

Town Meeting Working Group

May 12th 2022 10-11:00 Small Conference Room, Town Offices

Draft Minutes - Susan Shashok

In attendance: Ann Webster, Jim Douglas, Susan Shashok. **Absent:** Kurt Broderson. No members of the public.

1. Approved meeting minutes from April 14th, 2022
2. Jim updated the group on his interview with Kathleen Ramsay.

Kathleen agreed with our identified TM alternatives. She noted that she prefers not to delay TM and gave multiple reasons including potential conflict with the fiscal year. She found the other alternatives acceptable.

As we explore alternative locations, she suggested to have a checklist that includes capacity, accessibility, AV (recording, broadcasting, sound enhancement) and set up/cleanup. These are the same or dovetail with our own criteria to review locations.

Kathleen's first site choice is currently MUHS and she gave us a contact name for MUHS who on first pass, was encouraging that all the sites we wished to discussed were open for the Town to use.

Town owned sites such as the Municipal Gym are under Kathleen's jurisdiction and are free to use so that is an advantage. Kathleen gave Jim several other contact names for alternative locations and is working on the rest.

3. Next steps for contacting potential alternative venues. Jim is taking the lead on this once Susan gives him a final version of the location check list. Susan will also be Jim's second (if needed) on this task. The group agreed that it is important to have one lead, so all contacts are questioned equally.
4. Meeting Adjourned at 10:45 AM
5. The group is scheduling via email after the meeting was adjourned. Will be Thursday June 16th, 2022 at the Town Offices, no zoom option.