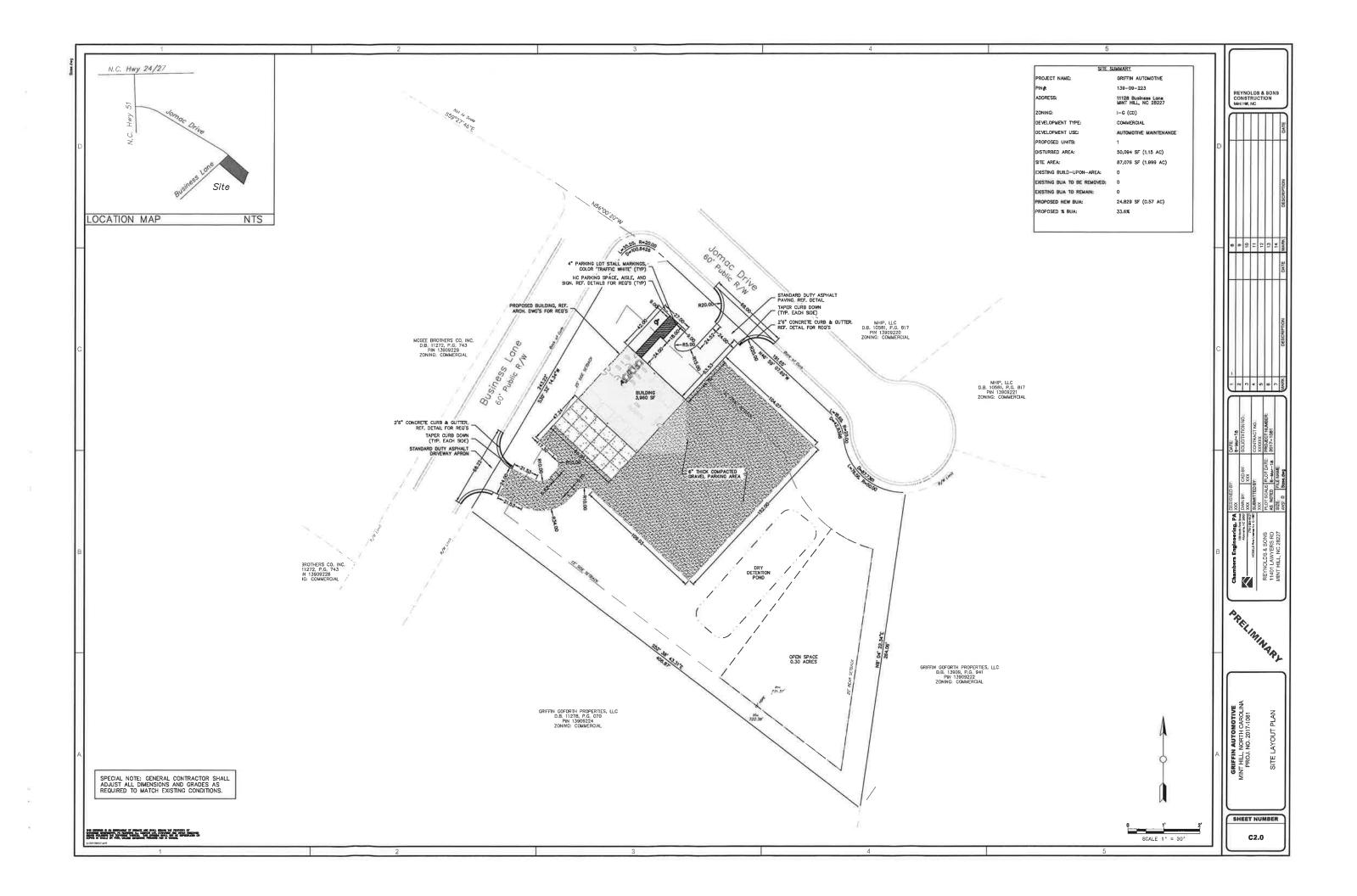














MEMO

TO: Planning Board

FROM: Staff

RE: #S18-3 Norwick Preliminary Plat, filed by Gary Parks for 20 Lots; Located at

5611 Kool Springs Drive; Tax Parcel #s 137-032-15, 137-032-14, 137-032-13pt

& 137-032-46

DATE: April 16, 2018

Preliminary Plan Request

The applicant, Gary Parks, is requesting preliminary subdivision approval for property located at 5611 Kool Springs Drive. The site consists of 13.97 acres. The site plan indicates 20 lots.

