

1 **Town of Middlebury Hazard Mitigation Grant Steering Committee**
2 **Kickoff Meeting**
3 **(11:00am – 12:00pm) 1 Hr**
4 **August 18, 2022**

5
6 **Rotary Large Meeting Room, First Floor**
7 **77 Main Street, Municipal Offices**
8

Members Present: Jennifer Murray (Town Planner), Andrew L’Roe (ACRPC), Tom Hanley (Police Chief), David Shaw (Fire Chief), Bill Kernan (DPW Dir. Operations), Tom Scanlon (Health Officer)

Members Absent: -

Others Present: Stephanie Magnan, SEAM Solutions LLC (Consultant)

9
10 **1. Call to Order-** Stephanie opened the meeting at 11:00am

11
12 **2. Public Comment**

13 none

14
15 **3. Hazard Mitigation Plan Update (Discussion)**

16 Stephanie reviewed the goals for today's meeting, which included going over some
17 logistics of the deliverables in Steps 1 and 2 of the Work Plan.

18 The team discussed the following items:

- 19
20 • Identify and assemble Planning Team- members as shown above. Others can be
21 invited as needed.
22 • Establish Call/Meeting Schedule – approx. once/month.
23 • Work plan
24 • Timeline
25 • Document public outreach strategy- a notice to the public has already been sent out
26 to the town email list, posted on the website and published in the paper. More
27 announcements to follow once there is something for the public to respond to.
28

29
30 **4. Next Meeting: Sep 15, 11am**

31 **5. Adjournment:** Meeting concluded at 12:00 PM.
32
33