

I need to place a temporary sign for an event, along the public right-of-way

To place a sign in the Right-of way it must meet the following criteria:

- Only signs for non-profit ventures are allowed. No political signs or signs for private businesses are allowed in the public right of way (typically between the sidewalk and the road.)
- Signs may be put up a maximum of three days prior to an event, and must be taken down directly after the event.
- No signs may be placed within the Downtown traffic circle or on the adjacent splitter islands.
- Signs on Route 7 south of Creek Rd and north of Exchange Street are under the jurisdiction of VTrans.
- Signs must be freestanding and may not be affixed to trees, utility poles or other permanent features.

If your sign request meets all of the above criteria, please submit a [Temporary Sign Application](#). There is no fee. Submit your application by emailing it to dwetmore@townofmiddlebury.org, physically mailing it to 77 Main Street, Middlebury VT 05753, or using our outside Dropbox (located beside the mailbox in the municipal offices parking lot).

A member of staff will contact you with authorization to place your sign(s). After July 1st, we anticipate returning to the system of issuing stickers for each sign to be placed.