

Minutes from Parks & Recreation Committee

August 1, 2017, 5:30 pm, Middlebury Rec Center

Present: Mark Wilch, Colby Benjamin, Tricia Allen, Carl Robinson, Megan Mayo, Megan Curren, Bill Kernan, Terri Arnold, Farhad Khan
Absent: Elaine O. – Hammond, Bill Ford, Greg Boglioli
Guests: Donna LaRose

Meeting called to order at 5:46 pm

- ✓ Motion to approve minutes
- ✓ Motion to approve agenda

Public Comment: Donna LaRose spoke to the committee about concerns she has regarding the operation, safety and protocol of Camp Kookamunga.

Bill K. – Bill presented the ‘Budget Overview’

The ending FY 17 Expenditure total is:	\$425,843.80	FY 16	\$438,463.35
The ending FY 17 Revenue total is:	\$195,872.11	FY 16	\$267,297.00

The committee discussed in-depth the reasons for the following:

- Drop in revenue from the four sources at the pool (Lessons, Swim Team, Memberships and Daily Admissions)
- The committee brought up the idea of advertising the pool next year in the Addison Independent; more marketing with the Activity Guide & Electronic Newsletter; Flyers, etc.; Extending evening pool hours for family and adult open swim time
- The ‘Staff and Volunteers’ sub-committee comprising of Megan Mayo, Mark Wilch, Meg Curren, Greg Boglioli, and Tricia Allen suggested meeting with the pool staff as a group or individually to gain insight on how they think improvements could be made and revenue increased. Terri will arrange this meeting with the Pool staff and sub-committee.
- The committee brought up the idea of also pursuing interviews with the Camp Kookamunga staff to garner information about how to make Camp K better in the future. Terri will arrange this meeting with Camp K staff before end of August.

Director and Administrative Report:

- Terri reported Brian Hald is hired as the new Program Coordinator Assistant and is doing very well in his third week. Picks up things easily and has been helpful in assisting with the Summer FREE Lunch Program
- Terri reported that Chris Georgio, former Dance Instructor for Midd Kid Dance gave her resignation notice at the beginning of July. We are committed to finding a suitable replacement

for a dance program. Terri and Dustin will meet with Christal Brown, Middlebury College Dance Professor to brain storm ideas regarding curriculum and teachers.

- Terri reported that Gymnastics, Golf, Tennis, Stroller Fitness, Soccer Camps, Basketball Camp, Golf Camp, Field Hockey Camp, Wrestling Camp, Wild Days Camp, Wilderness Survival Camp, and Camp Kookamunga were all full to maximum and parents have given great feedback.

Recreation Program Report:

- Dustin is busy with training Brian Hald, new Program Coordinator Assistant
- Currently working on the Fall Activity Guide
- Checking on various camps to help Brian understand how much is undertaken during the summer.
- Language School parents enrolling children increased this year, some families back for their fourth year.

Parks Master Planning Sub-Committee

Working Outline – Recreation Park

- Inventory of Physical Assets
- Define any future assets/additions
- Plan any asset changes or deletions
- Develop an asset maintenance plan

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- Develop a time schedule
- Develop a budget
- Community Input

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1. Identify tasks in above outline
2. Develop survey to obtain public input
3. Prioritize items identified for future of park
4. Work with Facilities and Equipment Sub-committee on fleshing out time schedule and budget

Outreach and Activities Sub-Committee

- Activity Guide and Electronic Newsletter are good tools and should be continued
- Website was confusing – due to the back and forth from BMP and Town
- Could use more brain storming on special events and donations
- If Terri could participate, that would be helpful