

Agencies	FY2019	FY2020
<u>Health</u>		
Add County Counseling Service	4,500	4,500
Add Cty Home Health & Hospice	8,542	8,542
MREMS	21,240	21,240
Hospice Volunteer Services	2,000	2,000
Red Cross of Vermont	3,000	3,000
Comm Health Svcs - Open Door	3,000	3,000
<u>Services</u>		
Vermont Adult Learning	2,769	2,769
HOPE	7,960	7,960
Mary Johnson Childrens Center	21,350	21,350
Otter Creek Child Care	7,000	7,000
WomenSafe	5,000	5,000
AgeWell	3,000	3,000
Add Cty Parent Child Center	10,000	10,000
Elderly Services	5,993	5,993
Charter House Coalition	6,500	6500
John Graham Shelter	4,000	4,000
RSVP	2,050	2,050
Homeward Bound Animal Shelter	5,000	5,000
Addison County Readers	2,000	2,000
Add. County Restorative Justice	2,500	2,500
Green Up Vermont	300	300
ACTR	26,098	26,098
Addison Central Teen Center	35,000	35,000
River Watch	1,200	1,200
Otter Creek Natural Res Dist.	884	884

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Counseling Service of Addison County

Mailing Address: 89 Main Street Middlebury, VT 05753

Primary Contact: Bill Claessens, CFO Telephone: 388-0302 ext 468 Email: bclaessens@csac-vt.org

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 4,500.00

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 4,500.00

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: all Addison County towns, and others outside Addison County
2. Total number of people served: over 2300 people (Total number of service hours: 909,094)
3. Total number of Middlebury residents served: HIPAA Regulations prevent us from identifying how many residents receive services within specific towns, but allows us to state how many service hours were provided; for Middlebury 320,001 hours of service were provided.
4. Cost of service per Middlebury resident served: 0.014 cents (less than two cents per service hour)
5. Total amount of funds received from other towns: \$ 31,029

6. Income and Expense

**Total Income: \$ 23,006,549** (unaudited)

**% of Total Income from All Sources:**

Federal Taxes: 42.69 % (all Medicaid)

State Taxes: 42.26 % (state contracts,  
Medicaid match)

Municipal Taxes: .15 %

Donations: .18 %

Fundraising: .10 %

Grants: .07 %

Other: 14.55 % (Ins/self/other local)

**Total Operating Expense: \$ 22,661,386** (un-audited)

**% Breakdown of Operating Expense:**

Fundraising: .01 %

Facilities: 3.86 %

Salaries: 70.43 % (salaries and fringe)

Office Expenses: 2.51 %

Programs: 23.19 %

Other:            %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Jennifer M. Staats, Executive Coordinator

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Since 1959, the Counseling Service of Addison County, Inc. (CSAC) has provided community mental health, substance abuse, and developmental services for the residents of Addison County. CSAC is committed to promoting stable and safe communities by helping people live emotionally healthy and satisfying lives.

The agency served over 2,300 people last year including: children, adolescents, adults, and families facing challenges and crises in their lives; individuals living with developmental disabilities, and their families; people with severe and persistent mental illness; people dealing with substance abuse problems; elderly people suffering from depression, anxiety and other mental health issues. CSAC collaborates with other community organizations to help individuals and families achieve maximum wellness and is dedicated to making services available to people regardless of their ability to pay.

*Some numbers:*

- In fiscal year 2018, CSAC provided over 909,000 service hours to more than 2300 people.
- In fiscal year 2018, CSAC employed 269 people. CSAC was one of the top ten major employers in Addison County in 2014.
- In 2019, CSAC will celebrate its 60<sup>th</sup> anniversary.
- Finally: in April 2019, Executive Director Robert Thorn will retire. Bob has been with the Counseling Service for forty years, twenty-three as Executive Director.

We hope your community will look for opportunities to celebrate these milestones throughout the coming year.

CSAC is available 24/7 for emergency and crisis assistance at 388-7641. During normal business hours call 388-6751.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Addison County Home Health and Hospice

Mailing Address: PO Box 754 Middlebury VT 05753

Primary Contact: Maureen Conrad Telephone: 802-388-7259 Email: mconrad@achhh.org

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ \$8,542.00

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ \$8,542.00

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 24
2. Total number of people served: 1,679
3. Total number of Middlebury residents served: 445 individuals/18,384 visits
4. Cost of service per Middlebury resident served: \$5,457
5. Total amount of funds received from other towns: \$31,786 requested
6. Income and Expense

**Total Income:** \$ 10.7 million

**Total Operating Expense:** \$ 10.1 million

**% of Total Income from All Sources:**

Federal Taxes: 66 % (Medicare)  
State Taxes: 25 % (Medicaid)  
Municipal Taxes: <1 %  
Donations: 1 %  
Fundraising: <1 %  
Grants: <1 %  
Other: 5 %

**% Breakdown of Operating Expense:**

Fundraising: <1 %  
Facilities: <1 %  
Salaries  
and benefits: 74 %  
Office Expenses: 1 %  
Programs: 11 %  
Other: 12 %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title)

Maureen Conrad Director of Development

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753



## **Addison County Home Health and Hospice**

Addison County Home Health & Hospice (ACHHH) is a community-focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care, including those who do not have the financial means to pay for their care. To ensure the future of these vital programs, we turn to our community for support.

Now with drastic changes in healthcare, our services are even more important in keeping the residents of Addison County safe and at home. Patients are experiencing shorter hospital stays and going home with more complex health issues than ever before. These people may require extensive care in their home such as intravenous therapy for infection or cancer treatment, or physical, occupational and speech therapy for joint replacement, injury or stroke. Many are coping with chronic illnesses such as congestive heart failure, COPD or diabetes. And some are embracing life-limiting illnesses, striving to focus on the greatest quality of life until the end. In many cases, these people cannot afford the additional care needed at this critical time in their lives. To be there, ACHHH depends on and greatly appreciates funds received from the communities of Middlebury and East Middlebury.

Your support of ACHHH will help provide critical funding for charitable home health and hospice care services in Addison County. It makes it possible for our expert team of nurses, clinical specialists, therapists, social workers, home health aides and personal care attendants to provide quality compassionate care to ALL of our patients and their families.

Thank you for your continued support.

Sincerely,

A handwritten signature in cursive script, appearing to read "Maureen Conrad".

Maureen Conrad  
Director of Development

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: <u>MIDDLEBURY REGIONAL EMERGENCY MEDICAL SERVICES</u>		
Mailing Address: <u>55 Collins Drive Middlebury VT 05753</u>		
Primary Contact: <u>DAVID PISTILLI</u>	Telephone: <u>802-7440</u>	Email: <u>david.pistilli@me.com</u>
<u>TEENA BETOURNEY</u> <u>388-3286</u> <u>tbetourney@middleburyems.com</u>		
Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ <u>21,240</u>		
Amount requested from Middlebury residents for FY2019 (7/1/18 – 6/30/19): \$ <u>21,240</u>		

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 10
2. Total number of people served: 16,875 (per 2010 census)
3. Total number of Middlebury residents served: 8,496 " 11,881 transports
4. Cost of service per Middlebury resident served: \$85.12/resident; \$535.35/transport
5. Total amount of funds received from other towns: \$13,770
6. Income and Expense

Total Income: \$ 1,455,123

Total Operating Expense: \$ 1,436,343

**% of Total Income from All Sources:**

Federal Taxes:	<u>-</u> %
State Taxes:	<u>-</u> %
Municipal Taxes:	<u>2.5</u> %
Donations:	<u>1.6</u> %
Fundraising:	<u>7.2</u> %
Grants:	<u>-</u> %
Other:	<u>28.7</u> %

**% Breakdown of Operating Expense:**

Fundraising:	<u>.3</u> %
Facilities:	<u>8.9</u> %
Salaries:	<u>58.4</u> %
Office Expenses:	<u>9.6</u> %
Programs:	<u>6.6</u> %
Other:	<u>16.2</u> %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) DAVID B. PISTILLI, President, BoD

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

Attachment  
Town of Middlebury  
Health & Human Services Agency Funding Request  
FY2020 (July 1, 2019 - June 30, 2020)

Middlebury Regional Emergency and Medical Services (MREMS), known also as Middlebury Volunteer Ambulance Association (MVAA), is a Vermont nonprofit corporation unaffiliated with any other organization. MREMS provides emergency medical services to include paramedic and heavy rescue service, emergency dispatch and answering, medical education, and community outreach to ten Addison County towns, covering more than 800 square miles and nearly 17,000 citizens. It further provides mutual aid support and paramedic intercept services to Bristol Rescue, Vergennes Area Rescue, and Brandon Area Rescue.

