

**FY2023 CAPITAL BUDGET**  
**Proposed Timeline – August 10, 2021**

2021/2022 Schedule	Task
September	Department Heads develop FY23 capital budget requests.
Friday, September 24	FY22 capital budget requests submitted to Town Manager (sooner, if available)
Friday, October 1	Town Manager Distributes First Draft of Capital Budget to Infrastructure Committee and Posts in Meeting Packet
Thursday, October 14	Infrastructure Committee Reviews First Draft of Capital Budget. All departments present requests. An additional meeting of the Committee may need to be scheduled in October or early November, depending on the amount of work to be done to finalize the capital budget.
<i>Thursday, November 11 is Veterans Day – reschedule meeting to another day that week</i>	Infrastructure Committee Finalizes Recommendation on Capital Budget
<i>Tuesday, November 23 Selectboard Meeting – this is the Tuesday before Thanksgiving</i>	<ul style="list-style-type: none"> <li>▪ Brief overview of FY2023 Budget Timeline</li> <li>▪ Early view of potential major drivers</li> <li>▪ Report from Infrastructure Committee on Capital Budget Request</li> </ul>
<i>Tuesday, December 14 &amp; Tuesday, December 28 Selectboard Meetings (Review Meeting Schedule with Board – often, meetings in December are shifted to accommodate holiday schedules)</i>	<ul style="list-style-type: none"> <li>▪ Review of FY2023 Budget Requests</li> <li>▪ Finalize budget for Public Hearing at the Board’s regularly scheduled meeting on January 11.</li> </ul>
Tuesday, January 11 Regular Selectboard Meeting	Selectboard conducts Public Hearing on FY23 Budget.
Tuesday, January 25 Regular Selectboard Meeting	Selectboard finalizes FY23 budget & signs warrant for Town Meeting.