

**FIRE DISTRICT #1 PRUDENTIAL COMMITTEE MEETING**  
**Thursday, January 09, 2020**  
**7:00 p.m.**  
**SARAH PARTRIDGE COMMUNITY HOUSE PARLOR**

**Chair:** Jason Larocque

**Members Present:** Jason Larocque, Todd Desabrais, Jennifer Murray

**Members Absent:**

**Staff Present:** Sally Laframboise, Treasurer; Alan Shashok, Clerk

**Meeting Minutes**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

Called to order by Jason Larocque at 7:07 pm

Agenda: Todd motioned to accept, Jennifer seconded, agenda approved **3 – 0**

Visitor and Community Comments: None

Adoption of minutes for December 12, 2019, Jennifer motioned to accept, Todd seconded, approved **3-0**

Treasurer’s Report: No questions on report submitted by treasurer. No 1099 needed for Champlin because it is a Corporation. Jason will get the W-9 and certification of insurance to Sally from Champlin.

WSO Report:

- Kurt’s assistant has been in the system to cover for Kurt while on paternity leave.
- Mission system to be relocated next week in Well 2 by Champlin
- Thermostat in Well 2 has been repaired
- Thermostat had been planned in Well 1
- Additional VOC testing maybe needed in Well 1

Clerk Report: Advised committee the Middlebury Selectboard, Middlebury Town Manager and Middlebury Fire Chief have all been invited to the EMFD#1 Annual meeting

26  
27  
28  
29  
30  
31  
32  
  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58

Unfinished Business:

- Lighting – Spoke with Dennis, needs key to gain entrance to fix exterior light, Jason will provide key.
- Water update – Can we buy needed components and have Champlin install or does this need to be put out for bid?
- Furnace update – Jeremy Rathburn will work with committee to determine furnace needs to bid.

New Business:

- Annual meeting:
  - Jason to print copies of budget
  - Jason will complete annual report
  - We will have copies of 2019 meeting minutes to approve
  - Copy of warning will be available
  - Sally will obtain the voter checklist
- Trail easement, brief discussion on request for trail easement foot trail passing through EMFD property, no action taken.

Adjournment: Todd motioned to adjourn, Jennifer seconded, accepted **3-0**, session adjourned at 8:12pm

Respectfully submitted,

Alan Shashok, Clerk