In FY 2018, we provided emergency medical transport 1,881 times to Middlebury residents at an average cost of roughly \$500 per transport. Middlebury's FY 2018 appropriation of \$21,240 helped us match revenues to minimum expenses, as their FY 2019 appropriation is doing today. We seek the same appropriation, at \$2.50 per capita according to the 2010 census, in the upcoming fiscal year to continue to meet operational needs. Middlebury represents 70% of our total workload, and we have similarly asked the other nine townships comprising the remaining 30% to appropriate the same per capita to help us continue to operate, eight of whom did so in FY 2018. We continue to solicit all 10 towns in our current fiscal year and FY 2020.

Our staff is lean, our overhead is minimum, and our profit-to-loss continues to improve but expenses continue to rise and we must begin to save more aggressively to modernize. We are proud of our over four decade tradition of providing professional emergency medical service to the Town of Middlebury at one of the smallest per capita municipal costs in the state. We thank all citizens for their support over the years, and shall appreciate all consideration to permit us to provide this support in the future.

**Town of Middlebury  
Health & Human Services Agency Funding Request  
for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Hospice Volunteer Services

Mailing Address: PO Box 772

Primary Contact: SHIRLEY RYAN      Telephone: 802-388-4111      Email: sryan@hospicevs.org

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$2,000

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$2,000

**Please provide data requested below for your last complete fiscal year: DECEMBER 31, 2017**

1. Number of Vermont towns served: 24 (Addison County & Brandon, VT)
2. Total number of people served: 3487 (9% Increase)
3. Total number of Middlebury residents served: 2201 (8% Increase)
4. Cost of service per Middlebury resident served: \$25.57
5. Total amount of funds received from other towns: \$11,500
6. Income and Expense

**Total Income: \$ 184,833.40**

**Total Operating Expense: \$ 172,235.37**

**% of Total Income from All Sources:**

Federal Taxes:	0 %
State Taxes:	0 %
Municipal Taxes:	7 %
Donations:	43 %
Fundraising:	13 %
Grants:	6 %
Other:	31 %

**% Breakdown of Operating Expense:**

Fundraising:	7 %
Facilities:	2 %
Salaries:	12 %
Office Expenses:	1 %
Programs:	78 %
Other:	

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) SHIRLEY RYAN, ADMINISTRATIVE DIRECTOR

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364



**Description of Services:** For our most recent fiscal year ending December 31, 2017, 2201 Middlebury residents benefited from HVS programs and services (an 8.11% increase over the previous year).

- Hospice Volunteer Services (HVS) trains and coordinates the placement of hospice volunteers with community members and families facing end-of-life. HVS contracts with ACHHH (to provide their Medicare mandated hospice volunteer component) and consistently exceeds the 5% minimum requirement by nearly 22%.
- HVS provides grief support to community members after a death with one-on-one support, grief groups, expressive arts, writing groups, grief kits for children and families, networking and referrals, crisis response to schools, and an annual Candle Lighting Service of Remembrance.
- HVS Wellspring Singers provide an average of 3 sings per week, giving comfort to patients, families, loved ones and friends at bedsides, in care facilities, at services and other events.
- HVS provides public education and outreach through programs and resource materials, educational presentations to schools, a 900-title free lending library, and collaboration with other agencies.
- Other services include a Music & Memory program to calm and comfort Alzheimer's and dementia patients, Life Legacy program to preserve memories and familiar connections, and Advance Directive guidance and/or assistance.
- Services provided to residents by HVS are at no charge. We do not bill Medicare or insurance carriers; there are no deductibles to pay. We rely on an constant array of funding sources, especially private donations, town funding, grant writing and fundraising.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**For FY 2020 (July 1, 2019-June 30, 2020)**

Organization Name: Mary Johnson Children's Center

Mailing Address: 81 Water Street, Middlebury, Vermont 05753

Primary Contact: Barbara Saunders Telephone: (802) 388-2853 Email: barbara@mjccvt.org

Amount requested from Middlebury residents for **FY2020 (7/1/19-6/30/20)**: \$21,350

Amount requested from Middlebury residents for FY2019 (7/1/18-6/30/19): \$21,350

**Please provide date requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 20
2. Total number of people served: 918
3. Total number of Middlebury residents served: 373
4. Cost of service per Middlebury resident served: \$3,033
5. Total amount of funds received from other towns: \$4,350
6. Income and Expense

**Total Income: \$2,803,123**

**Total Operating Expense: \$2,784,911**

**% of Total Income from All Sources**

**% Breakdown of Operating Expense:**

Federal Taxes:	16.30%
State Taxes:	9.65%
Municipal Taxes:	.13%
Donations:	1.66%
Fundraising:	.25%
Grants:	9.17%
Other:	62.84%

Fundraising:	.21%
Facilities:	5.51%
Salaries:	74.64%
Office expenses:	1.55%
Programs:	5.91%
Other:	12.18%

7. Please attach a brief narrative (250 words maximum in Word Format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Barbara Saunders, Director

**Deadline for submission: Friday, October 12, 2018**

**Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, Vt. 05753**  
**[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org)/802.458.8002/ Fax 802.388.4364**

## Mary Johnson Children's Center

Best known for its early childhood programs, Mary Johnson Children's Center offers a range of families and children services, including:

**Early Childhood Programs:** MJCC is among 10% of national programs accredited by the National Association for the Education of Young Children. Both Mary Johnson and Middlebury Cooperative Nursery School have 5 STARS, the highest awarded by Vermont's quality recognition system. The Center also operates the Orwell Early Education Program in the Orwell Village School. This year the Center opened a new infant program at its Water Street location in Middlebury!

**Middlebury Nourishes:** A summer food program serving lunches to Camp Kookamunga, middle and high school summer programs, Middsummer Lunch and an "open site" at the Memorial Sports Center. Anyone 2 to 18 can come for a free lunch. No id's. During the summer MJCC serves over 12,000 meals.

**Afterschool and Summer School Age Programs** in Middlebury, Weybridge, New Haven, Bristol, Starksboro, and Salisbury.

**Referral Services** for anyone searching for childcare,

**Eligibility Services** for anyone who qualifies for state support for their childcare expenses.

**Children's Integrated Services** supports childcare programs with enrolled children who are substantiated victims of abuse and neglect.

**RFD** (Rural Fun Delivery) provides meals, social support, interactions, engaging activities and skills acquisition for over 100 children and youth daily at underserved, remote locations in rural Addison County throughout the summer.

**We are so grateful for the support** from the taxpayers of Middlebury. We work hard to give real value for the help we receive.



## American Red Cross

New Hampshire and  
Vermont Region



Town of Middlebury  
Ann Webster  
94 Main St.  
Middlebury, VT 5753

Dear Ann,

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

Our work also includes the collection and supply of blood and blood products throughout the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Middlebury. This year, we respectfully request an appropriation of 2000.00. These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,500 individuals.
- We installed more than 3,400 smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained 24,500 people in first aid, CPR, and water safety skills.
- We collected 90,447 units of blood at over 3,400 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In NH/VT, 275 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

As you know, a disaster or emergency can strike anyone at any time without warning, and the American Red Cross is committed to being in the Middlebury community to help your residents in times of need. Your support will go a long way to ensure that people in this region receive the support they need, when they need it.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request to support the humanitarian work that we do. While we sincerely hope that no disasters effect your area in the coming year, you can rest assured that if they do, the American Red Cross will be there.

Sincerely,

Rachel Zellem  
Regional Development Specialist

New Hampshire Headquarters • 2 Maitland Street, Concord, NH 03301 • 1-800-464-6692  
Vermont Headquarters • 32 N Prospect Street, Burlington, VT 05401 • 802-497-5995  
[www.redcross.org/nhvt](http://www.redcross.org/nhvt)



**American Red Cross**  
New Hampshire and  
Vermont Region

## Addison County Service Delivery

### July 1, 2017 - June 30, 2018

#### Disaster Response

In the past year, the American Red Cross has responded to **3 disaster incidents**, assisting **23 residents** of **Addison County**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disasters	Individuals
Addison	1	6
Middlebury	2	17

#### Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout **Addison County** to educate residents on fire, safety and preparedness. We installed **73 free smoke alarms** in homes and helped families develop emergency evacuation plans.

#### Service to the Armed Forces

We proudly assisted **8** of **Addison County's Service Members, veterans and their families** by providing emergency communications and other services, including counseling and financial assistance.

#### Blood Drives

During the last fiscal year, **Addison County** hosted **19 Blood Drives** with the American Red Cross, collecting an impressive total of **483 pints** of lifesaving blood.

