

Select Board Meeting Minutes
Tuesday, July 10, 2012

163
164 Dean George noted that South Street resident Howard Brush had contacted him to convey his
165 opposition, and that of some of his neighbors, to changing the speed limit and 3-way stop at
166 Porter Field and South Street. In an effort to make the speed limit on the most heavily travelled
167 portion of the road from Main Street to Eastview consistent, Victor Nuovo moved to adopt the 25
168 mph to extend to South Street Extension, beginning at Porter Field Road to the Eastview
169 entrance; Susan Shashok seconded. Motion carried with 6 members in favor, none opposed,
170 and 1 member absent. **MOTION PASSED.**
171

172 The ordinance shall become effective 40 days after adoption. If within 40 days of adoption, a
173 referendum petition is filed, the ordinance shall not become effective until after the question of
174 repeal is voted. The public hearing was closed at 8:00 p.m.
175

176 **10. Recommendation for Expanding Recreation Advisory Board**
177

178 Craig Bingham moved to accept minutes for the Recreation Advisory Board on June 27, 2012
179 (copy attached); Victor Nuovo seconded. Motion carried with 6 members in favor, none
180 opposed, and 1 member absent. **MOTION PASSED.**
181

182 Town Manager Bill Finger explained the proposal to restructure the Recreation Advisory Board
183 (copy attached) to include the Recreation Director as an ex-officio member, two Select Board
184 members, a representative from the Ilsley Library, a representative from Addison County Teens,
185 an East Middlebury resident, and two Middlebury residents at large, for a total of seven
186 members to be appointed by the Select Board to serve three-year terms. The committee chair
187 will be elected by the members, and the committee will continue to hold open public meetings
188 monthly, with written meeting minutes to be presented by one of the Select Board committee
189 members at the Select Board meeting immediately following the Recreation Committee
190 meeting. As an extension of reorganizing the Recreation Advisory Board to function in a similar
191 manner to other committees appointed by the Select Board such as the Public Works
192 Committee and Public Safety, Victor Nuovo suggested eliminating the word "Advisory." Craig
193 moved to dissolve the Recreation Advisory Board and establish the Recreation Committee with
194 membership as presented by the Town Manager; Susan Shashok seconded. Motion carried
195 with 6 members in favor, none opposed, and 1 member absent. **MOTION PASSED.**
196

197 **11. Downtown Improvement District (DIDC) Tax Rate**
198

199 Kathleen Ramsay noted that the Downtown Improvement District has recommended continuing
200 \$.07 per \$100 assessed value, which raises \$33,000/year. Craig Bingham so moved; Travis
201 Forbes seconded. Motion carried with 6 members in favor, none opposed, and 1 member
202 absent. **MOTION PASSED.**
203

204 **12. Approval of Check Warrants**
205

206 Having reviewed the check warrants from the period June 27, 2012 to July 10, 2012 (copy
207 attached), Craig Bingham moved to approve total expenditures in the amount of \$665,100.47;
208 accounts payable in the amount of \$573,936.26; and payroll in the amount of \$91,164.21;
209 Susan Shashok seconded. Motion carried with 6 members in favor, none opposed, and 1
210 member absent. **MOTION PASSED.**
211

212 **13. Town Manager's Report**
213

214 Bill Finger reported that the Ad Hoc committee on Construction Bond Policy met on July 3, 2012
215 and developed a draft policy (copy attached). Select Board member Gary Baker is in the

Select Board Meeting Minutes

Tuesday, April 9, 2013

223 At the April 4th meeting of the Middlebury Business Development Advisory Board, Jamie
224 Gaucher reviewed the draft work plan for the first 100 days in his capacity as the new Business
225 Development Director (copy of meeting minutes attached). Plans for public engagement were
227 also discussed, including quarterly reports to the Select Board, regular email updates, articles in
228 the local newspapers, and public meetings to gather input, with the first one scheduled in May
229 or June. A welcoming reception for the Business Development Director is being planned in
230 conjunction with a close-out ceremony for the Eastview Community Development Block Grant in
231 late April or early May. Fundraising to date has realized a total of \$35,000. The Advisory Board
232 will meet again on Thursday, May 9th at 4:00 p.m.

