



Town of Middlebury
Quick Guide to Municipal Services

Note: All Town of Middlebury offices remain closed to the public. Staff are available by phone and email. Some limited on-site services are available by appointment. Please call for details.

Department	Location & Hours	Contact for
Town Manager's Office Kathleen Ramsay, Town Mgr. kramsay@townofmiddlebury.org	77 Main Street – 2 nd Floor 802-388-8100 ext 202 Monday - Friday 8:30 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Town budget information • Public Assemblage Permits • Town policies & ordinances • General Town Govt inquiries • After-hours meeting room reservations
Town Clerk's Office Ann Webster, Town Clerk awebster@townofmiddlebury.org	77 Main Street -1 st Floor 802-388-8100 ext 211 Monday - Thursday 7:30 a.m. – 5:30 p.m.	<ul style="list-style-type: none"> • Certified copies of Vital Records • Marriage license applications • Land records/Deeds/Surveys • Voter registration • Vehicle registration • Dog licensing • Green Mountain Passports
Treasurer & Accounting Services Jackie Sullivan, Treasurer & Accounting Services Mgr. jsullivan@townofmiddlebury.org	77 Main Street – 1 st Floor 802-388-8100 ext 203 Monday - Friday 8:30 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Property Tax bills • Water/Sewer bills • Accounts payable
Planning & Zoning Jennifer Murray, Planning & Zoning Director jmurray@townofmiddlebury.org	77 Main Street – 1 st Floor 802-388-8100 ext 226 Monday - Friday 8:30 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Zoning Permits • Sign Permits • Tax maps • Land use information • Design Advisory Committee info • Planning Commission info • Development Review Board info
Tax Assessor & Lister's Office Alison Joseph, Acting Town Assessor ajoseph@townofmiddlebury.org	77 Main Street – 2 nd Floor 802-388-8100 ext 207 Wednesdays (or by appt.) 9:00 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Self-serve access to: Property records Grand List information • Property Appraisal/Assessment questions • Town-wide Reappraisal • Tax appeals
Parks & Recreation Dustin Hunt, Superintendent dhunt@townofmiddlebury.org	154 Creek Road (Mail to: 77 Main St.) 802-388-8100 ext 205 Monday – Friday 8:00 a.m. – 4:00 p.m.	<ul style="list-style-type: none"> • Seasonal Activity Guide • Recreation program registration help • Recreation program scholarships • Reserving Rec Facility space

Last Reviewed: 10.26.20

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Department	Location & Hours	Contact for
Public Works – Highway & Water Div. Bill Kernan, DPW Operations Dir. bkernan@townofmiddlebury.org Dan Werner, DPW Planning Dir. dwnerner@townofmiddlebury.org	1020 S. Route 7 (Mail to: 77 Main St.) 802-388-4045 Monday – Friday 7:30 a.m. – 3:30 p.m.	<ul style="list-style-type: none"> • Reporting repair needs: Roadways & sidewalks Blocked culverts/storm basins Water main breaks Damaged trees in public ROW • Work in the ROW Permit applications <p style="text-align: right;">After Hours and Emergencies: Call the Middlebury Police Department 802-388-3191</p>
Wastewater Facility Bob Wells, Wastewater Supt. rwells@townofmiddlebury.org	243 Industrial Ave. (Mail to: 77 Main St.) 802-388-6514 Monday – Friday 7:00 a.m. – 3:30 p.m.	<ul style="list-style-type: none"> • Reporting sewer main blockages <p style="text-align: right;">After Hours and Emergencies: Call the Middlebury Police Department 802-388-3191</p>
Ilseley Public Library Dana Hart, Director dana.hart@ilsleypubliclibrary.org	75 Main Street 802-388-4095 Info on hours: www.ilsleypubliclibrary.org	<ul style="list-style-type: none"> • Public access computers • Summer reading programs for kids and teens • Monthly Used Book Sales • First Wednesdays lecture series • Genealogy and local history info • Reserving the Community Mtg. Room
Middlebury Police Department Tom Hanley, Chief thanley@middleburypolice.org	1 Lucius Shaw La. 802-388-3191 (Mail to: 77 Main St.) Emergencies: 911	<ul style="list-style-type: none"> • Copies of police reports • Burn permits • Animal control • Parking violations • E911 special assistance forms
Middlebury Fire Department David Shaw, Chief dshaw@townofmiddlebury.org	5 Seymour St. 802-388-4462 (Mail to: 77 Main St.) Emergencies: 911	<ul style="list-style-type: none"> • Copies of fire reports • Burn permits