

**FIRE DISTRICT #1 PRUDENTIAL COMMITTEE MEETING**  
**Thursday, December 12, 2019**  
**7:00 p.m.**  
**SARAH PARTRIDGE COMMUNITY HOUSE PARLOR**

**Chair:** Jason Larocque

**Members Present:** Jason Larocque, Todd Desabrais, Jennifer Murray

**Members Absent:**

**Staff Present:** Sally Laframboise, Treasurer; Alan Shashok, Clerk

**Meeting Minutes**

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Called to order by Jason Larocque at 7:07 pm

Agenda: Todd motioned to accept, Jennifer seconded, agenda approved **3 – 0**

Visitor and Community Comments: None

Adoption of minutes for December 12, 2019, Jennifer motioned to accept, Todd seconded, approved **3-0**

Treasurer’s Report: No questions on report submitted by treasurer. No 1099 needed for Champlin because it is a Corporation. Jason will get the W-9 and certification of insurance to Sally from Champlin.

WSO Report:

- Kurt’s assistant has been in the system to cover for Kurt while on paternity leave.
- Mission system to be relocated next week in Well 2 by Champlin
- Thermostat in Well 2 has been repaired
- Thermostat had been planned in Well 1
- Additional VOC testing maybe needed in Well 1

Clerk Report: Advised committee the Middlebury Selectboard, Middlebury Town Manager and Middlebury Fire Chief have all been invited to the EMFD#1 Annual meeting

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Unfinished Business:

- Lighting – Spoke with Dennis, needs key to gain entrance to fix exterior light, Jason will provide key.
- Water update – Can we buy needed components and have Champlin install or does this need to be put out for bid?
- Furnace update – Jeremy Rathburn will work with committee to determine furnace needs to bid.

New Business:

- Annual meeting:
  - Jason to print copies of budget
  - Jason will complete annual report
  - We will have copies of 2019 meeting minutes to approve
  - Copy of warning will be available
  - Sally will obtain the voter checklist
- Trail easement, brief discussion on request for trail easement foot trail passing through EMFD property, no action taken.

Adjournment: Todd motioned to adjourn, Jennifer seconded, accepted **3-0**, session adjourned at 8:12pm

Respectfully submitted,

Alan Shashok, Clerk