



Town of Middlebury
Regular Selectboard Meeting
Tuesday
June 9, 2020
7:00 P.M.

**Meeting to be held via
videoconference**
(Instructions below)

AGENDA

- 7:00 1. **Call to Order
2. *Approval of Agenda
3. *Approval of Minutes of the May 26, 2020 Regular Selectboard Meeting
4. **Citizen Comments [Opportunity to raise or address issues not otherwise included on this agenda]
- 7:05 5. **Local Emergency Management Director/Chief of Police, Update on Pandemic Response
- 7:15 6. *Fred Kenney, Executive Director of the Addison County Economic Development Corporation (ACEDC), Update on Pandemic Recovery: Review of State and Regional Efforts for Economic Recovery, including request for approval of the transfer of Vermont Community Development Program Revolving Loan Funds to ACEDC for the Restart Vermont Loan and Grant Program
- 7:25 7. **Vermont Agency of Transportation's Downtown Bridge Replacement Project Manager Jon Griffin with an update on the project
- 7:40 8. *Discussion of Face Mask Requirements
- 8:10 9. *Staff Recommendation for performing interim repairs to Creek Road in order to open it to thru traffic, as requested by the Board at its March 10, 2020 meeting
- 8:25 10. **Approve Outside Consumption Permit Applications (if needed)
- 8:30 11. *Approval of Check Warrants
12. **Town Manager's Report
- 12.a. Timeline for Selectboard appointments to Boards & Committees
13. **Board Member Concerns
- 8:40 14. *Executive Session – Not Anticipated
15. **Action on Matters Discussed in Executive Session
- 8:45 16. *Adjourn

* Decision Item ** Possible Decision

Please note that Selectboard Meetings are broadcast on MCTV Channels 15 and 1071 (HD) and streamed live on YouTube at: <https://www.youtube.com/user/MCTVVermont>

The Town Offices remain closed to the public. In accordance with Act 92, the meeting will be conducted by Zoom video conferencing.

Options for accessing the remote meeting:

- **By telephone:** Dial **+1 646 558 8656**. When prompted, enter the meeting ID: **802 388 8100**
Note: This is not a toll-free number. Depending on your long-distance plan, charges may apply.
- **By computer:** Click the following URL, or enter it into your browser window <https://zoom.us/j/8023888100>. When prompted, enter the meeting ID: **802 388 8100**
- **By smartphone, tablet, or other device:** Download the Zoom app, which is available from the [Google Play Store](#) (for Android devices) or the [Apple Store](#). When the Zoom app opens, select the option to join meeting and enter the meeting ID: **802 388 8100**

All participants will be placed in a “waiting room” until the meeting begins at 7:00 p.m. We recommend that you download the Zoom app (if you haven’t done so already) and familiarize yourself with it before the start of the meeting. **Please access or dial into the meeting no later than 6:45 p.m.**

Please review "Participating in Remote Selectboard Meetings," below, to understand how the electronic meeting will be managed. If you wish to submit a public comment or question prior to the meeting, please email it to Town Manager Kathleen Ramsay at kramsay@townofmiddlebury.org **no later than 12:00 noon** the day of the meeting. We cannot guarantee that emails received after 12:00 p.m. will be addressed during the meeting.

Selectboard Meeting Packets are available for review at www.townofmiddlebury.org. From the main page, navigate to [Committees > Town Boards > Selectboard > Selectboard Meeting Packets > 2020 Packets](#).

Participating in Remote Selectboard Meetings

Remote Public Meetings

All meetings of the Middlebury Selectboard will be conducted remotely via electronic means for the duration of Governor Scott’s State of Emergency declaration.

Participation

Upon entry to the meeting all participants who are not members of the Selectboard will be muted. This is necessary to control background noise.

Please review the following guidelines:

- The Chair will invite comment:
 - during the time designated on the agenda for public comment regarding issues that are not on the agenda;
 - after the Selectboard discusses each agenda item;
 - before the Selectboard takes action;
 - at other times as determined by the Selectboard chair.
- Video participants may comment or ask a question by using the “Raise Hand” feature in Zoom. Once recognized by the Chair, your audio will be unmuted.
- Participants who have called into the meeting may comment or ask a question by pressing ***9 on your keypad to “raise your hand.”** Once recognized by the Chair, **press *6 to unmute your phone. Press *6 again when you are done** to re-mute your phone.

When the Selectboard chair adjourns the meeting, the meeting host will end the electronic meeting by turning closing the remote meeting software. Attendees will be automatically disconnected.

More information about Remote Public Meetings and the Open Meeting Law, is available at the Secretary of State’s website at: <https://sos.vermont.gov/secretary-s-desk/commentary/updated-covid-19-impacts-and-considerations-for-open-meeting-law/>