

48 that the Board appreciates the gravity of the situation. Asermily said the Exchange
49 Street water line was the Board's second priority, with the rail bridges being the highest.

50
51 Townsend said Ramsay had indicated she is going to put something in writing to the
52 businesses so they will understand the effort the Town is putting into solving this
53 situation.

54 55 **5. Regional Prevention Partnerships Media Coalition Grant**

56
57 Parks & Recreation Director Terri Arnold joined the Board and said they had been
58 invited by The United Way of Addison County, to join a Prevention Partnership Media
59 Coalition. She said Jesse Brooks is the Regional Prevention Coordinator whose
60 purpose is to deliver drug-abuse prevention messaging to parents and the at-risk target
61 demographic (ages 12 to 25), via social and print media. Arnold said as a member of
62 the coalition the Town would be asked to post prevention information provided by The
63 United Way on its social media platforms, such as bulletin boards, Facebook and
64 newsletters, and make printed flyers available to the public. She said this effort is being
65 funded by a grant from the Vermont Department of Health, and in return for
66 participating, the Town would receive \$1,000 to be used to support existing or new
67 prevention efforts.

68
69 Arnold also wanted to inform the Board that the Town will be receiving a rebate of
70 \$1,200 from Efficiency Vermont for the recent upgrades in the pump and motor at the
71 pool and for the installation of the LED lights along the walkway.

72
73 Seeley made the motion to Authorize Town Manager Kathleen Ramsay to sign a
74 Regional Prevention Partnerships Letter of Commitment for the Town's participation in a
75 United Way of Addison County Media Coalition supporting drug-abuse prevention and
76 education efforts. Nuovo seconded the motion. The motion carried with 6 in favor, 1
77 absent. **MOTION PASSED.**

78 79 **6. Walgreens Application for Second Class Liquor License and Tobacco License**

80
81 Carpenter said Town Clerk Ann Webster was unable to be at this meeting; however, in
82 a memo to the Board she explained that Walgreens is working with the VT Department
83 of Liquor Control (DLC) to submit and process 30 liquor and tobacco licenses statewide,
84 so all required permits are in place when they take possession of the Rite Aid properties
85 on January 1, 2018. Carpenter also said Police Chief Hanley is unable to do the
86 physical inspection because changes will be made to the space when Walgreens takes
87 over, so the recommendation is for the Board to approve it and if there are safety issues
88 later on, it will be dealt with then.

89
90 Nuovo moved to approve Walgreens' Second Class Liquor License and Tobacco
91 License for its location at 263 Court Street, effective upon the transfer of the property
92 from Rite Aid on January 1, 2018 and conditional on a satisfactory site inspection.

93 Seeley seconded the motion. The motion carried with 6 in favor, 1 absent. **MOTION**
94 **PASSED.**

95
96
97

7. Nomination to Energy Committee.

98 Energy Committee Vice-Chair Howard Widelitz and Sullivan Barth joined the Board.
99 Widelitz introduced Barth and said he was a Middlebury College freshman, and his
100 interest is timely since their former liaison with Middlebury College had left the
101 Committee. He said Barth is enthusiastic and has already attended several meetings,
102 but would like to be a member of the Committee, so he is recommending appointment.

103

104 Barth said he was interested in maximizing energy efficiency and is interested in the
105 education portion of the Committee work, and he served on his high school district's
106 sustainability committee.

107

108 Asermily moved to nominate Sullivan Barth to the Middlebury Energy Committee.
109 Seeley seconded the motion. The motion carried with 6 in favor, 1 absent. **MOTION**
110 **PASSED.**

111

112 Carpenter said in accordance with 24 VSA § 127-308, Sullivan's nomination will be
113 entered into the official record for this meeting and the Board will appointment him to the
114 Energy Committee at November 28th meeting, and he appreciated him stepping
115 forward to serve.

116

117 Widelitz said there are still openings on the Committee if there is anyone else interested
118 in serving.

119

8. Award Bid on Property & Casualty Insurance, including Workers Compensation

120

121 Ramsay said the Town had gone out to bid for our 2018 Property and Casualty and
122 Workers Compensation insurance and received responses from two bidders.

