



Electrical Inspection Montgomery Vacant Units
REQUEST FOR QUOTE

QUOTE# : CI 24 B 00672
DATE : 09/14/2023
DUE DATE : 09/28/2023

Please provide a competitive price quote for the listed services below. Contact Senior Project Manager, Kevin Pilate at 901-544-1882 or by email: kpilate@memphisha.org

Deadline for submitting a price quote is Thursday, September 28, 2023, by 3:00 pm. Fax or email your quote to Kevin Pilate, Senior Project manager, Capital Improvements at 901-544-1882 or kpilate@memphisha.org

The Memphis Housing Authority is requesting a quote for the prepping of vacant units for electrical inspections in order to condition units for upcoming Winter season. The contractor is responsible for any repairs needed to prepare dwelling unit for an electrical inspection. The contractor shall be responsible for coordinating all inspection with local Code Enforcement for approval of said work. The contractor shall follow all Local, State, and Federal regulations for a turnkey project. MHA recommends, that all potential bidders visit the job site to assess the existing condition and provide a cost for a complete job. MHA reserves the right to award this project in its entirety, partially, or not at all.

General Requirements:

- Active licenses and surety bonds.
- The Contractor shall provide all the necessary permits, insurance, materials, supplies, labor, equipment, and supervision for a turnkey project. The selected contractor performing the scope of work listed below shall be licensed as required by the State of Tennessee. Scheduled work hours shall be from 8am – 4:30pm, Monday through Friday. All bidders shall visit the site to gain familiarity of the site.
- The contractor shall isolate/disconnect, all branch circuits from the indoor Main Lug Only (MLO) Excluding the 20-amp circuit for the existing gas furnace.
- The contractor shall install panel fillers and knockout fillers in open section in the panel box.
- The contractor shall be responsible for pulling separate permits for those unit that still have utilities through MLG&W. (Where Applicable)
- The contractor shall be responsible for fielding verifying each dwelling unit before submitting a Quote.
- The contractor shall verify that the outside condensing unit has power from main MLO.
- The contractor shall be responsible for removing all debris daily and ensuring a safe environment for the workers and residents.

Project Execution

1. No later than the first day following the Notice to Proceed, the Contractor shall submit a work schedule and product submittals on specified goods and materials for MHA approval. Allow MHA at least one day to review and provide a response.
2. Goods and services applied prior to MHA approval will be performed at the Contractor's risk. The cost to remove and apply the specified item(s) or approved substitute(s) shall not result in an additional cost to MHA.
3. The Contractor is required to submit a notification of service interruption, seventy-two (72) hours prior to disabling any utility service that will affect the residents.

Wage Rates

Wage rates paid to employees shall be based on and not less than the latest Non-Routine Maintenance wage rates.

Insurance

The Contractor shall provide and maintain adequate worker's compensation and comprehensive general liability insurance coverage for the complete period of the contract. The minimum Comprehensive General Liability coverage for this project is One Million Dollars and Zero Cents [\$1,000,000.00]

Allowances

The bid form includes an allowance which will be used for unforeseen conditions not specified in the contract documents. Any work the contractor considers a change to the contract shall be approved by MHA prior to providing goods and services. Unused allowance remains the property of MHA and shall be deducted from the contract value via a deductive change order prior to project-close out.

Payment

Upon approval of work, the Contractor shall submit one payment application for this work.

Site Visits

Site visits can be scheduled with Kevin Pilate via email at kpilate@memphisha.org or by phone at (901) 544-1882 (office) or (901) 395-4013

Questions

Any prospective bidder desiring an explanation or interpretation of the solicitation, scope of work, etc. must request it in writing to Kevin Pilate, Senior Project Manager, Capital Improvements via email to kpilate@memphisha.org no later than 4:00 p.m. CST Tuesday September 19, 2023.

Quotes

A firm fixed price must be provided. The bidder is asked to provide a quote relating to the requirements outlined in this document. Quotes can be emailed to Kevin Pilate at kpilate@memphisha.org or delivered via mail or hand delivered. Hand deliveries and mail should be addressed to:

Kevin Pilate, Senior Project Manager
Capital Improvements Department
Memphis Housing Authority
700 Adams Avenue, Room 107
Memphis, TN 38105

All quotes shall be submitted on the Quote Form provided no later than 3:00 p.m. CST, Thursday, September 28, 2023. Reference Exhibit A for the Quote Form. All work is to be completed within Forty-five (45) business days from the date of the Notice to Proceed.

Addenda Items

All changes to the work scope will be posted on the MHA website: memphisha.org and sent to all plan's holders. Search under the RFP/RFQ link.

Exhibit A

QUOTE FORM					
PM: Kevin B. Pilate					
Montgomery P&E Inspections					
Item	Task Description	Unit	Quantity	Unit Cost	Total Cost
169 Rowe Unit # 2					
1	Electrical Inspection	Unit	1		
1400 Fairveiw Unit # 1					
1	Electrical Inspection	Unit	1		
130Goodloe Unit #2					
1	Electrical Inspection	Unit	1		
144 Goodloe Unit #2					
1	Electrical Inspection	Unit	1		
144 Goodloe Unit # 1					
1	Electrical Inspection	Unit	1		
152 Goodloe Unit # 2					
1	Electrical Inspection	Unit	1		
1430 Kansas Unit # 1 NO electric Meter					
1	Electrical Inspection	Unit	1		
76 South Parkway Unit # 2					
1	Electrical Inspection	Unit	1		
64 South Parkway Unit # 1					
1	Electrical Inspection	Unit	1		
64 South Parkway unit # 2					
1	Electrical Inspection	Unit	1		
1417 Tumberland Unit # 2					