#### Public Health and Safety

Last year, **Addison County** hosted **77 courses**, where **566 residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

#### Volunteer Services

**Addison County** is home to **12 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that **90%** of its staff is made up of volunteers; they are truly the heart and soul of our organization.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Community Health Services of Addison County, The open Door clinic  
Mailing Address: 100 Porter Drive, Middlebury, VT 05753  
Primary Contact: Heidi R Sulis Telephone: 802-388-0137 Email: hsulis@opendoormidd.org

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 3000—

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 3000 —

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 62
2. Total number of people served: 802
3. Total number of Middlebury residents served: 106
4. Cost of service per Middlebury resident served: \$28.30
5. Total amount of funds received from other towns: \$9300
6. Income and Expense

Total Income: \$ 347,259.23

Total Operating Expense: \$ 349,946.78

**% of Total Income from All Sources:**

Federal Taxes: 16.8 %  
State Taxes: 25.0 %  
Municipal Taxes: 3.5 %  
Donations: 0.26 %  
Fundraising: 27.7 %  
Grants: 25.0 %  
Other: 1.7 %  
99.96

**% Breakdown of Operating Expense:**

Fundraising: 0.29 %  
Facilities: 2.3 %  
Salaries: 84.4\* %  
Office Expenses: 3.2 %  
Programs: 10 %  
Other: — %  
100.19

\* Six of our eight part-time employees are direct service providers, integral to making our programs function.

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Heidi R Sulis, MPH 10.11.18

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

October 11, 2018

**Narrative:**

The Open Door Clinic is a free clinic serving uninsured and underinsured adults in Addison County. Currently, our core program comprises 9-10 monthly health and dental clinics offered in Middlebury and Vergennes, our navigation/health insurance services, and our outreach program whereby we annually visit between 30-40 local farms, providing health education, flu shots and other vaccines to farm workers. We serve acute and chronic care conditions, and refer to medical specialists when needed.

We also mentor local high school and college students and provide local medical professionals with a unique opportunity to get involved with serving underserved populations and learning about subjects like immigration issues, which many find inspiring.

Last year, we saw 106 Middlebury residents for a total of 189 medical, dental, case management and health insurance services. While the total number of Middlebury residents served decreased by 12 people, from 118 to 106, the total number of services provided increased by 29% - from 147 to 189 services. With a \$3,000 allocation, we were able to provide health care and exceptional case management services at \$28.30/person or \$15.87/service.

The need for our services has not diminished. From 2016 to 2017, we saw a 19% increase in the number of patients "seen by a healthcare provider." We continue to see many uninsured Vermonters who feel their insurance options are cost prohibitive and unfeasible for their family budgets. We have become the permanent medical home for our migrant workers, as they don't qualify for benefits in Vermont. As a free clinic, we cannot charge for any of our services, so must constantly seek many sources of funding, including local communities like Middlebury. Your continued support directly impacts our ability to provide services and new programs.



**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Vermont Adult Learning

Mailing Address: 282 Boardman Street Middlebury VT 05753

Primary Contact: Sue Smithson Telephone: 802-388-4392 Email: ssmithson@vtadultlearning.org

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 2,769.00

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 2,769.00

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 132
2. Total number of people served: 1583
3. Total number of Middlebury residents served: 27
4. Cost of service per Middlebury resident served: \$4,297.00
5. Total amount of funds received from other towns: \$11,584.00

6. Income and Expense

**Total Income:** \$ 494.229

**Total Operating Expense:** \$ 494.229

**% of Total Income from All Sources:**

**% Breakdown of Operating Expense:**

Federal Taxes: 6.96 %  
State Taxes: 89.08 %  
Municipal Taxes: 2.22 %  
Donations: 0.01 %  
Fundraising: \_\_\_\_\_ %  
Grants: 1.72 %  
Other: \_\_\_\_\_ %

Fundraising: \_\_\_\_\_ %  
Facilities: 8.41 %  
Salaries: 81.05 %  
Office Expenses: 1.10 %  
Programs: 9.42 %  
Other: 0.01 %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) David Roberts, Regional Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364



## TOWN FUNDS REQUEST

AGENCY NAME: Vermont Adult Learning – Addison

ADDRESS: John V. Craven Community Services Center  
282 Boardman Street  
Middlebury, Vermont 05753

CONTACT PERSON: David Roberts, Regional Director

CONTACT INFORMATION: droberts@vtadultlearning.org  
802-388-4392, ext. 1011

BRIEF DESCRIPTION: We provide adults with basic skills instruction in reading, writing and math, GED prep and testing, a high school diploma program, and classes for English Language Learners.

AMOUNT REQUESTED FY16: \$2,769.00  
AMOUNT REQUESTED FY17: \$2,769.00

MIDDLEBURY RESIDENTS SERVED: 27

TOTAL SERVED STATEWIDE: 1581

SOURCES OF INCOME/EXPENSES IN PERCENTAGES\* (Fiscal Year 2018: July 1, 2017 – June 30, 2018):

Sources of Income	\$494,229	Major Expenses	\$494,229
Rec'd from federal taxes:	6.96%	Salaries and benefits	81.05%
Rec'd from state taxes:	89.08%	Office expenses	1.10%
Rec'd from municipal tax:	2.22%	Facilities	8.41%
Rec'd from donations:	0.01%	Programs	9.42%
Rec'd from United Way	1.30%	Other	0.01%
Rec'd from grants & other:	0.42%		
<b>TOTAL</b>	<b>100.00%</b>	<b>TOTAL</b>	<b>100.00%</b>

\*This data pertains to the Middlebury site only, not VAL as a whole.

### PROGRAM DESCRIPTION:

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

VAL also offers WorkKeys® certification, a nationally recognized career readiness certificate based on “real world” skills that employers look for in employees. In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

*We are grateful to the townspeople of Middlebury for supporting the services we provide.*

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Addison County Community Action Group, d.b.a. HOPE

Mailing Address: 282 Boardman Street, Suite 1A

Primary Contact: Jeanne Montross Telephone: 388-3608 Email: jmontross@hope-vt.org

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 7,960

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 7,960

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 23
2. Total number of people served: 3,063
3. Total number of Middlebury residents served: 1,010
4. Cost of service per Middlebury resident served: \$ 171.30 \*

\* The cost of service was calculated by totaling the amount of money we spent on direct client assistance for all clients, divided by the number of people served. Since Middlebury residents are able to conveniently access our services due to proximity, they use our services more frequently than residents of other towns, therefore the cost per Middlebury resident served is certainly higher than the average entered above.

5. Total amount of funds received from other towns: \$33,650
6. Income and Expense

**Total Income: \$ 608,869**

**% of Total Income from All Sources:**

Federal Taxes: 10%  
State Taxes: 13.2%  
Municipal Taxes: 6.7%  
Donations: 55.7%  
Fundraising: 6.2% %  
Grants: 7.7%  
Other: .5%

**Total Operating Expense: \$ 524,687**

**% Breakdown of Operating Expense:**

Fundraising: 1.3%  
Facilities: 8.8%  
Salaries: 65.4%  
Office Expenses: 3.2%  
Programs: 21.3%  
Other: 0 %

7. Brief narrative - attached
8. Submitted By: (Name and Title) Jeanne Montross, Executive Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

**Town of Middlebury  
Health & Human Services Agency Funding Request  
For FY 2020 (July 1, 2019-June 30, 2020)**

Organization Name: Mary Johnson Children's Center

Mailing Address: 81 Water Street, Middlebury, Vermont 05753

Primary Contact: Barbara Saunders Telephone: (802) 388-2853 Email: barbara@mjcvt.org

Amount requested from Middlebury residents for **FY2020 (7/1/19-6/30/20)**: \$21,350

Amount requested from Middlebury residents for FY2019 (7/1/18-6/30/19): \$21,350

**Please provide date requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 20
2. Total number of people served: 918
3. Total number of Middlebury residents served: 373
4. Cost of service per Middlebury resident served: \$3,033
5. Total amount of funds received from other towns: \$4,350
6. Income and Expense

**Total Income: \$2,803,123**

**Total Operating Expense: \$2,784,911**

**% of Total Income from All Sources**

**% Breakdown of Operating Expense:**

Federal Taxes:	16.30%
State Taxes:	9.65%
Municipal Taxes:	.13%
Donations:	1.66%
Fundraising:	.25%
Grants:	9.17%
Other:	62.84%

Fundraising:	.21%
Facilities:	5.51%
Salaries:	74.64%
Office expenses:	1.55%
Programs:	5.91%
Other:	12.18%

7. Please attach a brief narrative (250 words maximum in Word Format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Barbara Saunders, Director

**Deadline for submission: Friday, October 12, 2018**

**Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, Vt. 05753  
bdow@townofmiddlebury.org/802.458.8002/ Fax 802.388.4364**

## Mary Johnson Children's Center

Best known for its early childhood programs, Mary Johnson Children's Center offers a range of families and children services, including:

**Early Childhood Programs:** MJCC is among 10% of national programs accredited by the National Association for the Education of Young Children. Both Mary Johnson and Middlebury Cooperative Nursery School have 5 STARS, the highest awarded by Vermont's quality recognition system. The Center also operates the Orwell Early Education Program in the Orwell Village School. This year the Center opened a new infant program at its Water Street location in Middlebury!