123

- 124
- 125 • VLCT - \$278,600
- 126 • Hickok & Boardman - \$338,721

127

128 Ramsay said VLCT's quote reflects a \$99,680 reduction from our current premiums and
129 said VLCT explained the reason for the reduction are a change in their underwriting and
130 rating methods, Middlebury's average to above-average (i.e. good) loss results and a
131 reduction in Middlebury's Workers Compensation experience over 3 years.

132

133 Ramsay gave a breakdown on the savings by department and recommended the bid be
134 awarded to VLCT PACIF. Ramsay said Hickock & Boardman/Travelers is very
135 interested in bidding on this again next year, so the Board should also keep that in mind
136 when looking at priorities for next year.

137

138 Asermily moved to award a contract to the Vermont Leagues of Cities for Property &
139 Casualty and Workers Compensation Insurance for a total cost in 2018 of \$278,600.
140 Seeley seconded the motion. The motion carried with 6 in favor, 1 absent. **MOTION**
141 **PASSED.**

142
143 **10. Karen Duguay, Better Middlebury Partnership,**
144 **Reporting on Designated Downtown Retreat**

145 (Item taken out of order)
146

147 Karen Duguay and Amey Ryan of the Better Middlebury Partnership (BMP) joined the
148 Board. Duguay started with a brief report on their activities over the past year. She
149 said the Chili Festival in March was not successful financially for them, as the event had
150 fallen on the coldest day of the year. She said they are also dealing with a reduced
151 area to hold the event because of the temporary bridges, and also the vendors had
152 reported last year that they were “burned out” and would probably not participate again,
153 so the BMP Board decided to take a year off and look at the long-term viability of the
154 event.

155
156 Duguay said they are working with the Parks and Recreation Department on Winterfest,
157 a new event with multiple winter-themed activities. She said it will be held on February
158 24th at the Recreation Park, and since it is their first year they are trying to keep it
159 manageable and none of the activities are snow-related, so lack of snow will not be an
160 issue. Ryan said the event is modeled after a highly successful event in Rutland that is
161 now a week-long event with high participation.

162
163 Duguay reported on the other summer events that happened and the work the
164 organization was doing on strategic planning, which involves looking at other similar
165 community downtown programs and what works for them.

166
167 Duguay paused her presentation at 7:30 so the Public Hearing could begin.

168
169 **9. Public Hearing on Petition for Renewal of the**
170 **Downtown Special Assessment District.**

171
172 Selectboard Chair Brian Carpenter said in accordance with 24 VSA § 127-104 of the
173 Middlebury Town Charter and Article 7 of the “Ordinance for the Regulation of the
174 Downtown Improvement District,” the Selectboard has received a petition from the
175 Downtown Improvement District Commission requesting that the Board consider re-
176 authorizing the Downtown Improvement District ordinance and extending the special tax
177 levy period, which expired June 30, 2017, for another seven years, to June 30, 2024.

178
179 He said the petition has been signed by individuals representing 83 of the 119
180 properties within the Downtown Improvement District, which exceeds the threshold of
181 two-thirds of the district’s property owners that is required by charter to cause the
182 question of reauthorization to be warned in a public hearing.

183
184 Carpenter opened the hearing for public comment.

185
186 Dan Brown, owner of Swift House Inn, said he was a big supporter of the Downtown
187 Improvement District Ordinance, but he had not signed the petition. He said he thinks
188 the \$34,000 of funds raised by the tax is well spent on improvements in the downtown,
189 and thinks the Better Middlebury Partnership does a great job for the community and his
190 business. He said he does have a couple of issues, and one is that \$34,000 is a
191 meager amount of money to achieve anything and thinks it's significantly underfunded.
192 He is also not happy with the way it's funded with the special tax assessment district.
193 He said out of the 119 businesses, his business is #6 based on the amount paid in
194 district taxes, and while the \$1,200 is a small portion of the \$50,000 he pays in property
195 taxes each year, every increase to his taxes becomes a burden. He asked why this
196 couldn't just be a line item in the General Fund and be paid by all property owners and
197 not just those in the district. He said he supports this, he supports the approval of it, but
198 he just isn't satisfied with the amount that's funded and the way it's funded.

