



MEMO

FROM: Dana Hart, Director of Ilsley Public Library

TO: Infrastructure Committee

DATE: 9.6.2022

RE: Recommending sole source contract with Erickson Consulting

I recommend Erickson Consulting be awarded a sole source contract to do order of magnitude estimating for the Ilsley 100 Project Team. The scope of work is providing an estimate for the four options the Project Team is considering (renovate; renovate & expand; renovate & annex Ben Franklin; build new in EDI site).

The work will be performed on an hourly basis, cost-not-to-exceed \$8,750, as outlined in Henry Erickson's proposal. The work will be paid of out of the capital budget 05-5-1518-7.130.

The Project Team voted to hire Henry Erickson at the Sept. 1 meeting, pending positive reference checks. Henry provided me with five references. I contacted all five, and heard back from three. The three all gave glowing references.