

## **IC Meeting 20190214**

### **Projects Updates and Agenda Notes**

#### **Police Department: Energy Conservation Issues/ Community Room Upgrades**

Judy Harris has prepared a draft Project Narrative, Description and Scope of Work for the upgrades for the PD Community Room. This draft document is attached. This project will be put out to bid soon, possibly before this meeting.

#### **Shard Villa Road and Bank Stabilization**

The US Army Corp of Engineers permit has finally arrived. We are required to remove any trees greater than 3-inch DBH by April 1<sup>st</sup>. I will be preparing a bid document for this. The projects (Bank Stabilization, Road Improvements) have been put out to bid. Bids are due February 15<sup>th</sup>.

#### **Flood Resiliency Project – Middlebury River, East Middlebury**

I have sent documentation of the project to the CWSRF (Clean Water State Revolving Fund) staff to see if it can qualify for Vermont Water Infrastructure Sponsorship Program. This is a new initiative under the CWSRF and our submittal is the first one. Needless to say, it will be a work in progress.

#### **Sanitary Sewer Main Replacement along the Railroad**

There is a 480-foot section of sanitary sewer main that parallels the railroad south of the Cross Street bridge that needs replacement. There is no better time than now to coordinate this work with the railroad bridge project. A 900-foot section of sanitary main north of the bridge is being replaced under the bridge project as a participating project cost. VHB has been

working with VTrans to coordinate. VTrans will develop a utility agreement with the Town outlining our responsibility for construction-related costs. This will be a 100% non-participating project which means the Town will be paying for it. Our cost will be separated out from the participating quantities and we would reimburse the State.

### **Bid Recommendation- Track Loader**

Bill Kernan will present the bid results for the track loader. This unit will be split between Wastewater (50%), Highway (30%), Water (10%) and Parks-Rec (10%). The summary sheet is in your packet.

### **Water System Improvements – Discussion**

A draft motion has been prepared to send three projects to the Select Board for funding consideration.

I have attached a memo summarizing current funding conditions and life-cycle costs.

Bill Kernan has prepared a memo about the recent water break east of Exchange Street. The fiberglass-wrapped plastic pipe was installed ~ 1983. The memo is attached.

### **Request for Qualifications (RFQ) for consultant services: Qualifications-Based-Services (QBS)**

I have received 26 Statements of Qualification (SOQ) packets from a variety of engineering, architectural, project development and construction management firms. A summary of these SOQs are attached. Three firm's packets arrived about a half-hour late and these are marked with an \*\*. I don't consider this significant because this was not a dollar bid process.

Basically the Town will select the consultant service that best fits a project and then negotiate a contract with that service or firm. This process is necessary for federal grant-loan-funded projects such as the State's DWSRF and CWSRF programs.

For now, I request the IC to 'accept' these Statements of Qualifications and submit them to the Select Board.

### **Infrastructure Projects & Selection of Consultants**

There are several projects that can be moved forward now that the QBS process is complete:

Middle Seymour Storm Sewer and Sanitary Sewer Cross-connection- The area at the entrance to Marble Works (S-curve) has street culverts, yard drains, and a street drain connected to the sanitary sewer system. A new storm sewer needs to be connected to an existing storm sewer closer to Seymour Street. There is \$20,000 set-aside from prior Capital Improvements budget to begin this project. We have programmed \$150,000 in the FY20 CIP budget. We anticipate design this season and construction in 2020. Staff recommends we pursue a contract negotiation with Otter Creek Engineering to design this project.

Colonial Drive Infrastructure Improvements- Colonial Drive has many needs. The sanitary sewer needs to be reconstructed as it has many areas of infiltration; the storm sewer needs to be extended to remove water from the ditches to keep water and ice from destroying the road base; the water main needs to be looped; the road needs to be recycled and paved. Additionally, the Peterson Terrace and Gambrel Court streets need to be recycled and paved. If funds permit we would do these under the same contract to save some mobilization costs. Staff recommends that we pursue a contract negotiation with Green Mountain Engineering to design this project.

### **Commuter Rail Platform**

Kathleen Ramsay, Bill Kernan, and I met with Dan Delabruere and Paul Libby from State of Vermont Rail and Aviation Bureau on February 6. Since VTTrans will fund the rail platform and Town the parking, sidewalk, and some lighting our designs need to be ready for bid in January of 2020. Amtrak will need to review and approve prior to the bidding process. Therefore our design will need to be complete in August.

Due to the proximity to the Middle Seymour Storm Sewer Project, staff recommends we pursue a contract with Otter Creek Engineering, combining the two projects. We also recommend creation of one construction bid document to cover the storm sewer project and the platform in an effort to reduce overall project costs.