199
200 There was discussion on the suggestion, and Nuovo said he wasn't opposed to the line
201 item idea, but it would take some very careful decision making. Asermily said there had
202 been consideration of forming other tax districts, such as on Exchange Street, so was
203 concerned about setting a precedent.

204
205 Ramsay said this would take a lot more discussion and the Downtown Improvement
206 District Commission (DIDC) went to a great effort to bring this petition to the Board. She
207 said just because they have the authority to raise more taxes, doesn't mean they have
208 to, so they could approve the district and choose not to raise money from this source
209 and go to a different source after some analysis.

210
211 Carpenter said what they'd be voting on was creation of the District, and then the Board
212 could work with the district on funding. He thought it would be helpful to the Board to
213 look back at the history of the District, what the funds had been used for and what other
214 Town funds had gone to downtown projects.

215
216 Amey Ryan, property owner, business owner, President of BMP and a member of the
217 DIDC, said she agreed with Brown, and that as a new member of the DIDC she read
218 over the documents and thought they were rather arbitrary and the map just has this
219 random line that's drawn around certain businesses in Middlebury. She spoke about
220 broad-base funding for the improvements and not limiting it to the properties just within
221 the boundaries of this District, which seems rather unfair. When asked by Carpenter if
222 she was in support of approving the District while trying to decide the funding, she
223 thought approval was imperative in the interim to keeping the discussion moving
224 forward on what's the best way to serve Middlebury.

225
226 Artim questioned the need for renewing the District for 7 years, and would a shorter time
227 be better. Ryan said it's a lot of work to get those petitions signed and all the Certified
228 Letters that need to go out, so keep the 7 years, but make the money raised in those 7
229 years have measureable results so the next time this district needs renewal people will

230 know what it's for. Nuovo thought it would be best to keep it the way it is until something
231 better can be identified.

232
233 David Cole, a property owner within the District, asked about the time-line for the review
234 process. He said while he's happy to support the District, he agrees with Brown that
235 it's a tax levied on some that benefit all. He thinks if they approve the District for
236 another 7 years without having a mechanism for redress, he doesn't think the situation
237 will change. Ramsay said she thought the Board would look to the DIDC to take a good
238 hard look at this and make some recommendations going forward. Ryan said she also
239 thought the BMP would be interested in how the funding is structured, which dovetails
240 with the DIDC.

241
242 With no one else wanting to comment, Carpenter closed the public hearing at 7:54.
243 Carpenter read the following: "In accordance with 24 VSA § 127-107, once the public
244 hearing is closed, the Board may proceed with adopting the ordinance, as amended (or
245 with additional amendment), if it chooses. If the ordinance has been further amended
246 during the hearing, the amended ordinance will be entered in the Board's official
247 minutes, and the amended sections of the ordinance, as finally passed, must be
248 published in the Town's newspaper of record for public review on a date not more than
249 14 days from tonight. The ordinance shall become effective 40 days after adoption;
250 however, if within 40 days of adoption a referendum petition is filed, the ordinance shall
251 not become effective until after the question of repeal is voted."

252
253 Seeley said at some point she would like to look at using the Local Option Tax as a way
254 to match or support this funding and reinvest in the businesses that help raise these
255 funds.

256
257 Carpenter feels there are alternative ways to drive the opportunities downtown. He
258 thinks there are some good things happening and there may be a way we can help
259 these activities.

260
261 Asermily made the motion to adopt the Ordinance for the Regulation of the Downtown
262 Improvement District, as amended. Khan seconded the motion. The motion carried with
263 6 in favor, 1 absent. **MOTION PASSED.**

264
265 **10. Karen Duguay, Better Middlebury Partnership,**
266 **Reporting on Designated Downtown Retreat**

267 (Item taken out of order)
268

269 Duguay and Ryan joined the Board again to finish their summary of BMP events.

270
271 Asermily asked who updated their website. Duguay said they maintained the site, and
272 they have a plan to update it, but currently they don't have money in the budget to do it.

