

DRAFT Minutes from Parks & Recreation Committee

December 5, 2017, 5:30 pm, Town Offices – Conference Room

Present: Mark Wilch, Carl Robinson, Megan Mayo, Megan Curran, Terri Arnold, Farhad Khan, Bill Ford, Greg Boglioli, Tricia Allen

Absent: Bill Kernan, Elaine Orozco-Hammond

Guests: None

Meeting called to order at 5:36 pm

- ✓ Motion to approve minutes from October 3 meeting
- Motion to approve agenda for December 5 meeting w/ proposed changes

Parks Master Planning Sub-Committee

- Carl Robinson gave an update on the Recreation Park Master Plan and Survey.
- Committee did not feel trying to send the survey out again would gain any additional insights
- Suggestion made that perhaps Parks & Recreation Committee hold an open house or invite certain groups to meet and make suggestions to the suggested Master Plan
- Committee reviewed the comments made by survey participants and held conversations about how to make Recreation Park and the Town Pool more attractive and useable for kids, adults and seniors.
- The most comments received centered around upgrading/improving the Tot Lot playground; Programming at the Rec Park requested; adding a Bocce Court; Picnic Pavilions; Public Bathrooms.
- Committee members suggested that we put an article in the Addison Independent regarding proposed improvements to Rec Park, put information in the next Activity Guide.

Staff and Volunteers Committee

- Committee accepted the Director's recommendations for the following hiring procedures for Camp Kookamunga and the Town Pool

Recommendations:

- Camp Kookamunga Director / Assistant Director, Pool Manager, Lifeguards, Swim Coach, Counselor positions will be advertised and interviewed during the months of March & April. Training will take place during April & May.
- Certifications for Water Safety, Certified Swim Instructor, CPR and First Aid should be required for Pool employees.
- The interview panel will consist of 2 staff members and 2 Parks & Rec Committee members
- Interview questions with suggested appropriate answers will be forwarded to the interview team ahead of interviews
- Strategy for hiring is to seek older camp counselors, lifeguards, and swim coaches for the purpose of having a better mix and enabling the pool to stay open until early September.
- Another strategy for hiring is to conduct a solid training for counselors, lifeguards, and swim coaches at least one week prior to the camp and pool opening.
- Recommendation for Camp Kookamunga to work with Mary Johnson and Mid-Summer for creating staggered times at the pool in order to reduce the chaos, and enable lifeguards to maintain safe ratios of kids to lifeguards.

General Information

- Distributed the 2000 Comprehensive Plan and let the committee know I would break it into pieces, giving each subcommittee a section to work on.
- Explained the upgrade to the Rec Trac system including the Pass Management System – committee declined a presentation from Brian Hald, they would like to be informed when the new system is launched and suggested a Beta test or IT and community members trying it out.
- Explained the new documents for Recreational Sports: Parenting Tips, Player & Parent Code of Conduct & Commitment Form; and Middlebury Parks & Recreation Zero Tolerance Against Abuse
- Discussion of lack of toilets and operable water fountain in Rec Park & requested information about what a vault toilet is and cost information. Director suggested committee look up a vault toilet on the internet to fully understand what they look like and how they function.
- Question from committee members regarding status of Teen Center – Director stated there was nothing to share at this time.

Meeting adjourned at 6:40 pm