



Town of Middlebury, Vermont November 29, 2022 - Selectboard Meeting Highlights

Key Items & Highlights/Next Steps

- **Presentation from Vermont Electric Power Company (VELCO) about future improvements to local power substation on Quarry Road**
 - VELCO presented on planned capital upgrades scheduled for 6/2024 to the power station in Middlebury. Temporary substation will be built during main site construction. VELCO is undertaking public notice, and before construction VELCO will remove PCBs found at site. Project will not require local zoning action.
- **Public Hearing/Review of Proposed Town Charter Change re: Appointing Rather Than Electing Town Treasurer**
 - No member of public spoke on this matter.
- **Awarding Contract re: Police Vehicles**
 - Police department recommended proceeding with bid from Stone CJDR for purchasing 1 Charger police cruiser
 - Selectboard **approved** the motion.
- **Awarding Contract re: South Street Water Line Design**
 - Town Infrastructure Committee received presentations for the design of the water line part of the larger South Street infrastructure project. Contract would be going to Landmark Engineering. The water line work will need to come before sewer/stormwater/highway work associated with the larger project.
 - Selectboard **approved** the motion.
- **Presentation - Upcoming FY24 Town General Fund Budget**
 - Town staff provide overview on upcoming FY24 operational and capital budgets, including the major changes to proposed budget, and major expenditure drivers.
 - Various town departments provided details on proposed increases to Town's Capital budget, including Public Works, Library, Fire, Police, Parks/Recreation.
 - Overview on how Town ARPA funds are being allocated, including supporting ongoing or future Town capital infrastructure Public Works projects.
- **Presentation - United Way of Addison County re: Encouraging Changes to Local Funding Process Procedures**
 - United Way staff noted that in some towns the requirement for agencies to resubmit applications each year is unnecessarily burdensome. Selectboard noted that returning agencies are not required to submit new application in Middlebury; only new requests require new applications.
- **Awarding Funds to Turning Point Center of Addison County re: Opioid Settlement funds**
 - Police Dept. presented proposed MOU to provide funding (\$9,377.36) to Turning Point Center to continue their work assisting those with addiction in the area.
 - Selectboard **approved** transfer of settlements funds to Turning Point Center; Board also directed/authorized Town Manager to develop MOU with this organization regarding proposed uses/reporting fund usage.
- **Update on Ilsley Library 100 Project**

- Library Director updated Selectboard on outcome of recent public listening sessions relating to 100 Project's work, as well as general overview of next steps in project's efforts.
- **Awarding Contract on Outsourcing Town Payroll**
 - Town Finance staff recommended to Selectboard that Town payroll responsibilities be outsourced to ADP. Increasing workload relating to payroll has made keeping function in-house operationally and fiscally ineffective.
 - Selectboard **approved** contract to ADP for \$17,632.
- **Authorizing Town Bond Representatives & Approving Final Steps on Town Bond Issuance**
 - Selectboard **appointed** three Town staff (Elizabeth Dow, Kathleen Ramsey, and Nicholas Gill) as Town authorized representatives relating to matters with the Vermont Municipal Bond Bank for two projects (Police Dept. Adaptive Reuse & Solar Project).
 - Selectboard **approved** signing Certificate of Project Completion for the Solar Project.
- **Approval of Planning Grant re: Updating Town Plan**
 - Town Planning & Zoning office seeking approval of grant application for funds to assist with updating Town Plan in fall 2025.
 - Selectboard **approved** application for \$22,000 and **authorized** required matching Town funds (\$2,000).
- **Changing Town Selectboard Meeting Schedule**
 - Selectboard **approved** changes to its regular meeting schedule, shifting 12/27/22 meeting to 1/3/23.
- **Approval of Check Warrants**
 - Selectboard **approved** expenditures totaling \$422,613.80.
- **Selectboard Member Concerns**
 - Supporting Middlebury College women's hockey team; concerns about increased congestion/traffic associated with the Vanguard digester in Salisbury and its impact on Three Mile Bridge Road; encouraging further discussions with United Way regarding regional disbursement of funds.

Full details of the Selectboard's November 29, 2022 meeting are available in the Draft Meeting Minutes page on the Town's website.