273
274 Duguay said she had attended the Designated Downtown Retreat in Grand Isle
275 recently, and enjoyed talking to other downtown representatives on how they had
276 handled construction projects in their downtowns with financial help from VTrans. She

277 said she left feeling that the ideas BMP and Neighbors Together are working on for our
278 downtown construction are pretty innovative and creative, but they will take money.
279 She said she was working with Jim Gish and Neighbors Together to create a budget for
280 making their ideas happen, and will submit a request for funds to VTrans.

281
282 Duguay said this Downtown Retreat also had an economic development component
283 that she found interesting, and one of the sessions was led by the Town of Waterbury,
284 and she described the Economic Development Director position in Waterbury and how
285 this person is the “go to” person for businesses. She said they are not into recruiting
286 businesses, but helping existing businesses grow and offer support to business in rough
287 times.

288
289 She also mentioned a new pilot program being offered in Vermont by National Life
290 Foundation that is a \$50,000 grant for Vermont Designated Downtowns that can prove
291 continued focus on a good economy, culture and future. She said there are only 24
292 designated downtowns in Vermont, so we would have a good chance at it, but we’d
293 really need a good project. She said they are throwing around some ideas for a project,
294 but are open to other suggestions. The grant application process opens November 15th
295 and closes December 31, 2017.

296 297 **11. Recommendation on Aqua ViTea’s Application for Tax Stabilization.**

298
299 Seeley, who had served on the Tax Stabilization Task Force, briefed the Board on the
300 meeting the Task Force had to review the Aqua ViTea application for tax stabilization.
301 She said the applicant had attended the meeting. She said the Tax Stabilization
302 Policies for the City of Rutland and the Town of Brandon had been provided to the Task
303 Force members as a comparison to our policy. She said the Task Force had all agreed
304 the application was really for abatement and it didn’t fit the Tax Stabilization Policy as
305 written. Seeley said the Task Force chose to recommend the Selectboard not grant the
306 request for Tax Stabilization, because it didn’t fit the definition.

307
308 She said she felt the policy was vague and outdated, and as she understood
309 stabilization it was intended to maintain property taxes at the current level when there
310 was an investment in the real estate or machinery and equipment, which was not
311 proposed in the application. She said there was some argument for the applicant that
312 the Policy left an opportunity for the Selectboard to make some changes based on how
313 they felt the application met the community criteria, but she said even if they wanted to
314 reduce their taxes, legally they were not able to do so as it was up to the Board of
315 Abatement.

316
317 Seeley said the Task Force also recommended the Selectboard prioritize the revision of
318 the Policy. All members were interested in working on revising the Policy, but she was
319 unsure if that was appropriate since there is a Policy Review Committee. She said it
320 was clear that it is especially outdated when it comes to taxation of machinery and
321 business personal property that the Town is no longer taxing.

322

323 Artim said he felt the Task Force had done a good job with the material they had to work
324 with, and he concurred with their decision. Asermily said she thought it had seemed to
325 be more of an abatement to her when it was first presented, and she asked the
326 applicant how they felt.

327
328 Jordan Benjamin of Aqua ViTea said that they submitted their application based on the
329 language that they were an existing business and the Selectboard had the authority to
330 waive and modify the existing policy if it was in the best public interest of the policy and
331 the Town, but if the Board felt they did not have the authority to grant the application as
332 submitted, then he understood. He said they would be interested in possibly applying to
333 stabilize the taxes at their current level.

334
335 Artim moved to accept the Tax Stabilization Task Force's recommendation that Aqua
336 ViTea's application for tax stabilization be denied. Khan seconded the motion. The
337 motion carried with 6 in favor, 1 absent. **MOTION PASSED.**

338
339 Artim also moved to direct the Tax Stabilization Task Force to review the current Tax
340 Stabilization Policy and bring recommendations for revisions to the Selectboard for
341 consideration. Seeley seconded the motion. The motion carried with 6 in favor, 1
342 absent. **MOTION PASSED.**

343
344 Seeley clarified that their revised policy would be submitted to the Policy Review
345 Committee for review prior to going to the Selectboard for approval.

346
347 **12. groSolar, regarding a potential solar project on a**
348 **parcel at the corner of Halladay Road and Route 7**

349
350 Jordana Jusidman, Director of Project Development and Alan Tate were present to
351 represent Lincoln Lande who had been in discussions with Town Manager Ramsay and
352 had met with the Planning Commission.

