



Director's Report  
11.12.2018  
Community Meeting Room

### **General updates**

- Four Ilsley staff (myself included) attended day long Mental Health First Aid Training on Friday, October 25. This training was facilitated by Nicole Reilly of Counseling Services of Addison County. The training was helpful and productive.
- Mike Roy, director of Middlebury College Libraries, and I are hosting a screening of "Paywall," a documentary which focuses on the need for open access to research and science and the profit margin with academic publishers. Librarians and museum workers from Addison County have been invited specifically, but everyone is welcome to attend. We will view the film in the Community Meeting Room and then head over to Two Brothers for some drinks and discussion.
- I will attend the Fall Public Library Director's & Leaders' Summit on Friday, Nov. 9 and give a brief report at Monday's board meeting. The summit will be "an interactive, intimate experience for public library directors, senior managers, and leaders to discuss library services, hear updates and notifications, connect with the Department of Libraries employees, and meet fellow colleagues from across Vermont."

### **Facilities**

- The Selectboard has approved Plouffe's estimate for the boiler inspection and repairs. The work is scheduled for November 28 and 29.
- The town approved the purchase order to repair to the library's fire alarm system. Johnson Controls sent a technician on October 29. The technician was able to make the necessary repairs and our alarm is functioning properly. The total cost is \$1,901.23, as quoted.
- An exterior lightbulb was replaced with a new LED fixture.

### **Budget**

- The Prudential Committee will finalize their budget in November. I am waiting on the final draft from Jason Laroque.
- I have submitted the library's operating budget and revenue budget requests to Kathleen Ramsay.
- I will give an overview of the budget request and answer questions at the December 11 Selectboard meeting.

### **Project Updates**

- Background Checks: Legal counsel at VLTC reviewed my proposed procedure for background checks and made several suggestions. Those edits have been incorporated and we now have a procedure in place for running a criminal records check on all library staff and volunteers. This check will be run as part of the onboarding process.
- Request for New Position: The town's Personnel Committee met to discuss the proposal to add a full-time Adult Services position to Ilsley's staff. The Personnel Committee felt the timing for the request was appropriate and it will be included in the next budget year, so the



Board can weigh it against any other positions that might be requested by other departments.

- Newspaper Retention: Ilsley's newspaper retention practices have been updated. Retention times have been shortened to one month, with the exception of the Addison Independent. A staff member has been assigned to remove old newspapers every Thursday, so that the newspaper area will remain clean and up to date. The shelving in the newspaper area will be updated to accommodate the library's new coffee station.
- Holds Procedures: Ilsley is updating the process for placing holds on items. Starting on January 1, when materials are added to the collection they will be put directly on the shelf. Patrons will be able to place holds on materials once they have been checked out. This means we are no longer going to have a waitlist for books before they are released. Books will be ordered, they'll be put on the shelf, and once they are checked out patrons will be able to place holds on them. We are working hard to prepare for a smooth roll out of this change in services so that there will be minimal impact on patrons.

### Upcoming Programs

- **The Opioid Epidemic in Vermont: Combating Addiction in Addison County. November 13 @ 7:00 pm - 9:00 pm.** Dr. Emily Glick of Bristol Internal Medicine will address the history and medical basis of medication-assisted treatment, a strategy her practice uses to combat addiction with chemistry and counseling.
- **Author Visit. November 14 @ 5:30 pm - 6:30 pm.** Come listen to John Churchman discuss his Sweetpea and Friends books, followed by a book signing.
- **"Food in a Jar": a Tween Event. November 20 @ 10:00 am - 11:00 am.** DIY Mason Jar Food! Come to Ilsley and learn how to make breakfast, lunch, and a treat--all in jars. For children in grades 4-6.
- **Knights Club: a Choose-Your-Own Adventure Event @ Tinker and Smithy Game Store. November 24 @ 2:00 pm - 4:00 pm.**
- **Middlebury Community Classic Film Club: El Norte. November 29 @ 6:00 pm - 8:30 pm.** Join us for the third screening of a series that focuses on migration. Fleeing the violence of the Guatemalan civil war, two refugees head north through Mexico to the United States. Their story reverberates powerfully in our own time. Coffee and cookies will be served.
- **Graham Cracker Gingerbread Houses. December 1 @ 9:30 am - 11:30 am.**
- **First Wednesday Talk: The Wyeths: First Family of American Art. December 5 @ 7:00 pm - 9:00 pm.** Shelburne Museum director Thomas Denenberg discusses the Wyeths—N.C. (1882-1945), Andrew (1917-2009), and Jamie (b. 1946)—and offers new perspectives on these painters.

### Fact to Share

Ilsley's recent Teen Halloween Party was a rousing success with 28 total teens attending. Better yet, half of the participants had never engaged in a library event before. The teens enjoyed pumpkin carving, mummy wrapping, snacks, and a showing of Harry Potter. A good time was had by all. Kathryn Laliberte continues to do an outstanding job developing our teen and tween collections and programming.