**Middlebury Nourishes:** A summer food program serving lunches to Camp Kookamunga, middle and high school summer programs, Midsommer Lunch and an "open site" at the Memorial Sports Center. Anyone 2 to 18 can come for a free lunch. No id's. During the summer MJCC serves over 12,000 meals.

**Afterschool and Summer School Age Programs** in Middlebury, Weybridge, New Haven, Bristol, Starksboro, and Salisbury.

**Referral Services** for anyone searching for childcare,

**Eligibility Services** for anyone who qualifies for state support for their childcare expenses.

**Children's Integrated Services** supports childcare programs with enrolled children who are substantiated victims of abuse and neglect.

**RFD** (Rural Fun Delivery) provides meals, social support, interactions, engaging activities and skills acquisition for over 100 children and youth daily at underserved, remote locations in rural Addison County throughout the summer.

**We are so grateful for the support** from the taxpayers of Middlebury. We work hard to give real value for the help we receive.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Otter Creek Child Center

Mailing Address: 150 Weybridge Street Middlebury, VT 05753

Primary Contact: Linda January Telephone: 802-388-9688 Email: linda@ottercreekcc.org

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 7,000

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 7,000

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 19
2. Total number of people served: 50 children 45 families
3. Total number of Middlebury residents served: 12 children 12 families
4. Cost of service per Middlebury resident served: \$18,628.68
5. Total amount of funds received from other towns: \$5,950
6. Income and Expense

**Total Income: \$ 921,242**

**Total Operating Expense: \$ 931,434**

**% of Total Income from All Sources:**

Federal Taxes: 3.44 %  
State Taxes: 0.87 %  
Municipal Taxes: 8.46 %  
Donations: 0.40 %  
Fundraising: 1.06 %  
Grants: 7.10 %  
Other: 78.67 %

**% Breakdown of Operating Expense:**

Fundraising: 0.16 %  
Facilities: 1.51 %  
Salaries: 57.31 %  
Office Expenses: 2.93 %  
Programs: 32.63 %  
Other:          %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Linda January, Executive Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
bdow@townofmiddlebury.org / 802.458.8002 / Fax 802.388.4364

# Otter Creek Child Center

“Celebrating 35 years of helping children discover their love for learning”

Otter Creek Child Center is a full day, year round, non-profit early care and education center located in Middlebury, Vermont. We welcome approximately 50 children, ages six weeks to six years, and their families. Founded in 1984, Otter Creek Child Center is one of the only area early care and education centers offering continuity of care from infancy to kindergarten. We are play-based, NAEYC (National Association for the Education of Young Children) accredited and have been awarded 5 STARS by Vermont's quality recognition system.

Otter Creek Child Center currently serves 50 children. Town funds received from Cornwall, Middlebury, New Haven, Ripton, Shoreham, Vergennes, and Weybridge help support Otter Creeks' Tuition Assistance Program and our mission to provide quality, affordable early care and education to the Addison County Community. We believe that public funds will not only serve those families that immediately benefit, but that the funds will have multiplying effects that positively ripple throughout Middlebury and beyond.

Ultimately, we want all families in Addison County to have safe and reliable early care and education for their children. Providing a safe and stable children's center allows parents to be employed and contribute to the economic and social community in ways that are impossible if they are at home. In addition to parents contributing to the workforce, their children enjoy long-term benefits from negotiating peer groups early on in structured, safe, and enriching environments.

## MISSION

To support young children and families in achieving their goals by providing high quality early care and education.

## VISION

- Each child is an individual who deserves to be treated with love and respect at all times.
- Feeling loved, cared about and safe are the most important aspects of good development.
- Children will let us know what they need to learn.
- In our very hurried world, children need time to be children in an unhurried way.
- Helping children grow into healthy adults is a very important aspect of shaping the future of the world.
- Discipline is an attitude, not just a variety of techniques one uses with children.
- Diversity is essential to a healthy developmental experience.
- Family is the foundation of a child's wellbeing.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: WomenSafe

Mailing Address: PO Box 67

Primary Contact: Kerri Duquette-Hoffman Telephone: 802.388.9180 Email: kd@womensafe.net

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 5,000

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 5,000

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 24
2. Total number of people served: 529
3. Total number of Middlebury residents served: 158 were provided direct services (additionally 163 students and 167 adults received prevention and education services)
4. Cost of service per Middlebury resident served: \$31.65 if only considering direct services (\$10.25 including prevention and education services)
5. Total amount of funds received from other towns: \$26,950
6. Income and Expense

**Total Income:** \$ 932,457

**Total Operating Expense:** \$ 932,199

**% of Total Income from All Sources:**

Federal Taxes:	<u>52</u> %
State Taxes:	<u>14</u> %
Municipal Taxes:	<u>3</u> %
Donations:	<u>29</u> %
Fundraising:	<u>26</u> %
Grants:	<u>68</u> %
Other:	<u>2</u> %*

**% Breakdown of Operating Expense:**

Fundraising:	<u>2</u> %
Facilities:	<u>4</u> %
Salaries:	<u>38</u> %
Office Expenses:	<u>3</u> %
Programs:	<u>86</u> %
Other:	<u>0</u> %*

\*This does not add up to 100% because several items fall into multiple categories.

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Kerri Duquette-Hoffman, Executive Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
bdow@townofmiddlebury.org / 802.458.8002 / Fax 802.388.4364

**WomenSafe, Inc.**

**Kerri Duquette-Hoffman, Executive Director**

Last year **WomenSafe** staff and volunteers provided the following services:

- 5,769 in-person meetings and phone calls to 529 women, children and men who accessed services.
- Worked with relatives and caregivers of a total of 376 children affected by the violence in their lives.
- 345 supervised visits for 26 children needing increased safety during parent-child contacts through The Supervised Visitation Program @ WomenSafe.
- WomenSafe's Transitional Housing Program funded through the Department of Justice's Violence Against Women Act (VAWA) assisted 29 families find and maintain secure, stable housing.
- The Training & Education Program reached 1,641 adults and youth through 255 presentations, trainings and community outreach events that covered healthy relationships, preventing child sexual abuse, sexual harassment and consent.
- Seventy-five volunteers contributed 9,270 hours by providing services such as: staffing the 24-hour hotline, in-person office support, court accompaniment and administrative support.
- WomenSafe honored Valerie Ortiz of Shoreham as the 2018 recipient of the Kimberly Krans Women Who Change the World Award.

**Middlebury:** WomenSafe provided direct services to at least **158\*** Middlebury residents including the parents of at least **92** children who were exposed to violence. WomenSafe also provided **75** presentations to 163 students and 167 adults at Middlebury Schools.

\* For their safety some people do not share their town of residence.

**Contact Information:**

Advocacy services are Free and Confidential.

**24-hour Hotline: 802-388-4205 or 800-388-4205**

**The Supervised Visitation Program @ WomenSafe: 802-388-6783**

Business: 802-388-9180

Fax: 802-388-3438

E-mail: [info@womensafe.net](mailto:info@womensafe.net)

Web: [www.womensafe.net](http://www.womensafe.net)



**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: _____	Age Well
Mailing Address: _____	76 Pearl St, Ste 201, Essex Junction, VT 05452
Primary Contact: <u>Sara Wool</u>	Telephone: <u>802-662-5229</u> Email: <u>swool@agewellvt.org</u>

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 3,000

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 3,000

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 74 towns in Addison, Chittenden, Franklin & Grand Isle counties
2. Total number of people served: 9812
3. Total number of Middlebury residents served: 371
4. Cost of service per Middlebury resident served: Care & Service Coordination per hour = \$73.64; Meals on Wheels per meal = \$6.50; Community meal: \$5.00
5. Total amount of funds received from other towns: \$66,066
6. Income and Expense

**Total Income: \$ 5,833,170**

**Total Operating Expense: \$ 5,904,885**

**% of Total Income from All Sources:**

**% Breakdown of Operating Expense:**

Federal Taxes:	<u>0</u>	%
State Taxes:	<u>0</u>	%
Municipal Taxes:	<u>0</u>	%
Donations:	<u>6</u>	%
Fundraising:	<u>2</u>	%
Grants: Federal	<u>55</u>	%
Grants: State	<u>31</u>	%
Other: Local	<u>6</u>	%

Fundraising:	<u>3</u>	%
Facilities:	<u>4</u>	%
Salaries:	<u>46</u>	%
Office Expenses:	<u>1</u>	%
Programs:	<u>0</u>	%
Other: Contracts	<u>30</u>	%
Fringe	<u>10</u>	%
Misc	<u>6</u>	%

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Sara Wool, Director of Development & Communications

**Deadline for submission: Friday, October 12, 2018**



agewellvt.org  
Helpline: 1-800-642-5119  
P 802-865-0360  
F 802-865-0363  
76 Pearl Street, Ste. 201  
Essex Junction, VT 05452

For more than 40 years, Age Well has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be.

