

GREEN MOUNTAIN ENGINEERING, INC.

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Williston, VT 05495
(802) 862-5590

December 6, 2019

Ms. Kathleen Ramsay, Town Manager
Town of Middlebury
77 Main St.
Middlebury, VT 05753

Re: Amendment No. 1: Agreement for Professional Engineering Services
Colonial Drive Improvements - Final Design Engineering Services-Phase II
GME Project No. 29-002A

Dear Kathleen;

This AMENDMENT is written pursuant to a change in the Scope of Services to be provided by Green Mountain Engineering, Inc., (CONSULTANT) as your (CLIENT) consultant for the civil engineering and permitting assistance for the Colonial Drive Improvements Project in Middlebury, Vermont.

SCOPE OF SERVICES

These changes in the Scope of Services are a result of the CLIENT's request for additional services for the Colonial Drive Improvements Project to include Final Design Engineering Services and Permitting Assistance related to the design of underground stormwater drainage systems, sanitary sewer systems and waterline replacement along Colonial Drive. A detailed description of services is included as Attachment No. 1 of this Amendment.

BASIS OF COMPENSATION

The Basis of Compensation for the above-referenced items is revised as follows:

For additional services as outlined above, CLIENT shall pay the CONSULTANT a fee billed hourly based on the hours expended in the interest of the project time based on the Billing Rates per the original AGREEMENT, plus Reimbursable Expenses for a total cost of Nineteen Thousand Two Hundred Dollars (\$19,200.00).

Original Agreement	\$ 9,750.00	(N-T-E)
Amendment No. 1	<u>\$19,200.00</u>	(N-T-E)
Revised Total	<u>\$28,950.00</u>	(N-T-E)

All other provision of the AGREEMENT dated May 1, 2019 shall remain in effect.

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Ms. Kathleen Ramsay, Town of Middlebury
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If this AMENDMENT is acceptable, please sign both copies and return one of them to our office, in the enclosed envelope, to confirm our amended AGREEMENT.

Respectfully,

GREEN MOUNTAIN ENGINEERING, INC.



Alan Huizenga, P.E.
President

ACKNOWLEDGMENT

TOWN OF MIDDLEBURY

Client's Authorized Representative

Date of Execution

Witness to Signature

Executed in Duplicate

TOWN OF MIDDLEBURY
COLONIAL DRIVE IMPROVEMENTS PROJECT
FINAL DESIGN ENGINEERING - AMENDMENT NO. 1
PROFESSIONAL ENGINEERING SERVICES

ATTACHMENT NO. 1

SCOPE OF SERVICES

The CONSULTANT will perform the following services as they relate to the Final Design Engineering Services of the proposed Colonial Drive Improvements Project in Middlebury, Vermont:

1. CONSULTANT will meet with the CLIENT to review the new drawings and survey of existing utilities within the project site to discuss and evaluate the infrastructure needs, assess the scope of work for construction and evaluate construction schedules.
2. Upon the completion of the revised scope, the CONSULTANT shall perform Final Design Services related to the proposed upgrades to stormwater infrastructure, sanitary sewer infrastructure and waterline replacement.
3. CONSULTANT will prepare an updated estimate of the construction cost and timeframe for the project. Two (2) meetings with CLIENT staff are included in the project.
4. Using the information obtained in Items 1 through 3, CONSULTANT will prepare contract documents and construction plans for the proposed project. The contract documents shall include an Advertisement for Bid, Information for Bidders, Bid Schedule, General Conditions, Special Conditions, and Technical Specifications for the project. Two (2) copies of the contract documents and contract drawings will be submitted to the CLIENT for their review. Upon completion of the CLIENT's review, comments will be addressed and incorporated into the contract documents and drawings. Submit a copy of the final construction plans to the CLIENT in PDF format (1"=20').
5. CONSULTANT shall prepare any necessary permit applications for the permits identified for the project. Any application fees will be paid directly by the CLIENT. As stated above, a VT State Construction Permit will be required for the Waterline Replacement.
6. CONSULTANT will prepare an Advertisement for Bid and submit it to the CLIENT for distribution. During the bid phase, CONSULTANT will conduct a

pre-bid meeting, answer questions posed by contractors, issue addenda, and attend the bid opening. The Project will be ready to bid no later than January 31, 2020. Upon closure of the bid period, the CONSULTANT will prepare a bid tabulation and a letter of recommendation to the CLIENT. Upon acceptance of a contractor by the CLIENT, CONSULTANT will provide three (3) copies of conformed contract documents and drawings for agreement execution by the CLIENT and the successful contractor.

END OF ATTACHMENT NO. 1