



Town of Mint Hill

Assembly Room
4430 Mint Hill Village Lane
Mint Hill, North Carolina 28227

Mint Hill Park and Recreation Committee Agenda

February 12, 2019 at 8:00 a.m.

1. Call To Order
2. Roll Call and Declaration of Quorum
3. Addition, Deletion and Arrangement of Other Agenda Items
4. Approve Minutes of January 8, 2019 Regular Meeting
5. Reports of Committees, Members and Staff
6. New Business
 - A. Discussion and Decision on Park Major Event Application for Philadelphia Presbyterian Easter Egg Hunt
 - B. Consider Request by Terry Brown on behalf of Mint Hill Men's Church Softball League to Waive the Field Rental Fees
7. Adjournment

Cassie Crutchfield
Program Support Assistant

**TOWN OF MINT HILL
PARK AND RECREATION COMMITTEE MINUTES
January 8, 2019**

The Park and Recreation Committee of the Town of Mint Hill met in regular session on January 8, 2019 at 8:00 a.m. at the Mint Hill Town Hall.

ATTENDANCE

Chairperson: Sandy Barnett

Members: David Thompson, Julie Griggs, and Kenny Draffen

Absent: Michelle McDonald, Bryan Burns, and Nicole Bertrand

Town Staff: Commissioner Newton, Brian Welch, Lee Bailey, Steve Frey, Chris Cochrane, and Cody Hasty

Program Support Assistant: Cassie Crutchfield

Call to Order: The meeting was called to order by Chairperson Barnett at 8:00 a.m., who declared a quorum and asked everyone to stand and recite the Pledge of Allegiance and observe a moment of silence. Staff introduced themselves to the new Committee Members.

Addition, Deletion and Arrangement of Other Agenda Items: None.

Approval of Minutes of March 13, 2018 Regular Meeting: Upon consensus of the Board, the minutes of May 8, 2018 regular meeting were approved.

Reports of Committees, Members and Staff:

- A. Possible changes to the Park & Recreation Ordinance and Parade and Assembly Ordinance:** Deputy Town Manager Bailey gave a background on the preliminary changes to the Park and Recreation Ordinance and the Parade and Assembly Ordinance. He explained the intent was to synchronize the processes for approving Public Assemblies and Parades and Major/Minor Events in the Town's parks. The Park and Recreation Committee approved Major Events which consisted of any gathering in the parks of 250 or more people that was going occupy more than one facility in the park. This section would be changing to allow approved by administration because they handled the insurance part of the application and other requirements. He discussed of how the Park and Recreation Committee could share their feedback; there would not be a need to have a meeting if a Minor or Major Event had already been approved by Staff.

Chairperson Barnett asked if this ordinance was something the Committee was approving? Deputy Town Manager Bailey said he wanted the Park and Recreation Committee to be aware of the changes first. This topic had been discussed on a staff level and had not been presented to the Board of Commissioners.

New Business:

- A. **Nomination of Committee Chair:** Upon the motion Mr. Draffen, seconded by Mr. Thompson, the Committee unanimously appointed Sandy Barnett as Chairperson of Park and Recreation.
- B. **Nomination of Committee Vice-Chair:** Chairperson Barnett nominated Julie Griggs as Vice Chairperson of Parks and Recreation. Upon the consensus of the Board the Committee appointed Julie Griggs as Vice Chairperson.

C. Discussion of roles and responsibilities of the committee members:

Chairperson Barnett asked the members to discuss their goals and ideas for the Park and Recreation Committee. Mr. Draffen said he has been a resident in Mint Hill for 20 years. He would like to be familiar with process of Park and Recreation. Mr. Thompson said he grew up playing in the Park and Recreation Committee. He would like to get involve and be able to provide ideas for the Town. Mrs. Griggs said she agreed with Mr. Draffen; she would like to be familiar with the process of Park and Recreation Committee. She had lived in Mint Hill for 29 years and her son played on Mint Hill Athletic Association. Chairperson Barnett said her goal was to be more connected with Mecklenburg County, the Park and Recreation department. It would be good to know what Mecklenburg County was planning to do with the property in this area.

Chairperson Barnett asked Deputy Town Manager Bailey for his input of where the Park and Recreation Committee stood. Deputy Town Manager Bailey discussed how there were three events that the Park and Recreation Committee were assigned to do such as making policies for the tennis courts and approving Minor and Major Events. The staff approved Minor Events because there was a 30-day turnaround. So, if an application came in and they were not meeting for another month, they would have to wait for the day of approval. The Staff had to approve of the Minor Events as well as the Major Events. In the past, this Committee had voted to have a passive role under a different leadership. His advice was to contact the elective officials and meet with them. Chairperson Barnett would like for the Park and Recreation to meet with Commissioner Newton and the other Commissioners. She asked Commissioner Newton of his thoughts about meeting with the Park and Recreation and how they could help the Community. Commissioner Newton said it would be nice to have someone go out to the parks and check if there were any improvements or minor changes needed. They were keeping up with maintenance of the park on Brief Road. Chairperson Barnett said she was more interested in an active Committee than a passive Committee. Commissioner Newton said no matter what they did, it would still need to be approved. Chairperson Barnett said she would contact the Commissioners to set up a meeting and have the members go out individually to the parks to collaborate on ideas. Commissioner Newton said they would need to look at the whole picture. It could be something simple such as an extra trash bin at the parks. It did not have to be a ballfield. Mr. Draffen asked Deputy Town Manager Bailey about the Staff changing the Minor Event from 60 to 30 days and the Major Event from 90 to 30 days for approval. Deputy Town Manager Bailey said that was correct. The Staff wanted both events to be due within 30 days

for approval. He invited the Park and Recreation Committee to contact Staff if they had any questions.

Chairperson Barnett asked Commissioner Newton if it was possible to meet before or after one of their Board meetings. Commissioner Newton said that would be fine. Chairperson Barnett asked Mr. Cochrane, Public Works Operation Manager, if he needed any volunteers for the parks. Mr. Cochrane said not at this time.

Other Business: None.

Adjournment: Upon the consensus of the Board, the meeting was adjourned at 8:26 a.m.

Cassie Crutchfield
Program Support Assistant