Thanks to past support from the Town of Middlebury, we have been able to offer care & service coordination, nutritious meals; wellness programs; social activities; transportation services; expertise on Medicare, and long and short-term care options; and a Helpline. Last year, Age Well served 371 people from Middlebury. There were 210 calls to the Helpline; 10,400 Meals on Wheels delivered; 1,011 congregate meals; over 680 hours of Care & Service Coordination; and 109 hours of dementia respite.

Vermont is ranked as the second "oldest" state in the country and the population of seniors is only expected to grow. The state's senior population is expected to nearly double in the next fifteen years. Older adults living in rural areas have less access to healthcare, including specialized healthcare, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes, Age Well provides the services and support to ensure that is a possibility.

We request continued support in the amount of \$3,000.00 from the Town of Middlebury. As a non-profit, most of our services are provided at no charge and we rely on donations and town funding to continue to help our aging population.

**Age Well's Mission:** To provide the support and guidance that inspires our community to embrace aging with confidence.

**Town of Middlebury  
Health & Human Services Agency Funding Request  
for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Parent Child Center Inc.

Mailing Address: 126 Monroe Street, PO Box 646, Middlebury, VT 05753

Primary Contact: Donna Bailey Telephone: 802-388-3171 Email: dbailey@addisoncountypcc.org

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 10,000

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 10,000

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 29
2. Total number of people served: 1,978
3. Total number of Middlebury residents served: 437
4. Cost of service per Middlebury resident served: 22.88
5. Total amount of funds received from other towns: 27,174
6. Income and Expense

**Total Income: \$ 2,278,822**

**Total Operating Expense: \$ 2,134,969**

**% of Total Income from All Sources:**

Federal Taxes: 12 %  
State Taxes: 63 %  
Municipal Taxes: 2 %  
Donations: 9 %  
Fundraising: \_\_\_\_\_ %  
Grants: 1 %  
Other: 13 %

**% Breakdown of Operating Expense:**

Fundraising: 1 %  
Facilities: 3 %  
Salaries: 80 %  
Office Expenses: 1 %  
Programs: 14 %  
Other: 1 %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Rik Poduschnick (CFO)

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

While the PCC is probably best known for its work with adolescent families and young children, our services are intended for any family who needs and wants them.

The PCC helps families to assess their children's physical and cognitive development and provides support services if needed. We also offer consultation and support to families and childcare providers around young children's social, emotional and behavioral development. Playgroups are offered around the county to promote social interactions for children and parents. All families with newborns are offered Welcome Baby bags and visits to introduce them to available services in the county. Follow up supports are available for those who request it.

Learning Together, our intensive in-house training program, builds parenting and job readiness skills and serves as an alternative education site for Addison County high schools. The program focuses on young parents and other teens at risk of parenting too young. To complement our programs the PCC also provides high-quality childcare to infants and toddlers.

The PCC has renovated 18 Elm Street in Middlebury, which is the cornerstone of a "First Time Renters" program for young adults to learn and practice the skills necessary to be successful tenants in our community. Educational programming happens at the PCC, while the 10 units are occupied by first time renters and 1 unit by a house parent overseeing the tenants and property at Elm Street.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Elderly Services, Inc.

Mailing Address: PO Box 581, Middlebury, Vermont

Primary Contact: Joanne Corbett Telephone: 388-3983 Email: mail@elderlyservices.org

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 5,993

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 5,993

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 24
2. Total number of people served: 214
3. Total number of Middlebury residents served: 70
4. Cost of service per Middlebury resident served: \$8,672 on average
5. Total amount of funds received from other towns: \$15,080
6. Income and Expense

**Total Income: \$ 2,366,814**

**Total Operating Expense: \$ 2,586,021**

**% of Total Income from All Sources:**

Federal Taxes: 60 %  
State Taxes: 15 %  
Municipal Taxes: 1 %  
Donations: 4 %  
Fundraising:     %  
Grants: 4 %  
Other: *FEEs* 16 %

**% Breakdown of Operating Expense:**

Fundraising: 0.5 %  
Facilities: 4 %  
Salaries: 75 %  
Office Expenses: 2 %  
Programs: 18.5 %  
Other:     %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Joanne Corbett, Executive Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

## Organizational Affiliations

**Elderly Services, Inc., is certified by the Vermont Department of Aging and Disabilities and is a Veterans Administration contract Adult Day Health Center. In addition, Elderly Services, Inc. is a member of the following:**

Addison County Chamber of Commerce  
Addison County United Way  
Aging Life Care Association

National Adult Day Services Association  
National Council on Aging  
Vermont Association of Adult Day Services

### Elderly Services 2018



- Served 214 participants at Project Independence Adult Day Center representing nearly every town in Addison County
- Provided 116,162 hours of care
- Provided respite and peace of mind to over 450 family caregivers
- Offered full 12 hour day of care five days a week, 7 hour day Saturdays
- Delivered 3,590 hours of eldercare counseling to families
- Provided nursing, transportation, meals, therapeutic activities, entertainment and social work in a safe and caring environment
- Celebrated our thirteenth anniversary in the wonderful Harry & Jeanette Weinberg Center for Elderly Services
- Continued to develop programs that cater to independent elders in need of social and intellectual stimulation

### Elderly Services Board of Directors

Rhonda Ballou, Middlebury  
Tom Hanley, Middlebury  
Peter Lebenbaum, Middlebury  
Susan Montgomery, Cornwall  
Don Peddie, Vergennes  
Mary Sullivan, Vergennes

Betsy Etchells, Ferrisburgh  
Margaret Keith, Middlebury  
Maynard McLaughlin, Shoreham  
Sonja Olson, Middlebury  
Kathy Starr, Weybridge  
Ken Weston, Bristol

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Charter House Coalition

Mailing Address: 27 North Pleasant Street

Primary Contact: Doug Sinclair Telephone: 989-9746 Email: jdsinclair@ripton-coop.net

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 6500

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 6500

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 21
2. Total number of people served: 460
3. Total number of Middlebury residents served: 270
4. Cost of service per Middlebury resident served: \$24
5. Total amount of funds received from other towns: \$7553
6. Income and Expense

**Total Income:** \$ 272,292

**Total Operating Expense:** \$ 282,367

**% of Total Income from All Sources:**

Federal Taxes:	<u>9.2</u> %
State Taxes:	<u>7.3</u> %
Municipal Taxes:	<u>5.2</u> %
Donations:	<u>25.7</u> %
Fundraising:	<u>14.8</u> %
Grants:	<u>16.5</u> %
Other:	<u>21.3</u> %

**% Breakdown of Operating Expense:**

Fundraising:	<u>0.9</u> %
Facilities:	<u>31.0</u> %
Salaries:	<u>52.2</u> %
Office Expenses:	<u>1.1</u> %
Programs:	<u>12.5</u> %
Other:	<u>2.3</u> %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Doug Sinclair, Co-Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

## **Charter House Coalition Program Summary (9-30-18)**

Charter House Coalition was founded in 2005 as a county wide volunteer based outreach to provide free meals, emergency housing, and personal support for adults and children throughout Addison County. In 2017 over 1200 volunteers prepared and served over 35,000 free meals and provided shelter to 108 children and adults from across our region. It is now possible for anyone to enjoy a free, nutritious meal every day of the week at Charter House. About 460 people from across Addison County benefit from these programs every year.

The Coalition programs are supported by: (1) donations from many individuals, service organizations and churches in our area; (2) student initiated fund raising efforts; (3) grants from the Vermont Community Foundation, United Way, the Fannie Allen Foundation, Ben and Jerry's Foundation, Rotary, the State of Vermont, People's United Bank, the Tarrant Foundation and the Houle Family Foundation; and (4) rent collected from residents of the transitional housing apartments. Donations from individuals and grants from local organizations and towns provide 80 % of the funding required to operate our emergency shelter, community meal programs and day station. Substantial quantities of food and truckloads of apartment furnishings, kitchenware, and linens are also donated by the community for these programs.

Our partners in operating these programs include many area churches, Middlebury College, HOPE, the Parent Child Center, Women Safe, John Graham Shelter, Middlebury Police Department, Porter Hospital, Counseling Services of Addison County, Agency of Human Services, CVOEO, and the Turning Point Center.





