



Director's Report
12.10.2018
Community Meeting Room

General updates

- The Friends of Ilsley are now selling coffee in the library lobby. The Keurig machine is setup, supplies are stocked, and staff has been trained on maintaining the coffee/tea station.
- The library's annual report is due to the VT Dept. of Libraries at the end of the month. I am about halfway through completing the report. I will distribute copies to the trustees once completed.
- The First Robotics Team Ilsley and Hannaford Career center have hosted this year are headed to the Vermont State Championship at Norwich University on Sunday, December 9.
- The new chairs have arrived. The staff has adjusted their new ergonomic chairs and is happy with the product. Funds from the PACIF grant covered 50% of these chairs.
- The library will be closed on Monday, December 24th, and Tuesday, December 25th.

Facilities

- Plouffes repaired the library's boiler. Originally, we thought that only two sections would have to be replaced; once the boiler was opened up Plouffes discovered four out of the seven sections had to be replaced. Each additional section cost \$900.00. The boiler is now operational.
- Dan Werner and I met with Daniel Dupras from Engineering Services of Vermont to discuss the next steps in moving from steam to hydronic heat and moving off of fuel oil. Daniel suggested a two-step process. First, ESVT will do some design development and come up with a report on different options and costs, which can be presented to the town's Energy Committee, library trustees, and Selectboard, and can be used to propose a bond vote. If the vote goes through for FY20 ESVT will write a design narrative and schematic plans so the project can be put out to bid. Waiting on proposal from ESVT with further info.
- The front door to the library has been closed for the season. This will help us maintain a comfortable temperature in the lobby, take shoveling the front steps of our plate, and reduce liability.
- The Public Works Dept. has constructed and installed covers for our external AC units. These covers are much sturdier than our previous ones and will protect the AC units from falling snow, which caused some damage last year.

Budget

- I will give an overview of the budget request and answer questions at the December 18 Selectboard meeting.

Project Updates

- Request for New Position: Waiting on budget process to determine if this position will move forward.
- Holds Procedures: Ilsley is updating the process for placing holds on items. Starting on January 1, when materials are added to the collection they will be put directly on the shelf.



Patrons will be able to place holds on materials once they have been checked out. The response so far has been mostly positive.

- **Community Cribbage Club:** Several community members have approached the library about forming a cribbage club. Chris and I are currently working on the details, but the plan is to start hosting bi-monthly cribbage games in the Community Meeting Room in January.

Upcoming Programs

- **“OK. You’ve Got This.” December 19 @ 5:30 pm - 7:00 pm.** The Ok. You've Got This campaign invites you to join Dr. Jody Brakeley to learn how stress can affect brain development, social, emotional and behavioral skills, and physical and mental health long into adulthood. We will share ideas and resources about how to manage your own stress, as well as ways to increase positive family relationships. Kids are welcome and there will be light refreshments.
- **Middlebury Community Classic Film Club: West Side Story. December 20 @ 6:00 pm - 8:30 pm.** Please join us for the fourth and final screening of a series that focuses on immigration and migration. Coffee and cookies will be served.
- **Decorate a Solstice Lantern.** December 21 @ 3:30 pm - 4:15 pm. Decorate a light to get you through the longest night of the year!
- **Tween/Teen Pizza Party.** December 28 @ 12:00 pm - 2:30 pm. Make and eat pizza while watching the movie Labyrinth!
- **Movie @ the Library: Avengers Infinity War.** December 29 @ 12:30 pm - 3:15 pm. This movie is rated PG-13 and lasts 2hr 40min. It is for adults and youth 13 and older independently, 9-12 with an adult or adult permission, or 8 and under with an adult caregiver.
- **Countdown to Noon Year.** December 31 @ 11:00 am - 12:30 pm. A celebration for kids who won't be up at midnight. Crafts, stories, face painting, photo booth and FUN!
- **Used Book Sale.** January 5, 2019 @ 11:00 am - 2:30 pm.
- **Keep Middlebury Beautiful: “Banning Plastic Bags.”** January 8, 2019 @ 7:00 pm - 8:00 pm. This meeting is open to the public.
- **First Wednesday Talk: Conversations with Frank Bruni.** January 9, 2019 @ 7:00 pm - 9:00 pm. Join New York Times columnist Frank Bruni for a wide-ranging conversation on topics including identity politics and its effect on campuses and communities, and the importance of free speech. This program will take place in Wilson Hall on the Middlebury College campus.
- **Otter Creek Audubon Society Talk.** January 10, 2019 @ 7:00 pm - 9:00 pm.