233 **12.d. Parks & Recreation Committee**
234

235 Susan Shashok reported that the Recreation Committee met on Thursday, April 4th (meeting
236 minutes and director's monthly report attached). It was the recommendation of the committee to
237 increase its members by one with a representative from ID#4/Mary Hogan Elementary School.
238 Ruth Hardy has volunteered to serve in this capacity. Susan moved to resolve that the Parks
239 and Recreation Committee increase the number of members by one; Victor Nuovo seconded.
240 Motion carried with 5 members in favor, none opposed, and 2 members absent. **MOTION**
241 **PASSED.**
242

243 Susan also reported that Little League coach Keith Greer spoke to the committee regarding the
244 need for more regulated ball fields. Teen Center Co-Director Colby Benjamin reported on the
245 center's capital campaign and fundraising efforts. The Spring Fling Teen Dance is planned for
246 April 19th. Parks and Recreation Director Terri Arnold reported that on-line registration training
247 for Town employees will take place during the month of April, with the objective of making on-
248 line registration available for summer programs this year. The Recreation Committee will meet
249 again on Thursday, May 2nd at 5:30 p.m.

251 **12.e. Middlebury Fire Facilities Project**
252

253 Kathleen Ramsay reported that Bread Loaf Construction and its subcontractors are nearing
254 completion of the interior punch list and warranty items. An exterior punch list was completed on
255 April 6th by the Building Committee, and will also be submitted to the Bread Loaf team for
256 completion as weather permits.
257

258 **12.f. Report on College-Town Luncheon Meeting**
259

260 Dean George reported that representatives from the Town and College met on Friday, April 5th.
261 Discussion topics included the Municipal building and other Town projects, and a recent public
262 safety issue at the college that was effectively resolved through a collaborative effort. The next
263 meeting date has not yet been determined.
264

265 Victor Nuovo moved to accept meeting minutes for the committee reports; Susan Shashok
266 seconded. Motion carried with 5 members in favor, none opposed, and 2 members absent.
267 **MOTION PASSED.**
268

269 **13. Authorization to Proceed with Tax Sale for Collection of Delinquent Property Taxes**
270

271 Gary Baker moved to authorize the Town Manager in her capacity as Delinquent Tax Collector
272 to proceed with tax sales on properties with delinquent property taxes outstanding (copy of list
273 attached); Craig Bingham seconded, and noted that the property owned by George Demaris is
currently in probate and should be removed from the tax sale list. Motion carried with 5

47
48 The motion carried with 6 in favor, 1 absent. **MOTION PASSED.**

49
50 **4. Citizen Comments [Opportunity to raise or address issues that are not otherwise**
51 **included on this agenda]**

52
53 Middlebury Police Officer Bill Austin introduced the Board to the newest member of the Police
54 Department, Neila, a 13-week-old Belgium Mallinois puppy who is beginning her training to
55 be a police dog. Austin is currently teaching her basic commands, socializing her around the
56 community and introducing her to new experiences. They are learning German, as her
57 commands will be given in German. Austin and Neila begin at the Police Academy on July
58 10th.

59
60 Irene Barna asked the Board to consider installing a temporary traffic light at the South
61 Pleasant Street/Cross Street intersection to help deal with the additional traffic and ACTR
62 buses during construction. Asermily said they had discussed this intersection at the Public
63 Health and Safety Committee meeting, so they are aware of the problems there and she
64 would relay the suggestion. Khan said he found it almost impossible to turn left onto Cross
65 Street from South Pleasant Street.