353
354 Jusidman said this is a 5 mega watt project that is in the early stages of development.
355 The location of the project would be located east of South Ridge Drive, west of Halladay
356 Road and north of the Class 4 section of Middle Road South. She said the site is
357 favorable as the site is tucked away and not visible, they are able to avoid all the Class
358 1 and Class 2 wetlands, and there are no issues with threatened or endangered
359 species.

360
361 She said while this is in the early stages, they are looking for the support of the
362 community. She said there will be a site visit, but that has not been scheduled yet.

363
364 Jusidman described the array as a "fixed tilt system" with a battery storage area that is
365 beneficial for rate payers. She said they will be purchasing the property and will have to
366 do minimal clearing on the project. They will be using a pollinator friendly seed mixture
367 when reseeding.

368

369 She said groSolar would be looking to do a Memorandum of Understanding (MOU) with
370 the Town, but was unsure of when this would fit into their permitting schedule. They
371 estimate construction to begin in early 2019.

372
373 Seeley asked if this land was developable for houses. Amey Ryan, the realtor involved
374 with the purchase, said that an engineer had looked at the land and while technically
375 you could develop up to 6 houses on the site, the cost would be prohibitive and the
376 access is difficult.

377
378 Asermily said she liked their criteria and was glad they'd met with the Planning
379 Commission, and if they had met with the Energy Committee she thought they would be
380 looking for the same criteria. It was suggested they might meet with the Energy
381 Committee or include them in the site visit.

382
383 Carpenter thanked Jusidman for the update and for keeping the Selectboard informed in
384 the early stages of the development.

385

386 **13. Update on Downtown Bridge Replacement Project**

387
388 Community Liaison Jim Gish and Director of Public Works Planning joined the Board.
389 Gish said that the project is on track to begin construction of the drainage system in
390 March of 2018. Gish said they were looking now for the Board's decision on the granite
391 sidewalks and the waterline to the Battell Block.

392

393 **13.a. Recommendation from Infrastructure Committee on** 394 **Merchants Row Water Main Bypass & Granite Curbing**

395
396 Werner said there is an existing water main that comes from South Pleasant Street,
397 behind Town Hall Theater, under the railroad and comes up the Battell Block driveway,
398 then down Merchants Row to Main Street. He said if they replaced that main in the
399 same location it would mean going under the tunnel structure and it would create major
400 repair problems for future generations. He said once that main goes away, there needs
401 to be another loop for Main Street, but that can wait for the hydraulic study. He said at
402 this point they just need to let VTrans know the Town will not be replacing the line so
403 they can continue with their design process.

404

405 Seeley made the motion to accept the Infrastructure Committee's recommendation to
406 advise VTrans that the Town has elected not to rebuild the water main beneath the rail
407 bed adjacent to the Battell Block during the Bridge and Rail Project and will, instead,
408 use the results of the impending hydraulic study to determine the best method of
409 rerouting the line. Nuovo seconded the motion. The motion carried with 6 in favor, 1
410 absent. **MOTION PASSED.**

411

412 Werner said there are several areas around the downtown where curbs have been
413 replaced with granite, so he had reached out to Aaron Guyette to see what the chance
414 were of replacing the curbs in the project area in granite. Guyette said that within the

415 project area, VTrans has agreed to replace the curbs with granite. Werner said there
416 are some small areas outside of the project area that are not granite now, so Werner
417 will work with the contractor to replace those areas with the granite at the Town's
418 expense.

419
420 Seeley moved to accept the Infrastructure Committee's recommendation to install
421 granite curbing within the Bridge & Rail Project area and to authorize Kathleen Ramsay
422 to notify VTrans accordingly. Nuovo seconded the motion. The motion passed with 6 in
423 favor, 1 absent. **MOTION PASSED.**

424
425 **14. Recommendation from Infrastructure Committee on Award of Engineering**
426 **Services Contract for Water Planning Study**

427
428 Werner said the Town issued a Request for Qualification (RFQ) for preliminary
429 engineering services for a proposed Town-wide water planning study to be funded via a
430 Drinking Water State Revolving Loan Fund (DWSRF) Planning Loan. He said a
431 preliminary meeting was held and six firms responded, and a committee of three
432 interviewed four of the six responding firms and agreed to recommend Dufresne Group
433 to the Infrastructure Committee as the top choice. He said they are St. Johnsbury-
434 based and have completed a number of hydraulic studies in communities throughout
435 Vermont and New Hampshire and their references all came back very positive. He said
436 this is different than usual Request for Proposals. He said RFQs are based on
437 qualifications of the firm and then the scope and cost is negotiated and is reviewed by
438 the State as part of the loan process, so there are checks and balances and the State
439 has an idea of what the costs should be.

