

GREEN MOUNTAIN ENGINEERING, INC.

1438 South Brownell Road
P.O. Box 159
Williston, VT 05495
(802) 862-5590

February 11, 2020

Ms. Kathleen Ramsay, Town Manager
Town of Middlebury
77 Main St.
Middlebury, VT 05753

Re: Amendment No. 1: Agreement for Professional Engineering Services
Dow Pond Waterline Replacement – Bid Phase Engineering Services
GME Project No. 29-013

Dear Kathleen;

This AMENDMENT is written pursuant to a change in the Scope of Services to be provided by Green Mountain Engineering, Inc., (CONSULTANT) as your (CLIENT) consultant for Construction Phase Engineering Services for the Dow Pond Waterline Replacement Project in Middlebury, Vermont.

SCOPE OF SERVICES

These changes in the Scope of Services are a result of the CLIENT's request for additional services for the Dow Pond Waterline Replacement Project to include Bid Phase Engineering Services related to the design of underground waterline replacement along Case Street (VT 116) from an existing capped tee to the water service connection for the former Specialty Filaments industrial facility. A detailed description of services is included as Attachment No. 1 of this Amendment.

BASIS OF COMPENSATION

The Basis of Compensation for the above-referenced items is revised as follows:

For additional services as outlined above, CLIENT shall pay the CONSULTANT a fee billed hourly based on the hours expended in the interest of the project time based on the Billing Rates per the original AGREEMENT, plus Reimbursable Expenses for a total cost of Four Thousand Dollars (\$ 4,000.00).

Original Agreement	\$11,100.00	(N-T-E)
Amendment No. 1	<u>\$ 4,000.00</u>	(N-T-E)
Revised Total	<u>\$15,100.00</u>	(N-T-E)

All other provision of the AGREEMENT dated October 4, 2019 shall remain in effect.

AMENDMENT NO. 1

Ms. Kathleen Ramsay, Town of Middlebury

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If this AMENDMENT is acceptable, please sign both copies and return one of them to our office, in the enclosed envelope, to confirm our amended AGREEMENT.

Respectfully,

GREEN MOUNTAIN ENGINEERING, INC.



Alan Huizenga, P.E.
President

ACKNOWLEDGMENT

TOWN OF MIDDLEBURY

Client's Authorized Representative

Date of Execution

Witness to Signature

Executed in Duplicate

TOWN OF MIDDLEBURY
DOW POND WATERLINE REPLACEMENT PROJECT
FINAL DESIGN ENGINEERING - AMENDMENT NO. 1
PROFESSIONAL ENGINEERING SERVICES

ATTACHMENT NO. 1

SCOPE OF SERVICES

The CONSULTANT will perform the following services as they relate to the Final Design Engineering Services of the proposed Dow Pond Waterline Replacement Project in Middlebury, Vermont:

6. CONSULTANT will prepare an Advertisement for Bid and submit it to the CLIENT for distribution. During the bid phase, CONSULTANT will conduct a pre-bid meeting, answer questions posed by contractors, issue addenda, and attend the bid opening. The Project will be ready to bid no later than January 31, 2020. Upon closure of the bid period, the CONSULTANT will prepare a bid tabulation and a letter of recommendation to the CLIENT. Upon acceptance of a contractor by the CLIENT, CONSULTANT will provide three (3) copies of conformed contract documents and drawings for agreement execution by the CLIENT and the successful contractor.

END OF ATTACHMENT NO. 1

TOWN OF MIDDLEBURY
DOW POND WATERLINE REPLACEMENT
FINAL DESIGN ENGINEERING - AMENDMENT NO. 1
PROFESSIONAL ENGINEERING SERVICES

ATTACHMENT NO. 2

RATE SHEET

GME Project No. 29-013

August 9, 2019

PERSONNEL

Engineer I	\$125.00/hour
Engineer II	\$110.00/hour
Engineer III	\$ 85.00/hour
Technician I	\$ 85.00/hour
Technician II	\$ 75.00/hour
Administrative Assistant	\$ 55.00/hour
Survey Crew (2-man)	\$150.00/hour

REIMBURSABLE EXPENSES

The items below will be billed at cost:

Travel, Auto	@ \$0.58/mile
Lodging, Meals	@ Cost
Shipping, Postage, Messenger	@ Cost
Long Distance Telephone	@ Cost
Reproduction-Drawings, Reports, Specs	@ Cost
Other Direct Costs	@ Cost

SUBCONSULTANTS

Subconsultants shall be billed at cost plus 8% for administrative expenses.

END OF ATTACHMENT NO. 2