## JOHN GRAHAM SHELTER

69 Main Street, Vergennes, VT

802-877-2677

[www.johngrahamshelter.org](http://www.johngrahamshelter.org)



September 2018

Dear Middlebury Selectboard,

This year the John Graham Shelter located in Vergennes, marks 38 years of service to Addison County's homeless families and individuals. We are writing to ask for your continued support at Town Meeting 2019 in the form of a \$4000 allocation. Mindful of the impact on property taxes, we have not increased our request for many years.

In 2018, with generous help from Addison County municipalities the John Graham Shelter:

- Provided more than 16,000 bed nights of food, shelter, services and hope to more than 250 people, many of whom were children;
- Provided rapid rehousing to families at our own buildings in Vergennes, Middlebury and Bristol and at many scattered sites;
- Provided counseling, case management and support services that help people take the next step in their lives.

Who are Vermont's homeless? It used to be a single man, out of work and down on his luck, struggling to overcome alcohol or drug addictions.

**But today the face of homelessness is likely to be a senior with physical or mental disabilities, a young person, or a mother striving to balance a job while caring for her young children. Nearly everyone we work with at John Graham is employed!**

Again this year, the number of people in Addison County who were literally homeless increased. And the number of homeless school-aged children increased, making families with children one of the fastest growing segments of the homeless population. We see each day how homeless children are more likely to be sick, hungry, exposed to violence and at risk of school failure. The John Graham Shelter provided housing to more than 100 families with children this year.

We are grateful for your many years of assistance to our homeless neighbors. Now, in these difficult financial times, your ongoing support is needed more than ever!

Peter Kellerman and Kate Schirmer-Smith, Co-Directors

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: RSVP of Addison County

Mailing Address: 79 Court Street, Suite 7, Middlebury, Vermont 05753

Primary Contact: Lynn Bosworth Telephone: 388.7044 Email: lynnsrsvpfgp@gmail.com

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 2,050.00

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 2,050.00

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 23
2. Total number of people served: 2,898
3. Total number of Middlebury residents served: 581\*

\* Middlebury residents who received assistance from a local service organization were also served by RSVP

4. Cost of service per Middlebury resident served: \$3.53
5. Total amount of funds received from other towns: \$9,390
6. Income and Expense

**Total Income:** \$ 195,337

**Total Operating Expense:** \$ 190,272

**% of Total Income from All Sources:**

Federal Taxes: 52 %  
State Taxes: 19 %  
Municipal Taxes: 13 %  
Donations/Fundraising: 5 %  
Grants: 11 %  
Other: An additional \$55.00 came from interest income

**% Breakdown of Operating Expense:**

Fundraising: .6 %  
Facilities: 7.9 %  
Salaries: 76 %  
Office Expenses: 8 %  
Programs: 7.5 %  
Other: - %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Lynn Bosworth, Program Coordinator, RSVP of Addison County

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

### How Middlebury Residents Benefit from RSVP's Services:

RSVP is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. Needs are met in critical areas such as human services, health care, and education. RSVP also oversees free community outreach programs that benefit local residents.

In FY'18, 117 Middlebury residents served the community by volunteering over 17,000 hours at area non-profit organizations. The RSVP Tax Program provided income tax return preparation to 91 low-income Middlebury residents. The Bone Builders Program provided free strength training classes to 166 residents in Middlebury. The Green Mountain Foster Grandparent Program provided assistance to children in various educational settings. The Warm Hearts Warm Hands Program distributed warm clothing items and the Help Fight Hunger Program provided food assistance to Middlebury food shelves.

Middlebury residents who received assistance from a local service organization benefited from the work of our volunteers. Examples include community members at risk of hunger who received free meals at Middlebury meal sites where our members volunteer, or residents who received free transportation services from volunteers who drive for Meals on Wheels and ACTR. In total, RSVP members volunteered 60,000 hours to 92 local social service agencies, libraries, schools, and other non-profits. These volunteer contributions equaled \$1.4 million dollars in donated labor and helped community members to stay healthy, engaged and financially stable.

On behalf of our volunteers and non-profit partners, we want to thank the residents of Middlebury for your continued support. If you would like to learn more about our programs, please call us at 388-7044.

Submitted by: Lynn Bosworth, Program Coordinator, RSVP of Addison County

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**For FY2020 (July 1, 2019- June 30, 2020)**

Organization Name: Homeward Bound, Addison County's Humane Society  
Mailing Address: 236 Boardman Street, Middlebury, VT 05753  
Primary Contact: Jessica Danyow Telephone: 802, 388-1100, ex. 222  
Email: Jessica@homewardboundanimals.org

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/18)**: \$5,000  
Amount requested from Middlebury residents for **FY2019 (7/1/18 – 6/30/19)**: \$5,000

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 23
2. Total number of people served: 1,282
3. Total number of Middlebury residents served: 207
4. Cost of service per Middlebury resident served: \$11,850
5. Total amount of funds received from other towns: \$15,835
6. Income and Expense

**Total Income:** \$ 579,058      **Total Operating Expense** \$ 513,620

Federal Taxes: 0%	Fundraising: 3%
State Taxes: 0%	Facilities: 6%
Municipal Taxes: 0%	Salaries: 80%
Donations: 62%	Office Expenses: 2%
Fundraising: 33%	Programs: 4%***
Grants: 5%	Other: 5%
Other: 0%	

7. Narrative for Middlebury's Town Report:

**Homeward Bound, Addison County's Humane Society**, was founded in 1975. We are a private open-admission animal shelter with a mission to educate the community and improve the lives of animals, alleviate their suffering, and elevate their status in society.

We serve an average of 850 animals per year, including those who enter the shelter and those who receive services in the community. We receive no funding from

federal, state or local government and no unrestricted funding from national humane organizations. With a staff of 14, we rely heavily on volunteers to enhance the lives of the animals while they are here and to help us have wide-spread impact in the community; on average we have 80 active volunteers annually.

We operate the following community programs. Camp Whiskers & Wags: We host an annual full-day humane education full day summer camp for elementary school aged children. In 2018, we had almost 40 children were enrolled in camp. Pets in Crisis: We work with local social service agencies to address the animal-related needs of victims of domestic violence, housing crises, health emergencies, and natural disasters. Pets Eat, Too! We partner with the AgeWell to provide pet food to seniors who receive Meals on Wheels. Humane Investigations: We support law enforcement in cases of animal neglect or cruelty and provide resources and support for animal victims. Trap-Neuter-Return (TNR): We operate a seasonal TNR program from April through November to help address the overpopulation of stray, feral, and loosely owned cats in Addison County.

Submitted By: Jessica Danyow, Executive Director

**Explanatory Notes:**

\*Total number of people served and total number of Middlebury residents served are comprised of those who surrendered an unwanted animal to Homeward Bound; who brought a stray animal into Homeward Bound, who adopted an animal, or who had an animal returned to them after getting lost. Please note this is calculation of only *animal-related* service and does not include other programs.

\*\* Cost of service per resident: On average, we spend between \$150 and \$450 per animal who comes into our facility for care, depending on length of stay. We arrived at \$11,850 by using the conservative \$150 figure for the 79 Middlebury residents who surrendered animals to Homeward Bound.

\*\*\*This is direct restricted program expense only. Other programmatic expenses are spread through salaries dependent on position

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Addison County River Watch Collaborative

Mailing Address: P.O. Box 27, New Haven, VT 05472

Primary Contact: Matthew Witten Telephone: 434-3236 Email: mwitten@gmavt.net

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 1200

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 1200

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 12+
2. Total number of people served: N/A\*
3. Total number of Middlebury residents served: N/A\*
4. Cost of service per Middlebury resident served: N/A\*
5. Total amount of funds received from other towns: 3,900
6. Income and Expense

**Total Income: \$ 13,300 (in-kind adds \$63,000)**

**Total Operating Expense: \$ 13, 275 (in-kind adds \$63,000)**

**% of Total (cash) Income from All Sources:**

Federal Taxes: 0 %  
State Taxes: 0 %  
Municipal contributions: 48 %  
Donations: 20 %  
Fundraising: 12 %  
Grants: 20 %  
Other: \_\_\_\_\_ %

**% Breakdown of Operating Expense:**

Fundraising: 6 %  
Facilities: \_\_\_\_\_ %  
Salaries: 30 %  
Office Expenses: 2 %  
Programs: 50 %  
Supplies, travel, postage: 12 %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Matthew Witten, Managing Director

\*We consider that clean water serves everyone, so it may not be applicable to try to count the people in the county or town who benefit from our surveillance of and work toward water quality.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality.

The rivers we collect samples from are: Middlebury River, Otter Creek, New Haven River, Little Otter Creek, Lemon Fair, and Lewis Creek. About 30 volunteers take water samples at about 30 stations around the county during spring and summer months. Our water quality measurements include: bacteria (*E.coli*), phosphorus, nitrogen, and turbidity.

Principal partners: Addison County Regional Planning Commission and Vermont Department of Environmental Conservation.