1	Electrical Inspection	Unit	1		
1411 Tumberland Unit # 1					
1	Electrical Inspection	Unit	1		
1399 Tumberland Unit # 2					
1	Electrical Inspection	Unit	1		
1392 Kansas Unit # 2					
1	Electrical Inspection	Unit	1		
1388 Kansas Unit # 1					
1	Electrical Inspection	Unit	1		
1388 Kansas Unit # 2					
1	Electrical Inspection	Unit	1		
69 West Olive Unit # 2					
1	Electrical Inspection	Unit	1		
69 West Olive Unit # 1					
1	Electrical Inspection	Unit	1		
71 West Olive Unit # 1					
1	Electrical Inspection	Unit	1		
71 West Olive Unit # 2					
1	Electrical Inspection	Unit	1		
1380 Kansas Unit # 1					
1	Electrical Inspection	Unit	1		
1380 Kansas Unit # 2					
1	Electrical Inspection	Unit	1		
1400 Kansas Unit # 1 No electrical Meter					
1	Electrical Inspection	Unit	1		
Allowance		LS			\$ 6,000.00

QUOTE TOTAL:				
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Name of Company: _____

Signature of Awarded Contractor: _____

Date: _____

Exhibit B

NON ROUTINE MAINTENNACE WAGE RATE

Maintenance Wage Rate Determination	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 52158 (04/2005)
Agency Name: MEMPHIS HOUSING AUTHORITY	LR 2000 Agency ID No: TN055A Effective Date: JULY 01, 2018	Wage Decision Type: <input type="checkbox"/> Routine Maintenance <input checked="" type="checkbox"/> Nonroutine Maintenance Expiration Date: JUNE 30, 2020
<p>The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.</p>		
Alfrelda S. Doe Contract Industrial Relations Specialist HUD Labor Relations (Name, Title, Signature)		August 30, 2018 Date
WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (If any)
Electrician Carpenter Plumber Laborer (Non-Skilled) Power Equipment Operator (Semi-skilled) Truck Driver (Semi-skilled) Painter (Skilled) Roofer (Semi-skilled) Cement Mason Concrete Finisher Sheet Metal Worker HVAC Duct (Skilled)	23.79 17.00 20.97 10.92 14.60 13.07 15.37 14.60 15.37 15.37 20.02 20.02	<div style="border: 1px solid black; padding: 10px; margin-top: 20px;"> <input type="checkbox"/> The agency employee benefit program has been determined by HUD to be acceptable for meeting the prevailing fringe benefit requirements. <small>(HUD Labor Relations: If applicable, check box and initial below.)</small> LR Staff Initial _____ </div>
		FOR HUD USE ONLY LR2000: Log in: IAM-0022 Log out: OAM-105

<u>CLASSIFICATION (Skilled)</u>	<u>Wage Rate</u>
ELECTRICIAN	\$23.79
CARPENTER	\$17
PLUMBER	\$20.97
<u>LABORERS (non-skilled)</u>	\$10.92
COMMON/GENERAL	
LANDSCAPE	
FLAGGER	
PIPELAYER	
MASON TENDER/BRICK	
ROOF TEAROFF	
<u>POWER EQUIPMENT</u>	
<u>OPERATOR (Semi-Skilled)</u>	\$14.60
BACKHOE/TRACKHOE	
BULLDOZER	
ASPHALT PAVER	
BOBCAT/ROLLER	
ASPHALT	
BOBCAT/SKID	
LOADER	
FORKLIFT	
<u>TRUCK DRIVER (Semi-Skilled)</u>	\$13.07
DUMP TRUCK	
MATERIAL TRUCK	
PICK UP TRUCK	
<u>PAINTER (Skilled)</u>	\$15.37
<u>ROOFER (Semi-Skilled)</u>	\$14.60
CEMENT MASON/	\$15.37

(Skilled)	
CONCRETE FINISHER (Skilled)	\$15.37
SHEET METAL WORKER (Skilled)	\$20.02
HVAC DUCT (Skilled)	\$20.02

NOTICE TO PROCEED

The undersigned agrees to commence actual work on the site with an adequate force & equipment within seven [7] business days of the date of "Notice to Proceed."

CONSTRUCTION TIME

The undersigned agrees to complete all work described by the aforementioned "Contract Documents" by **the time as listed below.**

BASE BID: Forty -Five [45] consecutive business days (Monday – Friday) 8 a.m. to 4:30 p.m. from the Notice to Proceed.

LIQUIDATED DAMAGES

The undersigned agrees to pay, as liquidated damages, the sum of **Seventy-Fifty dollars and zero cents (\$75.00)** per day for work per day per uncompleted contracting beginning day one after completion date.

PERFORMANCE & PAYMENT BOND

For bids greater than \$25,000.00, upon receipt of a written acceptance of this bid, Bidder shall deliver performance & payment bond in accordance with HUD 5369 [10/02], "Instructions to Bidders for Contracts, Public & Indian Housing Programs, page 3, clause 10.

BID BOND

For bids greater than \$25,000.00, the bid bond or security attached in the sum of _____ dollars [\$ _____] is to become the property of the Owner in the event of the Contract and bond are not executed with the time set forth, as liquidated damages for the delay and additional expense to the Owner, who is entitled to the difference between the amount of this bid and the amount for which a contract for the work is subsequently executed. The check shall be made payable to the Memphis Housing Authority.

PAYMENT

Payment at the lump sum price bid herein shall include replacement of any items included herewith as appurtenant and incidental to these work items are all ancillary items associated with said work.

SUBMITTED BY: _____ DATE: _____
[Signature]

NAME & TITLE: _____
[Please print]