

Infrastructure Committee Meeting – December 15, 2017

Agenda Notes

### **Brush & Limb Chipper – Request to Purchase**

The voters approved the funds for purchase of a new brush chipper at last year's Town Meeting. Bill Kernan and Hwy Dept. staff will present the equipment information from the various suppliers.

### **New Equipment Requests for the FY19 Budget**

The purchase of three (3) pieces of Equipment are proposed in the next FY: A Hi-efficiency Street Vacuum Sweeper, a skid-steer, and an asphalt hot-box.

The Sweeper can qualify for a Municipal Highway and Stormwater Mitigation Grant. The town match is 20% or \$56,000.

A skid-steer is proposed to be shared between several departments. The primary need is at the WWTP to clean the grit drying bed. Estimated cost is \$50-60K.

Asphalt Hot-Box is requested for purchase. This unit heats asphalt patch material in cold temperatures so pot-hole patching is more successful. Estimated cost is \$21,000.

Bill Kernan will review these requests with the committee.

### **Repairs to Public Works Building**

Several items need to be repaired on the building. See attached quote from Raymond Renovation. The scope of work includes replacement of the white fascia boards on the front half of the building, replacing the small entryway roof structure on the south side of the building, replacing the brown panel over the windows on the south side (1– single, 3- double), replacing the complete door and lockset (\$1,647) on the south side and

replacing the complete door and lockset (\$1,647) on the north side. Total cost is \$13,974. Funds will come from an Equipment Capital Fund line item.

### **Capital Building and Storage Planning**

Attached is a memo from Bill Kernan, Director of Operations outlining the many deficiencies of the Forest Service property for possible use by the Public Works Department. I concur with his assessment.

Attached is a NEXT STEPS document (dated December 10, 2015) from Judy Harris, our consultant. I request the Committee proceed with item 2.A. which is to prepare a budget for a new storage structure at the PD campus and to decommission the control building. This building will incorporate needs of the Police Dept., Wastewater Dept., and the Highway Department. Budget preparation will include detailed plans for a new storage building.

Public Works Site Planning- I request the Committee proceed with development of draft site plans for a future Public Works site. Judy Harris can start with 'bubble' diagrams to begin the process. It is important to keep in mind that progress on a Public Works site may decrease the Storage Building size.

Funding – The Facility Planning fund has a balance of \$32,686. Judy estimates that \$5,000 for each project (Storage Building, Public Works site) would be adequate for a solid beginning.