Services we provide:

- Monitoring water quality at over 30 sampling stations in 6 Addison County watersheds
- Quality-assured, quality-controlled data in cooperation with the LaRosa Lab (overseen by the Vermont Department of Conservation in conjunction with Vermont Agency of Agriculture)
- Summertime posting of provisional *E.coli* results on Front Porch Forum and at certain recreation sites (such as Middlebury Gorge and Sycamore Park in Bristol)
- Technical reports on results on all 6 rivers and some tributaries
- Water Quality Chats held in Addison County towns in conjunction with Conservation Commissions
- Collaboration with other agencies and groups (such as DEC, UVM Extension, and Agency of Ag.) to encourage practices that improve or preserve water quality
- Website with information, both technical and general, about our rivers: [www.acrpc.org/acrwc](http://www.acrpc.org/acrwc).

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: ADDISON COUNTY READERS

Mailing Address: 2657 HEMENWAY RD BRIDPORT, VT 05734

Primary Contact: DINAH BAIN Telephone: 802-758-2218 Email: cdbain@gmavt.net

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 2,000

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 2,000

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 23
2. Total number of people served: 1228 estimate
3. Total number of Middlebury residents served: 232
4. Cost of service per Middlebury resident served: \$30
5. Total amount of funds received from other towns: \$7,596
6. Income and Expense

**Total Income: \$ 31,790**

**Total Operating Expense: \$ 28,431**

**% of Total Income from All Sources:**

Federal Taxes:        %  
State Taxes:        %  
Municipal Taxes:   30   %  
Donations:   23   %  
Fundraising:   45   %  
Grants: included above  
Other:   2   %

**% Breakdown of Operating Expense:**

Fundraising:   .2   %  
Facilities:        %  
Salaries:        %  
Office Expenses:        %  
Programs:   97   %  
Other:   3   %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) DINAH BAIN, TREASURER

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364



## **Addison County Readers, Inc**

Addison County Readers, Inc (ACR) sponsors the Dolly Parton's Imagination Library program, which mails free quality books monthly to the homes of registered children. The annual cost to ACR is approximately \$30 per child. The program is open to any child from age 0 to 5 residing in Addison County. In September 2018 208 Middlebury/East Middlebury children received books; more than 2500 books were shipped to Middlebury children in FY2018. This program includes the program initiated by Ilsley Public Library in 2007. The Town of Middlebury funding has been and will be used to provide free monthly books to Middlebury children.

Addison County Readers, Inc is an entirely volunteer organization dedicated to promoting preschool literacy. We believe the program should be supported publicly as well as privately because having books in the home has been demonstrated to improve children's readiness and achievement in school, which is a public responsibility. The national United Way website, as part of its Education initiative, cites studies which show that reading is an essential gateway for children on the path to success in school and later in the workplace. It is the mechanism through which many other vital life skills are acquired and improved. Reading to children even before they can hold a book on their own is one of the smartest choices parents and caregivers can make. Speaking to an 8-month old infant improves vocabulary at age three (Hart and Risley, 1995).

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: ADDISON COUNTY RESTORATIVE JUSTICE SERVICES, INC.  
Mailing Address: PO BOX 881 MIDDLEBURY VT 05753  
Primary Contact: Miche Chamberlain Modiba Telephone: 802-388-3888 Email: Miche@ACRJS.org

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 2,500

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 2,500

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 23
2. Total number of people served: 400
3. Total number of Middlebury residents served: 110
4. Cost of service per Middlebury resident served: \_\_\_\_\_
5. Total amount of funds received from other towns: \$7900
6. Income and Expense

**Total Income:** \$ 260,000

**Total Operating Expense:** \$ 260,000

**% of Total Income from All Sources:**

Federal Taxes:	<u>0</u> %
State Taxes:	<u>60</u> %
Municipal Taxes:	<u>4</u> %
Donations:	<u>1</u> %
Fundraising:	<u>2</u> %
Grants:	<u>20</u> %
Other:	<u>7</u> %

**% Breakdown of Operating Expense:**

Fundraising:	<u>2.75</u> %
Facilities:	<u>8</u> %
Salaries:	<u>57</u> %
Office Expenses:	<u>25.25</u> %
Programs:	<u>7</u> %
Other:	<u>0</u> %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Michele Y. Chamberlain Modiba, Executive Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

**Funding Request:**

Addison County Restorative Justice Services, Inc formerly known as Addison County Court Diversion & Community Justice Projects, to encompass its vast expansion in providing restorative alternatives to the juvenile & criminal justice systems for low to high risk offenders. ACRJS is a 501 ( c ) 3, non-profit organization that is requesting funding from the town of Middlebury in the amount of \$2,500 to support the provision of services to offenders, victims, and community members.

**#7 Description of Services**

ACRJS provides:

Restorative panels, as an alternative to regular court proceedings, to individuals who have committed a crime and caused harm to others. ACRJS staff and community members help participants to hold themselves accountable for their actions and to meet the needs of the victim and community.

Mentoring, life skills classes, and screenings for substance use, helping individuals to make the necessary changes to remain free of crime.

Circles of Support and Accountability (COSA) for individuals recently released from incarceration and are reentering the Addison County Community.

Services to Addison County Community members who have had their Driving License Suspended to work out a payment plan for their fines, receive brief interventions and supports, and get their license reinstated.

Pretrial Services coordination for clients that need additional support in making better decisions, having caused harm to others due to substance use, mental illness, and criminal behavior.

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**Budget Information:**

Our annual budget ranges between \$250,000-\$260,000 depending on availability of funding to meet the many needs in the community. We currently receive between \$7,500-\$7,900 in funding from towns in Addison County. In fiscal year 2019 we have received \$2,500 and are requesting level funding in FY 2020.

Many of the ACRJS services are provided at no cost or on a sliding scale. We do charge a fee for some programs and work with participants who cannot pay the fee to successfully complete our program.

The program deliverables are completed by the program coordinators providing direct service to clients. The salary percentage is a reflection of a non-tangible deliverable of positive change in cognitive decision making and a high rate of successful completion.



**GREEN UP VERMONT**  
P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

Dear Select Board/Town Clerk:

September 2018

Please consider Green Up Vermont's request for your community's financial support. We respectfully ask you to include the appropriate amount from the guide below in your budget for next year. This guide remains the same as in previous years:

For towns under 1,000 population . . . . . \$ 50  
For towns over 1,000 and under 2000 . . . \$100  
For towns over 2,000 and under 3000 . . . \$150  
For towns over 3,000 and under 4000 . . . \$200  
For towns over 4,000 population . . . . . \$300

Sincerely,  
Melanie Phelps  
*Interim President*

**Town report information for Green Up Day, May 5, 2018**

**(This is available for download at [www.greenupvermont.org](http://www.greenupvermont.org) by clicking on the "About" page and scrolling down)**

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

**Save the date:** Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: ACTR, a division of Tri-Valley Transit

Mailing Address: 297 Creek Road, Middlebury, VT 05758

Primary Contact: Mary-Claire Crogan

Telephone: 388-2287

Email: [mary@trivalleytransit.org](mailto:mary@trivalleytransit.org)

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 26,098

Amount requested from Middlebury residents for **FY2019 (7/1/18– 6/30/19)**: \$ 26,098

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 31 (23 in Addison County plus commuter services through Charlotte, Shelburne, Hinesburg, So. Burlington, Brandon, Pittsford and Rutland).
2. Total number of people served: 168,387 (Transit cannot track “individuals served as bus riders are virtually anonymous; instead we track # of rides.)
3. Total number of Middlebury residents served: 84,785 (Rides provided for Middlebury addresses by Shuttle Buses and Dial-A-Ride programs, including ACTR owned vehicles operated by Elderly Services.)
4. Cost of service per Middlebury resident served: 0.30
5. Total amount of funds received from other towns: \$44,072
6. Income and Expense

**Total Income: \$ 2,535,490**

**Total Operating Expense: \$ 2,562,203**

**% of Total Income from All Sources:**

Federal Taxes:	68.0 %
State Taxes:	21.0 %
Municipal Taxes:	4.0 %
Donations:	3.4 %
Fundraising:	0.0 %
Grants:	1.2 %
Other:	2.4 %

**% Breakdown of Operating Expense:**

Fundraising:	0.0 %
Facilities:	1.5 %
Salaries:	61.0 %
Office Expenses:	4.8 %
Programs:	32.4 %
Other:	.3 %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury’s Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Jim Moulton, Executive Director

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager’s Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Thank you for the Town of Middlebury's generous support last year. During the past year, your support helped us provide **84,785 free trips** for Middlebury residents, visitors and employees by Shuttle Buses and Dial-A-Ride programs, including ACTR-owned vehicles operated by Elderly Services. ACTR's Shuttle Bus and Dial-A-Ride systems provided a total of 168,387 rides for the year. All of ACTR's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

**Dial-A-Ride System** – Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Middlebury, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior meal programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation and dialysis and substance abuse treatment.**

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. **Middlebury Shuttle Buses are fare-free. Residents also have direct access to other routes which extend north to Burlington, Vergennes and Bristol; east to East Middlebury, Ripton and the Snow Bowl or south to Salisbury, Leicester, Brandon and Rutland.**

The state and local grants through which we provide these services require us to raise 20% "local match" dollars. ACTR's requests from towns account for approximately 5% of the 20% requirement. ACTR seeks the other 15% from other sources including businesses, institutions, individuals and grants.