440
441 Seeley made the motion to accept the Infrastructure Committee's recommendation and
442 to authorize Town Manager Kathleen Ramsay to begin negotiations with Dufresne
443 Group toward the creation of a contract for preliminary engineering services for the
444 water planning study. Asermily seconded the motion. The motion carried 6 in favor, 1
445 absent. **MOTION PASSED.**

446
447 **15. Flood Resiliency Project – Amend Contracts with**
448 **Landslide, Inc. and Milone & MacBroom**

449
450 Ramsay reported that after the flooding event of July 1, 2017, Milone and MacBroom
451 and Project Manager Amy Sheldon determined additional survey work was needed
452 along the Middlebury River for the flood resiliency project. She said they changed the
453 scope of the work by increasing Milone & MacBroom's contract by \$2,500 from \$41,000
454 to \$43,500 and offsetting the cost of the increase in work, and by decreasing
455 Landslide's contract by \$2,500, from \$30,800 to \$28,300, so there will be no additional
456 expense for the Town.

457
458 Asermily made the motion to approve an increase in the Milone & MacBroom contract
459 by \$2,500, from \$41,000 to \$43,500, and to approve an offsetting decrease to the

460 Landslide, Inc. contract by \$2,500, from \$30,800 to \$28,300. Seeley seconded the
461 motion. The motion passed with 6 in favor, 1 absent. **MOTION PASSED.**

462

463 **16. Proclamation of Small Business Saturday on November 25, 2017**

464

465 Carpenter said the Town has been approached once again by a representative from the
466 Small Business Saturday Coalition and Women Impacting Public Policy (WIPP)
467 requesting the Selectboard’s participation in the national Small Business Saturday
468 initiative by proclaiming Saturday, November 25, 2017 “Small Business Saturday” in
469 Middlebury.

470

471 Khan made the motion to proclaim Saturday, November 25, 2017 Small Business
472 Saturday in Middlebury. Kathleen has an original copy of the proclamation for Board
473 members to sign. Nuovo seconded the motion. The motion passed with 6 in favor, 1
474 absent. **MOTION PASSED.**

475

476 **17. FY18 Year-to-Date Budget Report.**

477

478 Town Manager Kathleen Ramsay reported that as of October 31st the General Fund
479 and Equipment/ Water/Wastewater Budgets are all on track. She said there is a
480 \$19,000 expense in the General Fund for auditing, which is more than last year, but it’s
481 within budget and means there will be an audit report going into the budget season so
482 the Board will know if there is a surplus to apply to the budget or not. She said the
483 Highway-Summer budget is ahead of last year also, because we were fully-staffed this
484 year so more surface work and ditching was done and Highway-Winter is well stocked
485 and ready to go into the winter season.

486

487 **18. Approval of Check Warrants**

488

489 Khan said he had checked the warrant and everything was in order. Khan moved to
490 approve total expenditures in the amount of \$622,514.12, consisting of \$436,265.90 for
491 accounts payable, and \$186,248.22 for payroll, for the period October 21, 2017 through
492 November 4, 2017. The motion carried with 6 in favor, 1 absent. **MOTION PASSED.**

493

494

495 **19. Town Manager’s Report**

496

497 **19.a. Second Hearing on Draft Town Plan Update.** Ramsay reminded the Board that
498 the second and final public hearing on the 2017 draft update to the Town Plan is
499 scheduled for their next meeting at 7:00 p.m. on Tuesday, November 28th.

