

Schedule of Steps

PROJECT TITLE Town of Middlebury,
Vermont Local Hazard
Mitigation Plan

COMPANY NAME: SEAM Solutions

PROJECT MANAGER Stephanie Magnan

DATE: Modified July 5, 2022

GRANT DUE DATE: April 1, 2023

- Original Schedule
- Completed
- Target Completion
- Past Deadline
- More than 60 days

STEP	DESCRIPTION	Timeline									
		Jul 2022	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	Jan 2023	FEBRUARY	MARCH	
1	Assemble planning team and meet with consultant to review the planning process and confirm outreach strategy	■									
2	Establish work plan with deliverables, timelines for completion and confirmed roles and responsibilities		■								
3	Review information on hazards based on best available data		■								
4	Review hazard data in one public meeting			■							
5	Complete vulnerability assessment to quantify the extent of each hazard			■							
6	Identify mitigation strategies				■						
7	Review mitigation strategies in a public meeting					■					
8	Submit plan to Vermont Emergency Management (VEM) for initial review and revise accordingly						■				
9	Submit revised plan to VEM, revise as necessary to meet the 44 CFR 201 requirements and adopt plan							■			