

Town of Middlebury Planning Commission (MPC)
Rotary Small Meeting Room, First Floor
77 Main Street, Municipal Offices
Minutes of August 4, 2022
Draft

Members Present: Lucy Schumer (Chair), Erik Remsen, Chris Robbins, Angela Landis, Todd Desabrais, Ethan Kellogg

Members Absent: Sam Ostrow

Staff Present: Jennifer Murray

Others Present: none

This was a hybrid meeting with some participants attending in person and others by Zoom

1. Call to Order- Lucy opened the meeting at 12:07

2. Public Comment

none

3. PC Member and Staff Updates

The work on updating the Local Hazard Mitigation Plan is beginning, and a kickoff meeting is scheduled for 8/18/22. Jennifer went over the scope of work and schedule submitted by the consultant SEAM Solutions LLC.

Jennifer updated the PC on the status of the sidewalk project in the vicinity of the Amtrak station, which is on hold pending easement acquisition.

Jennifer updated the PC on the first public meeting for the Boardman Street connection alternatives analysis. They discussed various alignment options, agreeing with Todd that routing a sidewalk or path across the front of Middlebury Chevrolet would be dangerous as it crosses two driveway entrances with vehicles turning in and out quickly.

Jennifer asked for volunteers to work on a brochure showing bicycle routes and trails near the Amtrak Station. Angela, Erik and Ethan expressed interest.

4. Bike Ped Plan Outreach Plan

The Planning Commission discussed the outline for an outreach plan for the Bike-Ped Plan. Jen worked on this list over the summer with a Middlebury College intern. The PC had a discussion on outreach and survey ideas and will discuss survey questions further at their next meeting.

Angela and Lucy thought handing out surveys, having people comment on a map, etc. sounded like a good idea. Chris liked the idea of doing something at the grocery stores. The PC also discussed whether an observer could collect helpful data in problem areas requiring further study, such as the crossing areas to Mary Hogan.

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5. Conservation Commission letter to SB

The PC reviewed a letter sent by the Conservation Commission to the Selectboard for the last public hearing on the bylaw amendments, requesting the two boards work together and naming several changes they would like to see made to the zoning bylaws. The PC confirmed Staff’s understanding that they had already committed to working together with the Conservation Commission at their joint meeting, and wanted to review the completed conservation plan before discussing bylaw changes. The PC authorized staff to prepare a memo to the SB explaining this, and Lucy offered to attend the hearing if that would be helpful.

6. Next Meeting: September 2nd and September 9th

Regular meeting on 9/16 will be canceled and 9/9 added, so the PC can take advantage of 2 meetings before the Consultant’s contract ends on 9/15. No other meetings are planned in September.

7. Adjournment: Meeting concluded at 1:30 PM.

Submitted by: Jennifer Murray