66
67 **4.a. Approval of Road Name – Dairy Road**

68
69 Carpenter said this request is from 911 Coordinator Beth Dow, to assign the name Dairy
70 Road to the road that begins on Route 7 south and goes between Foster Motors and
71 Connors Homes, crosses Lower Foote Street and ends at the OMYA quarry. This name was
72 submitted by property owners Don Burns of OMYA and Robert Foster of Foster Brothers
73 Farm.

74
75 Asermily made the motion to approve the road name Dairy Road. Seeley seconded the
76 motion. The motion carried with 6 in favor, 1 absent. **MOTION PASSED.**

77
78 **5. Appointments to Fill Committee Vacancies**

79
80 **5.a. Appointment to Fill Vacancy on Parks & Recreation Committee.**

81
82 Carpenter said that there are two qualified applicants, Megan Mayo and Megan Curran. He
83 noted that the Parks and Recreation Committee felt that each would bring unique
84 qualifications to the Committee, and so requested that the Board consider expanding the
85 Committee to accommodate both candidates.

86
87 Asermily wanted to be sure the Parks and Recreation Committee was okay with this, and
88 Khan said it was, although there were no minutes from the meeting. Shashok said she felt
89 expanding the number to 10 would work well with the committee and could always revisit it in
90 a year.

92 Asermily moved to expand the authorized membership of the Parks & Recreation Committee
93 by one seat, from nine members to ten. Seeley seconded the motion. The motion carried
94 with 6 in favor, 1 absent. **MOTION PASSED.**

95
96 Shashok moved to appoint Megan Curran and Megan Mayo to the Parks & Recreation
97 Committee. Seeley seconded the motion. The motion carried with 6 in favor, 1 absent.
98 **MOTION PASSED.**

99
100 **5.b. Appointment to Addison County Regional Planning Commission's Transportation**
101 **Advisory Committee.**

102
103 No formal application has been received for this position, but the Town has until July 1st to
104 appoint someone. This is a commitment of 10 meetings a year, 3rd Wednesday of the month.

105
106 **5.c. Appointment to Fill Vacancy on Infrastructure Committee.**

107
108 Carpenter said they had 3 letters of interest for this position; Betty Nuovo, Judy Wiger-Grohs
109 and Luther Tenny (only Wiger-Grohs was present). Shashok said they had an alternate
110 position on the Infrastructure Committee in the past and it worked well, but they don't have an
111 alternate now. She said it's a busy time on the Infrastructure Committee now and having a
112 quorum has been an issue several time this past year. She said while not typically in favor of
113 alternates, she is in this case and thinks it would be helpful.

114
115 Artim thought they should appoint the primary delegate tonight and then speak with the other
116 two about being an alternate. Artim felt Tenny would bring strong facility and maintenance
117 knowledge to the Committee, and he's a professional engineer. Wiger-Grohs said while she
118 would prefer to be a full-member, she would be willing to be an alternate. Shashok said that
119 there would be some conflicts of interest at times with Tenny, so it would be good to have an
120 alternate for those times. There was discussion on how the alternate needs to attend all
121 meetings and be informed, but doesn't get to vote unless needed.

122
123 Asermily made the motion to appoint Luther Tenny as the Infrastructure Committee member
124 and Judy Wiger-Grohs as alternate to the Infrastructure Committee. Shashok seconded the
125 motion.

126
127 Artim questioned making the appointment for alternate now, since Nuovo isn't present to ask
128 if she's interested in the alternate position. Shashok said she had a different idea to talk to
129 Nuovo about, but was comfortable with Tenny and Wiger-Grohs at this time. There was
130 further discussion on whether to wait or not.

131
132 Carpenter called for the vote on the motion before the Board. The motion carried with 4 in
133 favor, 2 opposed (Artim and Khan), 1 absent. **MOTION PASSED.**

134
135 Artim thought the Board should be cautious about this going forward. Seeley didn't think an
136 alternate position should be looked at as a less-involved position than a regular delegate.