

10-24-18

### Creek Road Next Steps:

1. Develop a list of potential project managers for the Creek Road project.
2. Select a project manager.
3. Once retained, the project manager will:
  - review the pathways report and other available information;
  - visit the site to become familiar with it; and
  - meet with staff.
4. After the Board appoints a small task force to include at least one member with an engineering background, the project manager would organize warned meetings of the task force.
5. Subject to refinement by the project manager, the task force work plan will include:
  - meet with state and federal regulators and VTrans' Vermont Local Roads staff for an update on current permitting processes and requirements;
  - prepare a scope of work for contractors to submit pricing on based on current permitting requirements;
  - solicit pricing from three contractors, including a request for contractors to submit pricing for different approaches/techniques that they have successfully used in the past and can be permitted under current state and federal regulations and processes;
  - tabulate and compare pricing received; and
  - develop a summary matrix of options and costs and prepare a recommendation for the Infrastructure Committee to review.

For a Project Manager with a civil engineering/project management background, we anticipate an hourly rate of \$60-\$75/hour, twenty hours/month for three months or approximately \$3,600 - \$4,500.