Staff Analysis

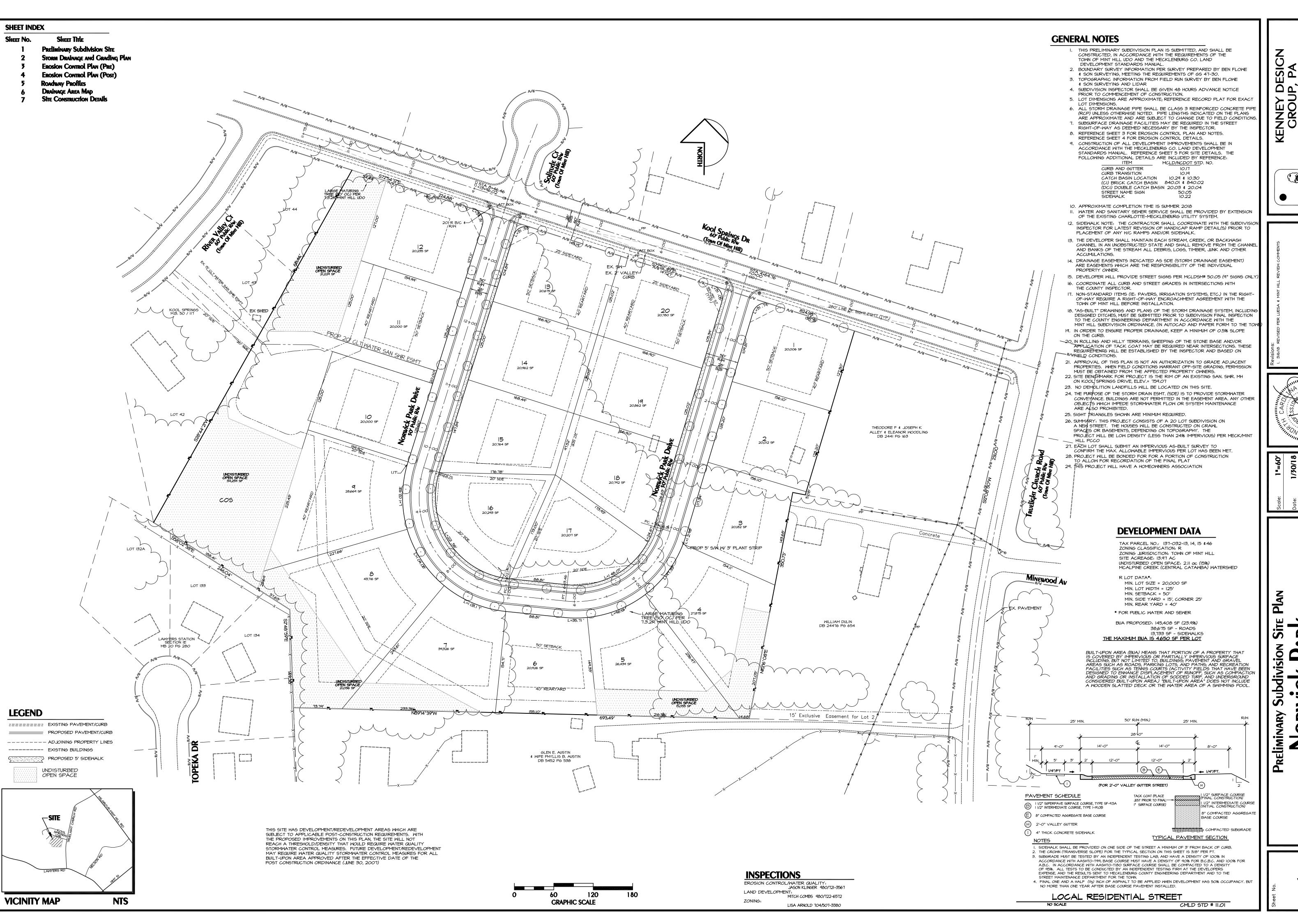
Lots are to be served with public water and public sewer. The Mint Hill Unified Development Ordinance requires a minimum 20,000 square foot lot. The minimum setbacks are 50 ft front, 25 ft side street (corner lots), 15 ft side yard, and a 40 ft rear yard. Each lot shall have at least 60 ft of road frontage and a minimum lot width of 125 ft at the minimum front setback line.

