

**Fire District #1  
East Middlebury, Vermont 05740-0306**

**WATER SYSTEM TAP ON REQUIREMENTS**

1. Pursuant to the Vermont Plumbing Rules, under the authority of 26 VSA, Chapter 39, (sheet #50.2, revised 2/02) a state Plumbing Permit is required and must be obtained through the Department of Labor and Industry. A master plumber or specialist plumber must submit a work notice to the Plumbing Inspector at the Rutland Regional Office. This office is at the Asa Bloomer Building, 88 Merchants Row, Rutland, VT 05701, phone (802) 786-5867. Permit must be obtained prior to commencing any work. [http://www.anr.state.vt.us/dec/permit\\_hb/sheet50\\_2.pdf](http://www.anr.state.vt.us/dec/permit_hb/sheet50_2.pdf)
2. In addition to the aforementioned permit requirement, a “tap on” fee of four hundred dollars (\$400.00) is required to be **paid in advance** of any working being started. This fee is payable to: Treasurer, Fire District #1, P.O. Box 306, East Middlebury, Vermont 05740-0306.
3. The crossing of, or work in, any town streets, roads, or rights of way must be done in accordance with the rules and guidelines as set forth by the Town of Middlebury and the appropriate town permits must be obtained. Information regarding these requirements and permits must be obtained from the office of the Director of Operations, Public Works Department, 1020 Route 7 South, Middlebury, VT 05753, (802) 388-4045.
4. The actual tapping into the main water line will/must be done under pressure to avoid interruption of water service to others.
5. The entire water line will be three quarter inch (3/4 “) diameter or larger “K” type copper pipe and must be installed at a depth of at least five and one half feet (5 ½ ‘). The aforementioned copper pipe must be installed in a four inch (4”) metal conduit where it crosses any town street, road, or right of way.
6. A curb stop and stand pipe shall be installed on, and at the edge of the subject property abutting the public street, road, or right of way where said tap on occurred. The East Middlebury, Fire District #1, Water System Operator, must approve the location of the curb stop prior to its installation. Each home or structure where water service is being provided shall have a separate curb stop and stand pipe abutting the public street, road, or right of way where primary tap on is being placed. Additionally, each home or structure where water service is being provided, must have a water meter installed that meets the requirements and specifications of the Fire District.
7. An anti-siphon backflow prevention valve must be installed immediately beyond the interior structure shut off. This is normally in the basement of the building just after the service pipe enters the structure. This is necessary to prevent a contamination of the public water system, as well as to protect the system in the event of negative pressure.
8. All labor and materials for the tap on shall be the responsibility of, and paid for by, the applicant and/or the property owner of the affected property.
9. Once installed, that part of the new tap on line, from the main line to and including the curb stop and standpipe shall become the property of Fire District #1.
10. The entire installation must be inspected and approved by the Prudential Committee or its’ representative, which is normally the Water System Operator.
11. Once attached to the water system, the current rent will be due. Residential water rates are set annually, however there are additional charges for multiple users or exposures on an individual line, as well as for commercial use. Water rents are divided into three equal payments for the year, due February 28, May 30 and July 30. A cover letter of approval for the tap on will detail the current water rates and will advise you as to where payments should be made. If a bill becomes past due for a period of over sixty (60) days the Fire District, through it’s Treasurer and Credit Supervisor, shall initiate action to terminate water service pursuant to VSA Title 29. <http://www.leg.state.vt.us/statutes/sections.cfm?Title=24&Chapter=129>
12. Upon approval a cover letter detailing said approval with specific details concerning the applicant’s property along with this list of requirements shall be forwarded by registered mail to the applicant. The Fire District #1 Treasurer shall maintain a file acknowledging receipt of this letter and the accompanying requirements.