



**TOWN OF MIDDLEBURY,  
VERMONT  
Selectboard Meeting**

**Tuesday  
December 12, 2023  
7:00PM**

**Large Conference Room  
77 Main Street, Middlebury  
video-conference available  
(Instructions below)**

## **AGENDA**

- 7:00** 1. **\*\*Call to Order**
2. **\*Approval of Agenda**
3. **\*Approval of Consent Agenda**
- 3.a.** Approval of Minutes of the November 28, Regular Selectboard Meeting
  - 3.b.** Acceptance of Selectboard Subcommittee Meeting Minutes (if any)
  - 3.c.** Applications for Liquor License, Outside Consumption Permits, and Entertainment Permits (if any)
  - 3.d.** Consent Agenda Placeholder
  - 3.e.** Town Manager's Report
4. **\*\*Citizen Comments** (Opportunity to raise or address issues not otherwise included on this agenda)
5. **\*\*Agenda Placeholder**
- 7:10** 6. **\*Jason Covey, Chief of Police, Recommendation on Police Cruiser Bids**
- 7:20** 7. **\*Emmalee Cherington, Director of Public Works Planning, Request for Approval of Request for State Revolving Planning Advance Loan for Wastewater Treatment Facility Engineering & Design**
- 7:25** 8. **\*\*Presentation of First Draft of FY25 (July 1, 2024 – June 30, 2025) Budget Proposal**
- 8.a.** Kathleen Ramsay, Town Manager, Review of Major Budget Drivers Based on First Draft Budget; Review of Budget Requests for Administration, Employee Benefits & Debt Service
  - 8.b.** Dana Hart, Director, Ilsley Public Library, Budget Request for Libraries
  - 8.c.** Jason Covey, Chief of Police, Budget Request for Police Department
  - 8.d.** David Shaw, Fire Chief, Budget Request for Fire Department
  - 8.e.** Bill Kernan, Director of Public Works Operations, Budget Request for Public Works
  - 8.f.** Scott Bourne, Parks & Recreation Superintendent, Budget Request for Parks & Recreation
  - 8.g.** Emmalee Cherington, Director of Public Works Planning, Overview of Capital Improvement Budget Request, as recommended by the Infrastructure Committee
- 8:15** 9. **\*Consideration of Subscription for Smart Texting Technology to Communicate with Citizens**
- 8:25** 10. **\* Agenda Placeholder**
11. **\*Agenda Placeholder**
12. **\*Approval of Check Warrants**
13. **\*\*Board Member Concerns**
14. **\*\*Executive Session – Not Anticipated**
15. **\*\*Action on Matters Discussed in Executive Session**
- 8:40** 16. **\*Adjourn**

\* Decision Item    \*\* Possible Decision

**ACCESSING THE SELECTBOARD MEETING**

**To view and participate in the Selectboard meeting:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87537658097>

- Or Telephone: Dial +1-646-558-8656
- Webinar ID: 875 3765 8097

**For those wishing to watch the meeting but not participate:**

Selectboard Meetings are live streamed to MCTV's YouTube channel:

<https://www.youtube.com/user/MCTVVermont> and also broadcast live on Comcast Channel 1071.

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