The preliminary plan appears to meet the above requirements.

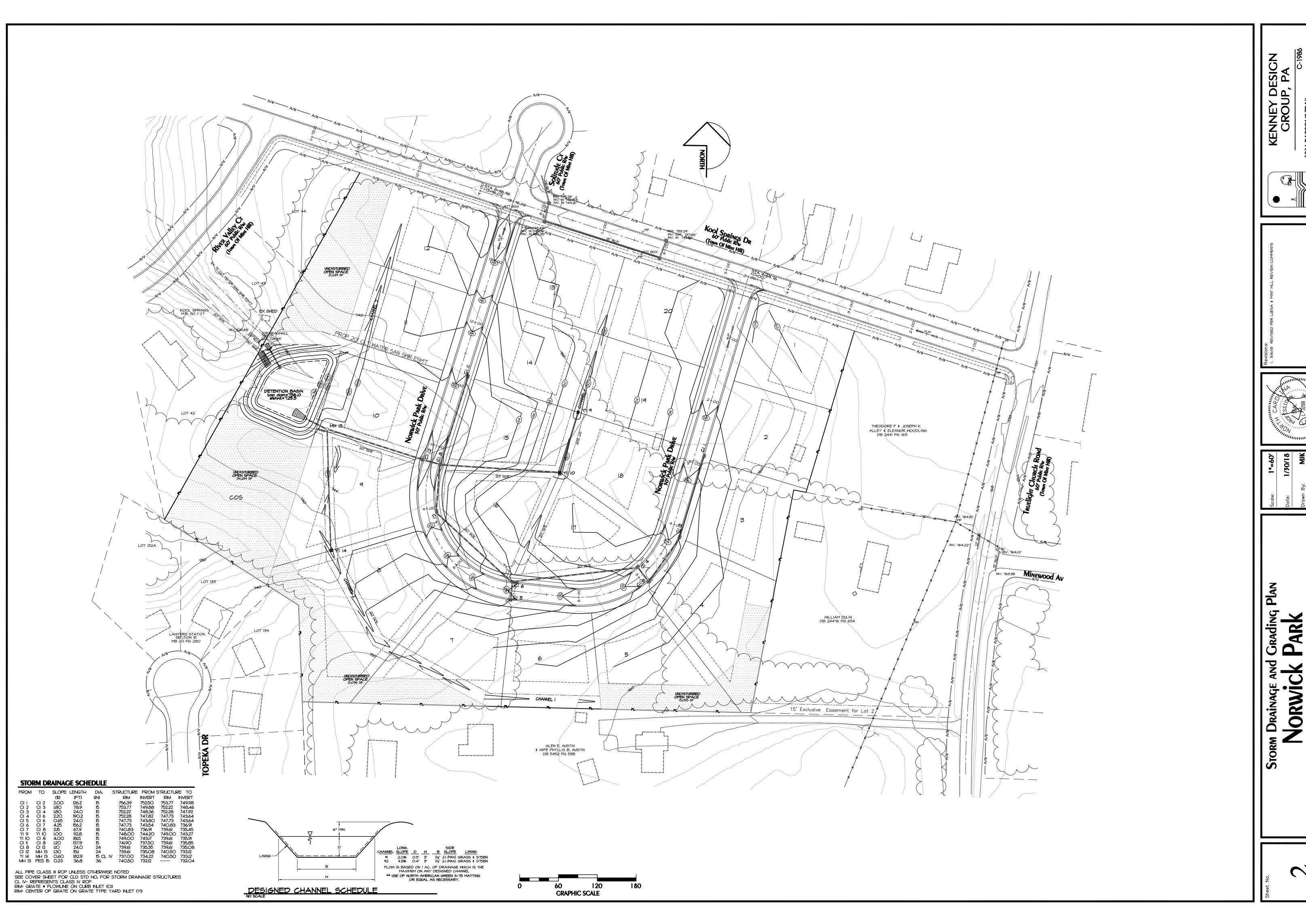
Mecklenburg County Land Use and Environmental Services Agency will review the construction plans for sedimentation and erosion control, storm water, flood, and road profiles. The applicant is responsible for submitting these plans to Mecklenburg County. Mint Hill staff will review the construction plans to assure compliance before grading begins.

Staff Recommendation

Staff recommends approval



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KENNEY DESIGN GROUP, PA