

MEANS WOODS TRUSTEES DRAFT MINUTES
23 FEBRUARY 2018 Middlebury Town Offices

The meeting was called to order at 8:30 a.m. Present were Brian Carpenter, Mark Spritzer, John Murphy, Norman Bloom, and Cindy Hill.

1. Minutes of 02-02-2018

Motion to approve minutes of 02-02-2018: Brian Carpenter
Second John Murphy. Unanimous in favor. Minutes are approved.

There were no additions or amendments to the agenda for 23 February.

2. Annual Report to Selectboard: finalize and approve

Discussion was held regarding the draft annual report. Two typos were noted.

Brian Carpenter moved to approve annual report w/ two typos fixed

John Murphy seconds.

Unanimous in favor. Annual report, as corrected, is approved.

3. Update on Town Forest Grant

Discussion held regarding status of grant process.

John Murphy reported: The survey is still out there through town meeting day, then they'll collate the information and provide draft. Next step is June or July.

4. Update on Old Town Road legal trail, work in right of way permit

An update had been received from Kathleen Ramsay via email prior to meeting as follows: Old Town Road – Director of Public Works Operations Bill Kernan has inspected the road for pre-work conditions and noted that there is very little activity taking place. Bill and Mr. Grant (Dutton Trustee) are in contact about access to the Dutton property for sugaring.

Brian Carpenter reported that a right of way work permit was issued from DPW, and the landowner has to comply with conditions.

Cindy Hill recommends putting on future agenda discussion including MALT director to develop policy for the legal trail. And also regarding parcel boundaries.

5. Update on communication to Mr. Isham

An update was received via email from Kathleen Ramsay prior to meeting as follows: Isham - as the tree removal was paid with Town highway department funds rather than funds budgeted for Means Woods, as discussed at the Means Woods meeting on the 2nd of February, I sent Mr. Isham a letter last week on behalf of the Town of Middlebury.

MWTrustees discussed that we will monitor to review response, but that the matter is no longer an active MWTrustees issue as it is in the Town's hands.

6. Update regarding MALT signage grant

No new information has been received regarding the MALT signage grant.

7. Update regarding MALT MOU

No new information was received regarding an MOU between the Town, Means Woods trustees, and MALT regarding the TAM through Means Woods.

Discussion regarding Town and MWTrustees desirous of an MOU including protection of woodland character, oversight of trail activities.

Cindy Hill will contact Kathleen and MALT prior to next meeting to see if any additional information or documents were located.

8. Other new business

Mark Spritzer reported that he discussed with his department at the college that he is on the MWTrustees. Mark also updated us that he noticed in the Means Woods History by Jane Burton that a Middlebury College student had apparently updated the Means Woods Guide in 2001; he will try to track down that information.

Cindy Hill reported that Kathleen Ramsey sent us the link -- our Means Woods page is up including a number of documents such as the old field guide. In examining the documents posted we noted that the actual deed to Means Woods is not posted; we will message Kathleen with request to add it.

Set next meeting and agenda:

- Need to look at trail regarding areas to fix this year
- Try to find the boundaries/stakes from deed descriptions

- update on MALT MOU
- Develop legal trail policy
- get the other deed(s) on the website

Next Meeting Set: Thursday May 3rd, 8:30 a.m. Meet at the Means Woods parking lot.

Adjourn 9:04