**Town of Middlebury  
Health & Human Services Agency Funding Request  
for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Addison Central Teens

Mailing Address: 77 Mary Hogan Drive, PO Box 1115, Middlebury, VT 05753

Primary Contact: Rik Poduschnick Telephone: 802-388-3171x20 Email: rpoduschnick@outlook.com

Amount requested from Middlebury residents for **FY2020 (7/1/19 – 6/30/20)**: \$ 35,000

Amount requested from Middlebury residents for **FY2019 (7/1/18 – 6/30/19)**: \$ 35,000

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 12
2. Total number of people served: 184
3. Total number of Middlebury residents served: 105 (1,687 visits/year)
4. Cost of service per Middlebury resident served: \$286 (\$18 per visit)
5. Total amount of funds received from other towns: \$10,000
6. Income and Expense

**Total Income: \$ 105,193**

**Total Operating Expense: \$ 82,756**

**% of Total Income from All Sources:**

Federal Taxes:	<u>0</u> %
State Taxes:	<u>0</u> %
Municipal Taxes:	<u>38</u> %
Donations:	<u>38</u> %
Fundraising:	<u>—</u> %
Grants:	<u>24</u> %
Other:	<u>0</u> %

**% Breakdown of Operating Expense:**

Fundraising:	<u>2</u> %
Facilities:	<u>2</u> %
Salaries:	<u>73</u> %
Office Expenses:	<u>2</u> %
Programs:	<u>20</u> %
Other:	<u>0</u> %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Rik Poduschnick, Treasurer

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

**Addison Central Teens (ACT)** is a local organization made up of teens, adults, and community members interested in teen culture, activities, and events. We offer a teen center to hang out with friends after school, and much more. We have pool and ping pong tables, video games, computers with internet access, and comfy chairs and couches. We are located at 77 Mary Hogan Drive in Middlebury next to the Courthouse.

**ACT** hosts a variety of activities and events, including summer camps, community service projects, wellness and exercise programs, arts and music classes, field trips, mentoring, and tutoring.

Perhaps the most important and influential experiences the teens have is in leadership and team work. At **ACT** the teens create and direct much of the activities and programming, and are pivotal in the running of the center. In the process the teens take on and learn leadership roles, teamwork, compromise, planning and all the other skills of civic engagement, enabling them to be a participant in, rather than merely a consumer of, teen center services. Thus, **ACT** not only provides teens with a safe place to be, and alternatives to less constructive recreation; it also enables teens to grow, develop tolerance for other views, and build the habits and skills that lead to engaged citizens.

We ask that you show your support of our teens by voting to continue town funding for **ACT's** mission to offer a safe, supportive, substance-free and wholly supervised space for our teenagers to grow and mature.



**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Addison County River Watch Collaborative

Mailing Address: P.O. Box 27, New Haven, VT 05472

Primary Contact: Matthew Witten Telephone: 434-3236        Email: mwitten@gmavt.net       

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 1200

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 1200

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 12+
2. Total number of people served: N/A\*
3. Total number of Middlebury residents served: N/A\*
4. Cost of service per Middlebury resident served: N/A\*
5. Total amount of funds received from other towns: 3,900
6. Income and Expense

**Total Income: \$ 13,300 (in-kind adds \$63,000)**

**Total Operating Expense: \$ 13,275 (in-kind adds \$63,000)**

**% of Total (cash) Income from All Sources:**

Federal Taxes: 0 %  
State Taxes: 0 %  
Municipal contributions: 48 %  
Donations: 20 %  
Fundraising: 12 %  
Grants: 20 %  
Other:        %

**% Breakdown of Operating Expense:**

Fundraising: 6 %  
Facilities:        %  
Salaries: 30 %  
Office Expenses: 2 %  
Programs: 50 %  
Supplies, travel, postage: 12 %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) Matthew Witten, Managing Director

\*We consider that clean water serves everyone, so it may not be applicable to try to count the people in the county or town who benefit from our surveillance of and work toward water quality.

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality.

The rivers we collect samples from are: Middlebury River, Otter Creek, New Haven River, Little Otter Creek, Lemon Fair, and Lewis Creek. About 30 volunteers take water samples at about 30 stations around the county during spring and summer months. Our water quality measurements include: bacteria (*E.coli*), phosphorus, nitrogen, and turbidity.

Principal partners: Addison County Regional Planning Commission and Vermont Department of Environmental Conservation.

**Services we provide:**

- Monitoring water quality at over 30 sampling stations in 6 Addison County watersheds
- Quality-assured, quality-controlled data in cooperation with the LaRosa Lab (overseen by the Vermont Department of Conservation in conjunction with Vermont Agency of Agriculture)
- Summertime posting of provisional *E.coli* results on Front Porch Forum and at certain recreation sites (such as Middlebury Gorge and Sycamore Park in Bristol)
- Technical reports on results on all 6 rivers and some tributaries
- Water Quality Chats held in Addison County towns in conjunction with Conservation Commissions
- Collaboration with other agencies and groups (such as DEC, UVM Extension, and Agency of Ag.) to encourage practices that improve or preserve water quality
- Website with information, both technical and general, about our rivers: [www.acrpc.org/acrwc](http://www.acrpc.org/acrwc).

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Organization Name: Otter Creek NRCD

Mailing Address: 68 Catamount Park, Suite B, Middlebury, VT 05753

Primary Contact: Pamela Stefanek Telephone: 802-771-3037 Email: pam.stefanek@vt.nacdnet.net

Amount requested from Middlebury residents for FY2020 (7/1/19 – 6/30/20): \$ 884.00

Amount requested from Middlebury residents for FY2019 (7/1/18– 6/30/19): \$ 884.00

**Please provide data requested below for your last complete fiscal year.**

1. Number of Vermont towns served: 20
2. Total number of people served: 500
3. Total number of Middlebury residents served: 18
4. Cost of service per Middlebury resident served: 450
5. Total amount of funds received from other towns: 1470
6. Income and Expense

**Total Income: \$ 66,700**

**Total Operating Expense: \$ 63,875**

**% of Total Income from All Sources:**

Federal Taxes:	<u>      </u> %
State Taxes:	<u>      </u> %
Municipal Taxes:	<u>      </u> %
Donations:	<u>      </u> %
Fundraising:	<u>31</u> %
Grants:	<u>48</u> %
Other:	<u>21</u> %

**% Breakdown of Operating Expense:**

Fundraising:	<u>8</u> %
Facilities:	<u>      </u> %
Salaries:	<u>38</u> %
Office Expenses:	<u>1</u> %
Programs:	<u>53</u> %
Other:	<u>      </u> %

7. Please attach a brief narrative (250 words maximum in Word format) about your organization as you would like it to appear in Middlebury's Town Report that will be prepared for Town Meeting Day. Include a description of the services that you provide to residents and how the funding you may receive will directly benefit our community.

Submitted By: (Name and Title) \_\_\_\_\_

**Deadline for submission: Friday, October 12, 2018**

Return to: Beth Dow, Town Manager's Office, 77 Main St., Middlebury, VT 05753  
[bdow@townofmiddlebury.org](mailto:bdow@townofmiddlebury.org) / 802.458.8002 / Fax 802.388.4364

**Town of Middlebury**  
**Health & Human Services Agency Funding Request**  
**for FY2020 (July 1, 2019 – June 30, 2020)**

Otter Creek Natural Resources Conservation District

Middlebury, VT

The Otter Creek Natural Resources Conservation District works in many ways to increase water quality in the Otter Creek and other Addison County watersheds. The District sells trees, we plant trees along streams, we help fund gully erosion, rain gardens, and any water quality project that arrives our way. We are active in recruiting and supporting farmers to soil test their farms and write their own Nutrient Management Plans. The District will be soon starting to monitor water from farms to gauge if new conservation practices are needed. We look to the Tactical Basin Plans for guidance on what practices to implement. If the town is aware of a project that needs implementation and has no other funding sources, please contact us. Also please look for our East Creek Watershed signs in the Lake Champlain Basin Direct.

OC's website is active : [www.ottercreekonservation.org](http://www.ottercreekonservation.org)

Pamela Stefanek