

1 **Town of Middlebury Hazard Mitigation Grant Steering Committee**

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3 **Steering Committee meeting #2**
4 **(10:00am – 12:00pm) 2 Hrs**
5 **Minutes of October 20, 2022**

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7 **Large Meeting Room, First Floor**
8 **77 Main Street, Municipal Offices**
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Members Present: Jennifer Murray (Town Planner), Andrew L’Roe (ACRPC), Tom Hanley (Police Chief), David Shaw (Fire Chief), Bill Kernan (DPW Dir. Operations)

Members Absent: Tom Scanlon (Health Officer)

Others Present: Stephanie Magnan, SEAM Solutions LLC (Consultant)

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11 **1. Call to Order-** Stephanie opened the meeting at 10:00am

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13 **2. Hazard Mitigation Plan Update (Discussion)**

14 Stephanie reviewed the goals for today's meeting, which include:

- 15 • Review he first three sections of the plan with edits/additions that she has made
- 16 • Revise list of critical facilities
- 17 • Review mitigation Actions that are in the current plan
- 18 • Discuss Hazard List Ranking, that we started working on at the last meeting

19 Began by revisiting the hazard list ranking. Stephanie has updated the items on the list
20 based on the conversation last time. The committee went through the list very carefully
21 to give each hazard a score for how frequently these hazards occur and how bad the
22 damage is when they do occur. Those two factors are used to score each hazard. On
23 Chief Hanley’s suggestion, transportation hazards was added as a category even though
24 the plan would typically deal with non-manmade hazards, because these comprise such a
25 big hazard to the community.

26
27 The group went through the list of critical facilities Stephanie provided from e911
28 database. It was decided to exclude college facilities because the college has their own
29 plan for dealing with hazard mitigation. The college facilities are included in other types
30 of safety and contingency planning. Several other facilities were added to the list for
31 Stephanie to update.

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33 Finally, the group went over the first three sections of the plan, which Stephanie had
34 edited. There were no significant changes proposed to her draft.

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36 **3. Next Meeting: Nov 17, 11am**

37 **4. Adjournment:** Meeting concluded at 12:00 PM.
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