



OTTER CREEK  
ENGINEERING

May 8, 2019

Mr. Dan Werner  
Public Works Planning Director  
77 Main St.  
Middlebury, VT 05753

Subject: Town of Middlebury  
Wastewater Pump Station Improvements  
Bid Tabulation and Recommendation of Contract Award

Dear Dan:

We have reviewed the construction bids received on May 3, 2019 for the Wastewater Pump Station Improvements project to assist the Town of Middlebury in awarding the contract to the "lowest responsive, responsible bidder," in accordance with the Contract Documents. The term "responsive" generally refers to the completeness of the bid. The term "responsible" generally refers to the bidder's experience, qualifications and ability to administer and complete the proposed work. Enclosed is a tabulation of the two bids received. There were no discrepancies or errors in the bids. The Belden Company, Inc. was the low bidder with a bid of \$1,292,580.00.

In determining responsibility, we contacted several references. The West Rutland Town Manager described the Town's positive experiences with The Belden Company, Inc. on several projects including Pump Station work. For that project and others, The Belden Company, Inc. did excellent work, finished within the contract period, and dealt with all issues, including replacement of a failing part, to the Town's satisfaction. The Town did not have any claims or liquidated damages against the Contractor. We have not gathered specific information regarding The Belden Company's financial status or capacity. However, no person we contacted indicated any financial or payment problems associated with their individual projects. As you know, this project requires both a 100% Performance Bond and a 100% Payment Bond.

Based on the above bid review and investigations, it is our recommendation that the Town of Middlebury award this project to The Belden Company, Inc. Attached for your files are the two original bid packages received. We have retained copies for our files and for preparing the Construction Agreement. The Town of Middlebury should retain the Contractor's Bid Guarantee (Bid Bond of 5%) until the project is awarded. Please advise how you would like us to draft the Construction Agreement and give us a call should you have any questions.

Sincerely,

Robert M. Clark, P.E.  
Senior Project Engineer

Enclosures /3/  
001-046 B2

PO Box 712 404 East Main Street East Middlebury, Vermont 05740 802.382.8522  
110 Merchants Row 4th Floor, Suite 15 Rutland, Vermont 05701 802.747.3080

[www.OtterCrk.com](http://www.OtterCrk.com)