

**Town of Middlebury Planning Commission (MPC)**  
**Rotary Small Meeting Room, First Floor**  
**77 Main Street, Municipal Offices**  
**Minutes of January 19, 2023**  
**Draft**

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**Members Present:** Lucy Schumer, Ethan Kellogg, Angela Landis and Chris Robbins

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**Members Absent:** Sam Ostrow, Todd Desabrais and Erik Remsen

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**Staff Present:** Jennifer Murray

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**Others Present:**

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**This was an in person meeting**

**1. Call to Order-** Lucy opened the meeting at 12:00

**2. Public Comment-** none

**3. PC Member and Staff Updates**

Jen caught us up on the latest news around preliminary plans by Summit Development for their Seminary/Washington Street Ext. development, as well as plans for the proposed addition to Otter Creek Childcare on Weybridge Street. She also discussed what to the best of her knowledge the Town Hall Theater is planning for its “Diner” building and what might be the direction for the Ilsley Library committee in renovating the library. Issues of zoning in flood hazard areas was also discussed.

**4. Minutes**

On a motion by Chris, 2<sup>nd</sup> by Angela, the PC voted to approve the minutes of 9/29/22, as presented. Motion passed 4-0.

On a motion by Angela, 2<sup>nd</sup> by Chris, the PC voted to approve the minutes of 11/3/22, as amended. Motion passed 4-0.

**5. NDA Designation**

Jen showed us the latest version of the map that is part of a Neighborhood Development Area (NDA) application for Middlebury. The boundaries for the NDA are closer to Downtown than in the previous version of the map, but boundary extensions may be possible later.

**6. Bike Ped Plan**

Jen will inquire whether Middlebury has a map of existing sidewalks and if it doesn't, Ethan agreed to ground check the sidewalks shown on the Public Facilities Map that is part of the NDA application. Chris offered to share her map of town paths with Ethan. An accurate sidewalk map will be a useful part of the future bike ped plan as well.

**7. Town Plan**

Jen next shared a list of headings from the Table of Contents of the 2017 Middlebury Town Plan and included items that need to be added or changed for the next edition of the Town Plan, due in 2025. These can be discussed further at future meetings. One section, Natural

43 and Scenic Resources, needs to be updated due to Act 171. Our next few PC meetings will  
44 be listening to presentations by Jeff Howarth, Conservation Committee Chair, which  
45 should be helpful with natural resources updates.  
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47 **8. Adjournment:** Meeting concluded at 1:30 PM.

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49 **9. Next Meeting:** The next meeting will be at noon on Feb. 2, 2023.  
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52 Submitted by: Lucy Schumer, Chair  
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