

FIRE DISTRICT #1 PRUDENTIAL COMMITTEE MEETING
Thursday, August 8, 2019
7:00 p.m.
SARAH PARTRIDGE COMMUNITY HOUSE PARLOR

Chair: Jason Larocque

Members Present: Jason Larocque, Todd Desabrais, Jennifer Murray

Members Absent:

Staff Present: Sally Laframboise, Treasurer, Alan Shashok, Clerk

Guest: Kirk Patch – Champlain Associates

Meeting Minutes

1
2 The meeting was called to order by Jason Laroque at 7:13 pm

3
4 Agenda: Amended to move Unfinished Business WSO piece to first item of agenda, Todd
5 moved to approve as amended, Jennifer seconded, agenda **approved 3 – 0**

6
7 WSO Report: Kirk Patch explained Champlain Associates would have a person in East
8 Middlebury 1 day per week. They would install additional monitoring equipment. East
9 Middlebury PC would provide local support for Dig Safe, water shut offs, day to day issues
10 and immediate emergency response. Champlain Associates would also provide state
11 sampling requirements, compliance monitoring requirements and any additional legal
12 requirements of a water system. Current WSO Assistant, Justin, would like to continue as
13 a local emergency response person. Tim, the second current assistant is not interested in
14 continuing in that type of role. The PC would like to have a second emergency response
15 person. Champlain Associates closest response personnel are in Williston, Vermont, Kirk
16 lives in Jonson Vermont.

17
18 Visitor and Community Comments: Jennifer observed that when te4h State repaved
19 Route 116, the drainage riprap in place by the cemetery ends at or close to a sidewalk,
20 causing water to drain across the sidewalk in heavy rain events. Jennifer had some
21 comments regarding the fencing at the new basketball court stating some felt it looked
22 too institutional. Jason had comments regarding having handicap rails installed in the
23 upstairs bathroom of the Community House. Jason has had comments about poor
24 community outreach by Vermont Gas. The Basketball court is ready to be striped in the
25 next two weeks. The fencing is in place for safety and was in the original plans. Todd had
26 a person come to him with interested about the marble staked in the back of the
27 Community House.

28
29 Adoption of minutes for July 11, 2019: Jennifer motioned to approve, Todd seconded,
30 minutes **approved 3-0**

31 Special Meeting Minutes for July 25, 2019, no action taken, table for the next meeting.
32

33 WSO Report: Jason reports that Eli remains acting operator until a final decision is made
34 on replacement.

35 Investigate an insurance claim for Pump House 2 due to recent fire.
36

37 Treasurer's Report: None
38

39 Clerk Report: The Community Sign Board maintained at the Post Office is in need of a
40 new person to upkeep notices. The current person is stepping aside. The Clerk reports
41 he may not be attending the next meeting and will update the PC prior so the meeting
42 may be audio recorded if needed.
43

44 Unfinished Business: Working on the furnace replacement plan, it was suggested that
45 John McIntyre may be able to help.
46

47 New Business: None
48

49 Conducted field trip to outside of community house to the new basketball court. Also,
50 painting to be done by His & Hers, has been moved to there list for next year. PC needs
51 to determine if window frames need to be fixed first. Contract with Vermont Gas signed.
52

53 Executive Session; Jennifer moved to enter Executive Session to discuss contract
54 negotiations/personnel, seconded by Todd.
55

56 Executive Session exited at 9:00pm
57

58 PC meeting recessed until 7:30am Saturday 8/10 for a site visit to Well Pump #1 in order
59 to evaluate smoke damage and then tour of system.
60
61
62
63

64 Respectfully submitted,
65

66 Alan Shashok, Clerk