



*Serving and
Strengthening
Vermont Local
Governments*

To: Vermont Selectboards and City Councils
From: Dominic Cloud, President, VLCT Board of Directors
Re: VLCT Annual Business Meeting Voting Delegates and Procedure
Date: August 7, 2018



As part of Town Fair, the Vermont League of Cities and Towns will hold its annual business meeting at the DoubleTree by Hilton in South Burlington **starting at approximately 12:30 p.m.** on Wednesday, October 3, 2018.

To ensure that all VLCT member cities and towns are properly represented and able to participate in the adoption of the 2019-20 VLCT Municipal Policy (our legislative platform) and the election of League officers, we are asking you – as your municipality’s legislative body – to designate **one** official from your town as a **Voting Delegate** for the meeting. This designation will ensure that each town is heard and uses the vote to which it is entitled.

Please inform us of your designation by Friday, September 21. If necessary, designations may be made on the day of the Annual Meeting at the registration table, where designated delegates pick up their credentials card.

While a currently serving local official may speak at the annual meeting, **only designated city or town delegates may vote.**

According to the VLCT bylaws:

“ARTICLE X SECTION 1. LEGISLATIVE POLICY – The broad outline of policies to be supported by the Vermont League of Cities and Towns during the ensuing legislative session will be developed by the legislative committees; reviewed, amended as needed and approved by the Board of Directors; and adopted at an annual or special meeting. Suggested policy amendments may also be presented by full members in writing prior to the meeting or on the floor at the meeting. The draft policy shall be presented at a duly warned meeting of the membership and shall become the legislative policy of VLCT if approved by a majority of votes cast at the meeting.”

The attached Voting Delegate Form is *not* a Town Fair registration form. If you want to participate in either day’s activities (workshops, trade show, lunch, and awards ceremony), please complete and return a Town Fair registration form with your payment, or register online at <http://www.vlct.org/training-events>. If you plan to attend *only* the Annual Meeting, please check the appropriate box on the attached voting delegate form.

Sponsor of:

VLCT Employment
Resource and Benefits
Trust, Inc.

VLCT Municipal
Assistance Center

VLCT Property and
Casualty Intermunicipal
Fund, Inc.

Enclosure

**VLCT ANNUAL BUSINESS MEETING
12:30-4:00 p.m.**

**Wednesday, October 3, 2018
DoubleTree by Hilton
South Burlington, Vermont**

DELEGATE DESIGNATION FORM

We, the Selectboard/City Council of _____,

designate the following individual as the voting delegate for our city/town at the 2018 Annual Business Meeting:

Name (please print)	Position
---------------------	----------

We understand that the above individual will represent the city/town as a voting member of the VLCT membership.

Signed,

Chairperson	Date
-------------	------

Please return completed form by Friday, September 21, 2018, to VLCT, 89 Main Street, Suite 4, Montpelier, VT 05602. You may also fax it to us at 802-229-2211 or bring it with you to Town Fair.

Please note. This is *not* a Town Fair registration form. Visit www.vlct.org/training-events to register online.

If you plan to attend *only* the VLCT Annual Meeting (and Wednesday networking reception in the Foyer), please check the box below. There is no charge to attend either of these activities.

I will only attend the Annual Meeting.



*Serving and
Strengthening
Vermont Local
Governments*

2019-2020 VLCT PROPOSED MUNICIPAL POLICY

As a VLCT member, you can help set VLCT's municipal legislative priorities for the 2019-2020 legislative biennium. Please take time to discuss the attached proposed priorities with your local legislative body. Designate a delegate to the annual meeting to vote for your town (form enclosed).

Attached are the recommendations of VLCT's five committees for the 2019-2020 VLCT Municipal Policy. **Please review the proposals at a council or board meeting before Town Fair (Thursday, October 3, at the DoubleTree by Hilton in South Burlington).**

Once adopted at Town Fair, the policy will guide the actions of VLCT Advocacy in 2019-2020 biennium in the areas of transportation and water quality funding, economic development, addressing the opioid crisis, marijuana regulation, water quality, and more.

Do these policies represent the most significant issues for your municipality? What should be included that is not? Please take time to propose amendments if your city or town believes a significant issue is not addressed.

This platform of legislative initiatives will be debated at VLCT's annual Business Meeting at the DoubleTree by Hilton in South Burlington, on Wednesday, October 3, 2018, beginning at approximately 12:30 p.m. Please join us!

Return any proposals of amendment on the attached form by Friday, August 31, 2018. The entire draft Municipal Policy and proposal amendment and voting delegate forms are also posted on our website, www.vlct.org/resource/municipal-policy.

The VLCT Board will consider all submitted amendments at its meeting on Thursday, September 6, at the VLCT offices. Any Board-endorsed amendments will be included in the draft policy that is distributed to the members at the annual meeting. VLCT members may also offer substantive amendments in writing ahead of the meeting or from the floor. Grammar and syntax corrections are discouraged as we will do our best to make those corrections prior to finalizing the policy.

Please email Karen Horn, Director of Public Policy and Advocacy, at khorn@vlct.org with any questions. Thank you!

Sponsor of:

VLCT Employment
Resource and Benefits
Trust, Inc.

VLCT Municipal
Assistance Center

VLCT Property and
Casualty Intermunicipal
Fund, Inc.

attachments

