



Fire Stop Installation for Barry, Borda, Jefferson, and Dr. R.Q. Venson Center
REQUEST FOR QUOTE

QUOTE# : CI 24 B 00670
DATE : 09/07/2023
DUE DATE : 09/14/2023

Please provide a competitive price quote for the listed services below. Contact Senior Project Manager, Kevin Pilate at 901-544-1882 or by email: kpilate@memphisha.org

Deadline for submitting a price quote is September 14, 2023, by 3:00 pm. Fax or email your quote to Kevin Pilate, Senior Project manager, Capital Improvements at 901-544-1805 or kpilate@memphisha.org. Quotes can also be hand delivered to the 700 Adams Ave. Memphis, Tn 38105, Rm. 107.

The Memphis Housing Authority is requesting a quote to install Fire stops in every unit at each of the (4) High-rise Developments to include Barry Tower (255 N. Lauderdale Memphis, TN 38105, Borda Tower (21 Neely, Memphis, TN 38105), Jefferson Square (741 Adams Ave. Memphis, TN, 38105), and Dr. R. Q. Venson Center (439 Beale St. Memphis, TN 38103). The contractor shall be responsible for installation only MHA will purchase and provide the Fire stops. The contractor shall be responsible for all debris removal daily. MHA reserves the right to award this project in its entirety, partially, or not at all.

General Requirements:

- The contractor shall provide individuals that are 18 yrs. of age and are able adhere to all safety requirements.
- The contractor shall install two magnetized Fire stops per unit directly attached to rangehood.
- The contractor shall disposal of all packaging material associated with the fire stops daily. (Disposal is not permitted in dwelling unit).

Project Execution

1. No later than the first day following the Notice to Proceed, the Contractor shall begin working. Fire stop installation must begin in multiple buildings and work preform simultaneously, First start with Barry Tower and Jefferson first and then Borda Tower and Dr. R.Q.Venson Center.
2. We are allocating 7 days per building to complete the installation of the fire stops.
3. The Contractor is required to submit a notification of service interruption, seventy-two (72) hours prior to disabling any utility service that will affect the residents.

Wage Rates

Wage rates paid to employees shall be based on and not less than the latest Non-Routine Maintenance wage rates.

Insurance

The Contractor shall provide and maintain adequate worker's compensation and comprehensive general liability insurance coverage for the complete period of the contract. The minimum Comprehensive General Liability coverage for this project is One Million Dollars and Zero Cents [\$1,000,000.00]

Allowances

The bid form includes an allowance which will be used for unforeseen conditions not specified in the contract documents. Any work the contractor considers a change to the contract shall be approved by MHA prior to providing goods and services. Unused allowance remains the property of MHA and shall be deducted from the contract value via a deductive change order prior to project-close out.

Payment

Upon approval of work, the Contractor shall submit one payment application for this work.

Site Visits

All site visits can be scheduled with Kevin Pilate at 901-544-1882 or 901-395-4013

Questions

Any prospective bidder desiring an explanation or interpretation of the solicitation, scope of work, etc. must request it in writing to Kevin Pilate, Senior Project Manager, Capital Improvements via email to kpilate@memphisha.org no later than 4:00 p.m. CST Tuesday September 12, 2023.

Quotes

A firm fixed price must be provided. The bidder is asked to provide a quote relating to the requirements outlined in this document. Quotes can be emailed to Kevin Pilate at kpilate@memphisha.org or delivered via mail or hand delivered. Hand deliveries and mail should be addressed to:

Kevin Pilate, Senior Project Manager
Capital Improvements Department
Memphis Housing Authority
700 Adams Avenue, Room 107
Memphis, TN 38105

All quotes shall be submitted on the Bid Form no later than 3:00 p.m. CST, Thursday, September 14, 2023. Reference Exhibit F for the Quote Form. All work is to be completed within Twenty (20) business days from the date of the Notice to Proceed.

Addenda Items

All changes to the work scope will be posted on the MHA website: memphisha.org and sent to all plan's holders. Search under the RFP/RFQ link.

Exhibit A

Memphis Housing Authority					
QUOTE					
<i>All High-Rise Developments</i>					
Item	Task Description	Unit	Quantity	Unit Cost	Total Cost
1	Mobilization	LS	1		
	Barry				
1	Labor for Fire Stop Installation	Per	197		
	Jefferson				
1	Labor for Fire Stop Installation	Per	208		
	Borda				
1	Labor for Fire Stop Installation	Per	206		
	Venson				
1	Labor for Fire Stop Installation	Per	215		
TOTAL:					

Note: All costs shall include, materials, labor, supplies, equipment, code inspections, permits, insurance, direct and indirect costs, and supervision for a turnkey project.

Bid Guarantee in the sum of _____ dollars.

(\$ _____)

in the form of _____

is submitted herewith in accordance with the Instructions to Bidders.

The undersigned acknowledges the receipt of the following Addenda and has included them in this bid.

NOTICE TO PROCEED

The undersigned agrees to commence actual work on the site with an adequate force & equipment within seven [7] business days of the date of “Notice to Proceed.”

CONSTRUCTION TIME

The undersigned agrees to complete all of the work described by the aforementioned “Contract Documents” by **the time as listed below.**

BASE BID: Twenty [20] consecutive business days (Monday – Friday) 8 a.m. to 4:30 p.m.

from the Notice to Proceed.

LIQUIDATED DAMAGES

The undersigned agrees to pay, as liquidated damages, the sum of **Twenty-Fifty dollars and zero cents (\$25.00)** per day for work per day per uncompleted contracting beginning day one after completion date.

PERFORMANCE & PAYMENT BOND

For bids greater than \$25,000.00, upon receipt of a written acceptance of this bid, Bidder shall deliver performance & payment bond in accordance with HUD 5369 [10/02], “Instructions to Bidders for Contracts, Public & Indian Housing Programs, page 3, clause 10.

BID BOND

For bids greater than \$25,000.00, the bid bond or security attached in the sum of _____dollars [\$_____] is to become the property of the Owner in the event of the Contract and bond are not executed with the time set forth, as liquidated damages for the delay and additional expense to the Owner, who is entitled to the difference between the amount of this bid and the amount for which a contract for the work is subsequently executed. The check shall be made payable to the Memphis Housing Authority.

PAYMENT

Payment at the lump sum price bid herein shall include replacement of any items included herewith as appurtenant and incidental to these work items are all ancillary items associated with said work.

SUBMITTED BY: _____ DATE: _____
[Signature]

NAME & TITLE: _____
[Please print]