500

501 **19.b. Update on Forest Ridge Drive Post Tree-Trimming Site Remediation.**

502 Ramsay reported that Rail & Aviation Bureau Director Dan Delabruere visited the site
503 and he reports that that VTrans is continuing to examine the Town’s request for funding
504 to plant tree saplings in the project area as part of the remediation effort and is not yet

505 ready to respond. We hope to have something from Dan to share with the Board on
506 November 28th.

507

508 **19.c. Update on Siting of Proposed ACTR Bus Stops on Main Street.** Ramsay said
509 that in the packet there were updated siting proposals for the ACTR bus stops on Main
510 Street, and while she feels they addresses the concerns the Board expressed earlier,
511 their final comments are needed before Public Works Operations Director Bill Kernan
512 issues the Work in the Right-of-Way Permit. She said you can see in the conditions of
513 the permit that this is subject to a 3-month view and annual renewal, and the bus stops
514 will be removed after the temporary bridges are removed.

515

516 Ramsay also reported receiving a thank you note from Kaye Bussier for installing the
517 drop-box for payments behind the Town Offices, and reminded the Board that taxes are
518 due November 15th.

519

520 She also reported that Richard Nowak, who had been in early this spring regarding
521 motorcycle parking, would be at the next Board meeting with concerns about the
522 parking shortage for the residents downtown and a request for the Board to designate
523 more overnight parking for the lower lot behind the Town Offices.

524

525

20. Board Member Concerns

526

527 Asermily said the question Seeley had asked the solar project representatives regarding
528 land use of the proposed location was really good and she herself had been wondering
529 about agricultural use, and was glad to hear they were using pollinator seeds. She also
530 wanted to recognize our veterans and say how much she really appreciates them.

531

532 Artim said that since the ACTR buses will not be stopping at the Main Street stops on
533 Sunday, he requested a sign be put up saying “no parking except for Sunday”.

534

535 Seeley asked if there was a way to ask for usage data for those bus stops that can be
536 reviewed at the one year renewal. She just wants to make sure it’s getting used before
537 renewing it again. Asermily said at the upcoming Climate Economy meeting on
538 Thursday, there will be a Transportation Task Force formed and they will be having a
539 ride-the-bus effort.

540

541 Carpenter said the State of the Vermont is trying to promote development and to link
542 people interested in the community through websites. He isn’t sure as a tourist or
543 business the Town website is the right one as it’s geared more toward Town
544 government. He thought the BMP Work, Live, Play website would be a better one, but it
545 is very outdated so if it is updated it might be a better solution. Based on some of the
546 issues heard this evening, he’s thinking it’s something the businesses can take the lead
547 on, as there are only so many projects that the Selectboard can undertake successfully.
548 He said the Board needs some support from other committees or agencies, as they
549 have a stake in this as well, so perhaps we can work collaboratively on this. Seeley

550 said part of the recommendation from the Economic Health Task Force, was to have a
551 website that businesses could be directed to.

552

553

21. Executive Session

554

555 Artim stated that in accordance with Vermont's Open Meeting Law requirements, he
556 moved that the Board find that premature general knowledge of the consideration of
557 contracts would clearly place the Selectboard at a substantial disadvantage, because
558 the Selectboard risks disclosing its litigation strategy if it discusses the contracts in
559 public. Seeley seconded the motion. The motion carried with 6 in favor, 1 absent.

560 **MOTION PASSED.**

561

562 Artim further moved that the Board enter into Executive Session to discuss contracts,
563 under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes. Asermily
564 seconded the motion. The motion carried with 6 in favor, 1 absent. **MOTION PASSED.**

565

566 The Board entered Executive Session at 8:56 p.m.

567

568

22. Action on Matters Discussed in Executive Session

569

570 The Board exited Executive Session at 9:12 p.m.

571

572 Asermily moved to approve the annual performance review of Town Manager Kathleen
573 Ramsay. Khan seconded the motion. The motion carried with 6 in favor, 1 absent.

574 **MOTION PASSED.**

575

576

23. Adjourn

577

578 The meeting adjourned at 9:13 p.m.

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580 The next meeting of the Middlebury Selectboard is Tuesday, November 28, 2017 in the
581 Town Offices at 77 Main St.

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583 Respectfully submitted,

584 Beth Dow

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